

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, AUGUST 26, 2014
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Jim Morton, Clerk's Office; Melissa Wilson, Kyle Ramirez, Rusty McNeill and Alyssa Mitchell, Purchasing; Dave Logan and Andy Zior, Operations; Denise Otter, Assessor's Office; Leslie Penney, Information Technology; Megan Leatherman, Development Services; and Benny Poole and Larry Maneely, Commissioners' Office. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 8:59 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

1. Purchasing

- Award of RFP 14062 Ada County Dispatch Computer Rack System (*Tabled from 08/12/14*)

ACTION: J. TIBBS MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

M. Wilson presented the Evaluation Committee's recommendation for award. J. Tibbs read the recommendation into the record.

ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD RFP 14062 ADA COUNTY DISPATCH COMPUTER RACK SYSTEM TO ENGINEER STRUCTURES, INC. IN THE AMOUNT OF \$650,239. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Claims Journal

- Item 101.3 (*Tabled from 8/19/14*)

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF ITEM 101.3 ON THE CLAIMS JOURNAL DATED AUGUST 14, 2014. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. NEW BUSINESS:

1. Purchasing

- Opening of Bid 14068 Reconstruction of the Ada County Landfill Entrance Road

M. Wilson provided the Board five responses to Bid 14068 Reconstruction of the Ada County Landfill Entrance Road. She requested the names of each bidder, confirmation that a bid bond security was included, and the base bid amount be read into the record. D. Case read the requested information into the record.

M. Wilson requested the award of Bid 14068 Reconstruction of the Ada County Landfill Entrance Road be tabled to September 2, 2014, to allow the Evaluation Committee time to assess the proposals.

ACTION: J. TIBBS MOVED TO TABLE THE AWARD OF BID 14068 RECONSTRUCTION OF THE ADA COUNTY LANDFILL ENTRANCE ROAD TO SEPTEMBER 2, 2014. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Licenses (*Authorize the Chairman to Sign*)
 - a. Ratify – New License (Electronically Signed by Commissioner Case on 8/22/14)
 - Boise Zoo, 355 Julia Davis Drive, Boise, Beer/Wine
 - b. New Licenses
 - Brewforia Beer Market Inc., 605 Capitol Blvd., Boise, Beer/Wine

J. Morton stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: R. YZAGUIRRE MOVED TO APPROVE AND RATIFY THE ONE NEW LICENSE ELECTRONICALLY SIGNED BY COMMISSIONER CASE ON AUGUST 22, 2014 AS LISTED ON THE AGENDA AND APPROVE THE ONE NEW LICENSE; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Auditor's Office - No Report
4. Claims Journal
 - August 21, 2014

ACTION: J. TIBBS MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED AUGUST 21, 2014. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Personnel Action Forms (4 Conditional Pay Increases; 3 Introductory Period Completion Pay Increases; 10 Leaves with Pay; 5 Longevity Increases/Sheriff's Pay Plan; 3 Miscellaneous; 2 Promotions; and 63 Salary Increases)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 4 CONDITIONAL PAY INCREASES; 3 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 10 LEAVES WITH PAY; 5 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; 3 MISCELLANEOUS; 2 PROMOTIONS; AND 63 SALARY INCREASES; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Assessor's Office - No Report
7. Treasurer's Office - No Report
8. Chief of Staff

L. Maneely updated the Board on the Sesquicentennial Exhibits at the Western Idaho Fair, which are on display in the Courthouse Lobby and acknowledged the committee members contributions. He announced the Commissioners' Ice Bucket Challenge.

D. Case acknowledged J. Donald for her committee and Fair efforts. R. Yzaguirre stated it was nice to see the employee's involvement. J. Tibbs added that the Sesquicentennial Exhibit was a good attraction for children.

9. Volunteer Board Appointments
- a. Reappointment of Lisa Marie Howell to the Board of Community Guardian, Term to Expire September 30, 2018
 - b. Reappointment of George Patterson to the Board of Community Guardian, Term to Expire September 30, 2018

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TWO VOLUNTEER BOARD APPOINTMENTS AS LISTED ON THE AGENDA, WITH THE TERMS OF EXPIRATION AS SPECIFIED. J. TIBBS SECONDED.

DISCUSSION: D. CASE READ THE NAMES OF THE REAPPOINTMENTS INTO THE RECORD.

ACTION: R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Grants (*Authorize the Chairman to Sign the Appropriate Documents*)

- Grant No. 1407-B - Award of Grant for FY15 Status Offender Project No. 15-ML41-02; Project Period 07/01/14-06/30/15 (\$22,398; No Match)

ACTION: J. TIBBS MOVED TO APPROVE GRANT NO. 1407-B AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Weed and Pest (*Authorize the Chairman to Sign*)

a. Notices of Lien (6)

1. Thompson E W & L P Trustees	S0233438501	\$205.21
2. Mackay Marlo	R6576000250	\$50.00
3. Akins Betty	R5782850270	\$135.88
4. Metropolitan Life Insurance Co	R5639760100	\$163.53
5. Yellowstone 46 LLC	R8140810075	\$64.25
6. Bobak Lisa Anne Trustee	S0421223110	\$292.02

b. Releases of Lien (6)

1. Groves Rebecca L	2014-065587	8/13/14
2. Wagnild Carolyn L	2014-063368	8/6/14
3. Jerman Stephen E	2014-060959	7/30/14
4. Jerman Stephen E	2014-060958	7/30/14
5. Genna Nicholas J	2014-055873	7/15/14
6. Anderson Michele M	114045048	6/10/14

ACTION: R. YZAGUIRRE MOVED TO APPROVE SIX NOTICES OF LIEN AND SIX RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events

- Driving Dynamics, Driving Dynamics, October 9, 2014

ACTION: J. TIBBS MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (2)
 1. McKenzie Vernieu, Vernieu / Jimenez Wedding & Reception, April 11, 2015
 2. Cyndi Artley, Artley / Buckendorf Wedding & Reception, June 27, 2015

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TWO BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Agreements (30) (All Agreements FY13-14 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10807 - Agreement Between Ada County and Helion Software for Support and Maintenance of Document Recording System
- b. Agreement No. 10808 - Agreement Between Ada County and Xerox Corporation for Lease of Model 7845PT Printer/Fax/Scanner/Copier for Use at the Human Resources Department
- c. Agreement No. 10809 - Agreement Between Ada County and Xerox Corporation for Lease of Model WC7545P Printer/Fax/Scanner/Copier for Use at the Human Resources Department
- d. Agreement No. 10810 - Agreement Between Ada County and Williams Scotsman, Inc for One 48X12 Mobile Office and Two Sets of Aluminum Steps for use at the Landfill
- e. Agreement No. 10811 - Agreement Between Ada County and ECS Refining for Electronic Waste Recovery and Recycling Services
- f. Agreement No. 10812 - Agreement Between Ada County and Meridian Area Senior Citizens Association, Inc., for FY15 Funding
- g. Agreement No. 10813 - Agreement Between Ada County and Family Advocate Program, Inc. for FY15 Funding
- h. Agreement No. 10814 - Memorandum of Understanding Between Ada County and Ada Soil and Water Conservation District for FY15 Funding
- i. Agreement No. 10815 - Master Contract for Professional Consulting Services Between Ada County and McKibben + Cooper Architects, PLLC for Projects with Professional Service Fees not Exceeding \$25,000
- j. Agreement No. 10816 - Agreement Between Ada County and White Cloud Communications, Inc. for Design and Construction of the Harris Ranch Communications Facility Project
- k. Agreement No. 10814 - Agreement Between Ada County and Xerox Corporation for Lease of Model W7855PT Copier for Use at the Landfill
- l. Agreement No. 10818 - Agreement Between Ada County and Star Senior Citizens, Inc., for FY15 Funding
- m. Agreement No. 10819 - Agreement Between Ada County and Xerox Corporation for Lease of Model MP4002sp Copier for Use at the Sheriff's Office, Dispatch
- n. Agreement No. 10820 - Agreement Between Ada County and Xerox Corporation for Lease of Model MP4002sp Copier for Use at the Sheriff's Office, Work Release
- o. Agreement No. 10821 - Agreement Between Ada County and Xerox Corporation for Lease of Model MP4002sp Copier for Use at the Sheriff's Office, Work Release
- p. Agreement No. 10822 - Agreement Between Ada County and Xerox Corporation for Lease of Model MP4002sp Copier for Use at the Sheriff's Office, Law Library
- q. Agreement No. 10823 - Agreement Between Ada County and Xerox Corporation for Lease of Model MP2553sp Copier for Use at the Sheriff's Office, Kuna Substation
- r. Agreement No. 10824 - Agreement Between Ada County and Xerox Corporation for Lease of Model MPC2503 Copier for Use at the Sheriff's Office, Detectives
- s. Agreement No. 10825 - Agreement Between Ada County And Motorola, Inc. for Maintenance and Service of Astro25 Master Site

- t. Agreement No. 10826 - Agreement Between Ada County And Motorola, Inc. for Maintenance and Service of Astro25 Prime Site
- u. Agreement No. 10827 - Agreement Between Ada County And Motorola, Inc. for Maintenance and Service of Astro25 Remote Site, HPD System
- v. Agreement No. 10828 - Memorandum of Agreement Between Ada County and Grant County, State of Oregon, for Temporary Housing of Juveniles at Ada County Juvenile Detention Center
- w. Agreement No. 10829 - Agreement Between Ada County and Dell, Inc. for Sharepoint Implementation (FY14)
- x. Agreement No. 8739-5-14 - Renewal Agreement Between Ada County and Stephen J. Guinn a/k/a A+ Quick N' Clean for Custodial Services at the Extension Services Building
- y. Agreement No. 9045-4-14 - Renewal Agreement Between Ada County and Kamco Enterprises, Inc. dba Rocky Mountain Towing for Towing Services
- z. Agreement No. 9190-4-14 - Renewal Agreement Between Ada County and Stephen J. Guinn a/k/a A+ Quick N' Clean for DMV Custodial Services at the 1769 N. Lakes Ave., Meridian and 9115 Chinden Blvd., Boise Locations for FY14
- aa. Agreement No. 10134-2-14 - Renewal Agreement Between Ada County and Shiloh Automatic Sprinklers, Inc. for Expo Idaho Fire Sprinkler Inspection and Service
- bb. Agreement No. 10397-1-14 - Agreement Between Ada County and Thyssenkrupp Elevator Corporation for Elevator/Wheelchair Lift Service
- cc. Agreement No. 10547-1-14 - Renewal Agreement Between Ada County and North Ada County Fire and Rescue for Communication Dispatch Services
- dd. Agreement No. 10719-1-14 - Renewal Memorandum of Agreement Between Ada County and Homeland Security for the Chemical Defense Demonstration Project to be held at Boise State University

D. Case read the agreement numbers into the record.

ACTION: J. TIBBS MOVED TO APPROVE THE 30 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

15. Miscellaneous (*Authorize the Chairman to Sign*)

- a. Proclamation to Designate the month of September 2014 as Childhood Cancer Awareness Month

D. Case read the Proclamation into the record.

ACTION: J. TIBBS MOVED TO APPROVE THE PROCLAMATION AND DESIGNATE THE MONTH OF SEPTEMBER 2014 AS CHILDHOOD CANCER AWARENESS MONTH. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Microsoft Update Statement for Visual Studio Software Licenses

L. Penney explained that this is a zero cost annual update report to Microsoft on the County's consumption on licenses.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE MICROSOFT UPDATE STATEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

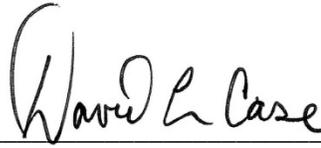
- c. Letter to MyStateUSA Confirming Non-Renewal of Agreement No. 10479

ACTION: J. TIBBS MOVED TO APPROVE THE LETTER TO MYSTATEUSA CONFIRMING NON-RENEWAL OF

AGREEMENT NO. 10479. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:21 a.m.



David L. Case, Chairman

ATTEST:



Christopher D. Rich, Ada County Clerk