

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, AUGUST 12, 2014  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Bob Perkins, Kyle Ramirez, and Melissa Wilson Procurement; Jessica Donald, Communications; Megan Leatherman, Development Services; Bob Batista, Expo Idaho; Alan Trimming, Steven Botimer, and Gary Reedy, Public Defender's Office; Kim Osborn, Human Resources; Dave Logan, Operations; Nancy Werdel, Prosecuting Attorney's Office; and Larry Maneely and Benny Poole, Commissioners' Office. Minutes Recorder: Angel Dicus.

**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

**III. CHANGES TO THE AGENDA:**

- Item No. VI: Unfinished Business, was Added to the Agenda Inside 48 Hours

**ACTION: J. TIBBS MOVED TO AMEND THE AGENDA TO ADD ITEM NO. VI UNFINISHED BUSINESS. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**IV. EMPLOYEE RECOGNITION:**

- Steven Botimer - 25 Years Certificate of Service

D. Case acknowledged Steven's 25 years of employment and presented him with a 25 Year Certificate of Service.

- Gary Reedy - 25 Years Certificate of Service

D. Case acknowledged Gary's 25 years of employment and presented him with a 25 Year Certificate of Service.

A. Trimming stated both Gary and Steven are dedicated to their work, loyal to the office and deal with difficult situations with determination and discipline.

**V. CORRECTION TO THE RECORD**

- Correction to Resolution No. 1995 (approved 8/7/14)
  - References to Idaho Codes Section 31-4001 et. seq. were removed and replaced with Idaho Code Section 67-2806(h)

**ACTION: R. YZAGUIRRE MOVED TO MAKE THE CORRECTION TO RESOLUTION NO. 1995 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VI. UNFINISHED BUSINESS\*\*ADDED INSIDE 48 HOURS\*\***

- Worker's Compensation Case No. IC 2009-022756 Stipulation and Agreement of Lump Sum Discharge and Order of Approval and Discharge (*Tabled from 8/5/14*)

**ACTION: J. TIBBS MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE STIPULATION AND AGREEMENT OF LUMP SUM DISCHARGE AND ORDER OF APPROVAL AND DISCHARGE IN WORKER'S COMPENSATION CASE NOS. IC 2009-022756 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VII. NEW BUSINESS:  
Public Hearing**

1. Resolutions

- a. Resolution No. 1994 - Resolution Forming the Ada County Solid Waste Advisory Committee (SWAC)

D. Case read Resolution No. 1994 into the record and opened the public hearing.

*[There was no public testimony.]*

D. Case closed the public hearing.

D. Logan acknowledged Steve Sedlacek's contribution to this resolution.

**ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 1994 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Resolution No. 1996 - Resolution Providing for the Conveyance of Currency Read Counter, Model Shark 100, to Lemhi County

D. Case read Resolution No. 1996 into the record and opened the public hearing.

V. McIntyre explained the reasons the currency read counter was given to Lemhi County.

D. Case closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 1996 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**Close Public Hearing**

2. Purchasing

- a. Opening of RFP 14062 Ada County Dispatch Computer Rack System

B. Perkins provided the Board one response to RFP 14062 Ada County Dispatch Computer Rack System. He requested the name of the bidder, and confirmation that a bid bond security was included be read into the record. D. Case read the requested information into the record.

B. Perkins requested the award of RFP 14062 Ada County Dispatch Computer Rack System be tabled to August 26, 2014, to allow the Evaluation Committee time to assess the proposal.

**ACTION: J. TIBBS MOVED TO TABLE THE AWARD OF RFP 14062 ADA COUNTY DISPATCH COMPUTER RACK SYSTEM TO AUGUST 26, 2014. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Review of Bids Received and Award Consideration for Goods and Services \$25,000 to \$100,000
1. Bid PW14063 2014 Ada County Public Safety Building Re-Roof

B. Perkins advised the Board that the Evaluation Committee received two responses for Bid PW14063 2014 Ada County Public Safety Building Re-Roof and presented the Board its recommendation for award. J. Tibbs read the recommendation into the record.

**ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID PW14063 2014 ADA COUNTY PUBLIC SAFETY BUILDING RE-ROOF TO UPSON COMPANY, IN THE AMOUNT OF \$54,889. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Bid PW 14067 Ada County Flow Trail Bike Ramp

B. Perkins advised the Board that the Evaluation Committee received two responses for Bid PW 14067 Ada County Flow Trail Bike Ramp and presented the Board its recommendation for rejection. J. Tibbs read the recommendation into the record.

**ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND REJECT ALL BIDS FOR PW 14067 ADA COUNTY FLOW TRAIL BIKE RAMP. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Operations (*Authorize the Chairman to Sign*)
  - a. Change Order No. 1 - to Agreement No. 14045 - Ada County Courthouse 2014 Office Remodel (Increase of \$11,282)

D. Logan explained Change Order No. 1 was for an awning on the East end of the secured entrance to the courthouse.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE CHANGE ORDER NO. 1 AS LISTED ON THE AGENDA AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Solid Waste Advisory Committee By-Laws

D. Logan discussed the By-Laws and recommended the Board's approval.

**ACTION: J. TIBBS MOVED TO APPROVE THE SOLID WASTE ADVISORY COMMITTEE BY-LAWS AS PRESENTED BY THE DIRECTOR OF OPERATIONS AND SOLID WASTE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

4. Licenses (*Authorize the Chairman to Sign*)
  - a. Catering Permits (4)
    1. Sockeye Grill & Brewery at Hidden Springs Community Garden, 8/14/14 from 7pm to 10pm
    2. Sockeye Grill & Brewery at Hidden Springs for Hidden Springs Concert & Food Truck Rally, 9/13/14 from 5pm to 10pm.
    3. Sockeye Grill & Brewery at Hidden Springs Community Garden for Evening in the Garden, 9/10/14 from 7pm to 10pm
    4. Honalee Farm Event Center at Honalee Farm Event Center for Local Impact Zone Business Meeting, 9/13/14 from 3pm to 12am

b. New Licenses (2)

1. Noverhead Wine, 820 S. Latah # C, Boise, Beer/Wine
2. Fire Fusion Studio LLC, 1124 W. Front St., Boise, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING FOUR CATERING PERMITS AND TWO NEW LICENSES; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 5. Auditor's Office

C. Rich discussed plans for the Odyssey Case Management System.

## 6. Claims Journal

- August 7, 2014

**ACTION: J. TIBBS MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED AUGUST 7, 2014. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 7. Personnel Action Forms (4 Conditional Pay Increases; 9 Introductory Period Completion Pay Increases; 1 Leave with Pay; 1 Miscellaneous; 2 POST Certification Increases; 10 Promotions; and 3 Step Increase/Sheriff's Pay Plan)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 4 CONDITIONAL PAY INCREASES; 9 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 1 LEAVE WITH PAY; 1 MISCELLANEOUS; 2 POST CERTIFICATION INCREASES; 10 PROMOTIONS; AND 3 STEP INCREASE/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 8. Assessor's Office - No Report

9. Tax Cancellations (*Authorize the Chairman to Sign*)

- 2014 Property Roll (6)

- |                                |             |
|--------------------------------|-------------|
| 1. Cable One                   | P1UNCABTV01 |
| 2. Conitz Duane R              | R7334200630 |
| 3. Rellaford Casey             | R5680302780 |
| 4. Robinson Casey Michael      | MBROA741405 |
| 5. Bennett Eugene & Lisa Trust | R9846920370 |
| 6. Rhodes Jon J                | R1293320120 |

**ACTION: J. TIBBS MOVED TO APPROVE THE SIX TAX CANCELLATIONS AS LISTED ON THE AGENDA 2014; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

10. Treasurer’s Office

- a. Ada County Investment Policy

**ACTION: R. YZAGUIRRE MOVED TO REMOVE THE ADA COUNTY INVESTMENT POLICY FROM CONSIDERATION. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Monthly Financial Report, July 31, 2014

V. McIntyre stated there were some large claim journal expenses including paying off the courthouse lease, payroll and distribution of funds to various taxing districts.

11. Chief of Staff

L. Maneely updated the Board on the ACHD Bike Lane Downtown Project and volunteering at the County exhibit at the Western Idaho Fair.

12. Approval of Minutes (14) (*Authorize the Chairman to Sign*)

- a. Board of Equalization Hearing, July 14, 2014
- b. LID Open Business Meeting, July 15, 2014
- c. Open Business Meeting, July 8, 2014
- d. Open Business Meeting, July 15, 2014
- e. Open Business Meeting, July 22, 2014
- f. Open Business Meeting, July 29, 2014
- g. General Session of the Indigent Hearing, July 16, 2014
- h. Executive Session of the Indigent Hearing, July 16, 2014
- i. General Session of the Indigent Hearing, July 23, 2014
- j. Executive Session of the Indigent Hearing, July 23, 2014
- k. General Session of the Indigent Hearing, July 30, 2014
- l. Executive Session of the Indigent Hearing, July 30, 2014
- m. Adoption of Tentative Budget Meeting, July 22, 2014
- n. Development Services Meeting, July 22, 2014

**ACTION: J. TIBBS MOVED TO APPROVE THE 14 SETS OF MINUTES AS LISTED ON THE AGENDA WITH THE PROVISION THAT IN THE CASE THAT ONLY TWO COMMISSIONERS WERE PRESENT AT A MEETING, ONLY THOSE COMMISSIONERS ARE TAKING THE ACTION RELATING TO THE CONTENT OF THOSE MINUTES; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

13. Weed and Pest (*Authorize the Chairman to Sign*)

- a. Notices of Lien (4)

1. Carter Kay L	R9474510250	\$64.79
2. Ballard Eunice Linda	R5261000205	\$202.45
3. Graham Scott	R5782850030	\$138.60
4. Groves Rebecca L	S0421212600	\$629.87

- b. Releases of Lien (6)

1. Guerdon Properties LLC	2014-060957	7/30/14
2. Morgan Cheryl A	2014-058226	7/22/14
3. Ballard Sharon K	114052001	7/1/14
4. Velasquez Shirley	114049624	6/24/14
5. Kromrei Family LTD Partnership	114045049	6/10/14
6. Wagnild Carolyn L	114034208	5/6/14

**ACTION: R. YZAGUIRRE MOVED TO APPROVE FOUR NOTICES OF LIEN AND SIX RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE**

**THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

14. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events (2)

1. Friday Night Flag, Friday Night Flag Football League, September 11, 19, 26, and October 3, 17, 24, & 30, 2014
2. Gold Prospectors Association, Gold Expo, April 11-12, 2015 (April 10 Set Up)

**ACTION: J. TIBBS MOVED TO APPROVE THE TWO INTERIM EVENT AGREEMENTS AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

15. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center

- Sharon Hanson, Hanson / Lyons Wedding Reception, July 11, 2015

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

16. Agreements (32) (All Agreements FY15 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10757 - Agreement Between Ada County and Gartner, Inc. for Access to Gartner for IT Leaders/Advisor Research and Consulting Service
- b. Agreement No. 10758 - Master Contract for Professional Consulting Services Between Ada County and CH2M Hill Engineers, Inc. for Projects with Professional Service Fees Not Exceeding \$25,000
- c. Agreement No. 10759 - Master Contract for Professional Consulting Services Between Ada County and Materials Testing & Inspection, Inc. for Projects with Professional Service Fees Not Exceeding \$25,000
- d. Agreement No. 10760 - Master Contract for Professional Consulting Services Between Ada County and LCA Architects, PA for Projects with Professional Service Fees Not Exceeding \$25,000
- e. Agreement No. 10761 - Master Contract for Professional Consulting Services Between Ada County and CSHQA, A Professional Association, for Projects with Professional Service Fees Not Exceeding \$25,000
- f. Agreement No. 10762 - Master Contract for Professional Consulting Services Between Ada County and Cole Architects PLLC for Projects with Professional Service Fees Not Exceeding \$25,000
- g. Agreement No. 10763 - Master Contract for Professional Consulting Services Between Ada County and Modus Architecture Collaborative for Projects with Professional Service Fees Not Exceeding \$25,000
- h. Agreement No. 10764 - Master Contract for Professional Consulting Services Between Ada County and Eidam & Associates for Projects with Professional Service Fees Not Exceeding \$25,000
- i. Agreement No. 10765 - Master Contract for Professional Consulting Services Between Ada County and Engineering Inc. for Projects with Professional Service Fees Not Exceeding \$25,000

- j. Agreement No. 10766 - Master Contract for Professional Consulting Services Between Ada County and CTA Planners, P.A. for Projects with Professional Service Fees Not Exceeding \$25,000
- k. Agreement No. 10767 - Master Contract for Professional Consulting Services Between Ada County and Total Scale Services, Inc. for Projects with Professional Service Fees Not Exceeding \$25,000
- l. Agreement No. 10768 - Personal Service Agreement Between Ada County and Saint Alphonsus Regional Medical Center Inc. for Occupational Health Services
- m. Agreement No. 10769 - Agreement Between Ada County and Treasure Valley Antique Power Association for Tractor Pull Entertainment During the Western Idaho Fair (8/16/14)
- n. Agreement No. 10770 - Agreement Between Ada County and Stan's Golf Carts, Inc. for Rental of Golf Carts During the Western Idaho Fair (8/11-25/14)
- o. Agreement No. 10771 - Agreement Between Ada County and Matt Jacobson for Manure Hauling During the Western Idaho Fair (8/16-25/13)
- p. Agreement No. 10772 - Agreement Between Ada County and Gale Energy Consulting, LLC for Consulting of Landfill Gas Energy Projects
- q. Agreement No. 10773 - Agreement Between Ada County and Saint Alphonsus Health Systems, Inc. for Biometric Screening Services (8/19-21/14)
- r. Agreement No. 10774 - Agreement Between Ada County and Design Space Modular Buildings for Modular Buildings During the Western Idaho Fair
- s. Agreement No. 10774-1-14 - Addendum to Agreement Between Ada County and Design Space Modular Buildings for Modular Buildings During the Western Idaho Fair
- t. Agreement No. 8812-4-14 - Renewal Agreement Between Ada County and University of California-San Francisco for Pathology Services
- u. Agreement No. 9272-5-14 - Renewal Agreement Between Ada County and The Car Park for Management and Operation of Parking Facilities
- v. Agreement No. 9300-4-14 - Renewal Agreement Between Ada County Paramedics and A-OK Building Maintenance, Inc. for Custodial Services for the Ada County Paramedic's Administration Facility
- w. Agreement No. 9381-3-14 - Renewal Agreement Between Ada County and Clearview Cleaning Service, Inc. for Custodial Services at Courthouse Complex, Justice Center and Juvenile Court Services
- x. Agreement No. 9382-3-14 - Renewal Agreement Between Ada County and Autosort, Inc. for Presort Distribution Services
- y. Agreement No. 9384-3-14 - Renewal Agreement Between Ada County and Intermountain Claims, Inc. for Worker's Compensation Claims Services
- z. Agreement No. 9678-3-14 - Renewal Memorandum of Agreement Between Ada County and Valley Regional Transit for County Bus Passes
- aa. Agreement No. 9781-2-14 - Renewal Agreement Between Ada County and Sawyer Inc., dba Orkin Idaho for Pest Control for Ada County Facilities
- bb. Agreement No. 9908-2-14 - Renewal Service Agreement Between Ada County and Smiths Detection, Inc. for Security Scanning Equipment at Courthouse
- cc. Agreement No. 10061-2-14 - Renewal Agreement Between Ada County and Western Records Destruction, Inc. for Secure Shredding Services
- dd. Agreement No. 10133-2-14 - Renewal Agreement Between Ada County and M.M. Demolition for Wood Recycling Services
- ee. Agreement No. 10216-1-14 - Renewal Personal Service Agreement Between Ada County and Moreton & Company for Insurance Brokerage and Consulting Services
- ff. Agreement No. 10642-1-14 - Amended Agreement Between Ada County and Helene Belanger LCPC for the use of Office on Violence Against Women Grant Funds for FY14

D. Case read the agreements into the record.

**ACTION: J. TIBBS MOVED TO APPROVE THE 32 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

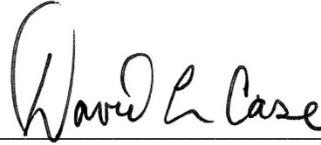
17. Miscellaneous

- Indian Creek Bird Reserve Restoration Project

L. Maneely provided an update on the Toyota Together Green Grant and the Golden Eagle Audubon Society for the restoration and improvement of the Indian Creek natural habitat.

**VII: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:46 a.m.



\_\_\_\_\_  
David L. Case, Chairman

ATTEST:



\_\_\_\_\_  
Christopher D. Rich, Ada County Clerk