

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
MONDAY, JUNE 9, 2014
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Bob Perkins, Rusty McNeill and Kyle Ramirez, Purchasing; Kim Osborn and Bethany Calley, Human Resources; Jessica Donald, Communications; Ben Ealey, Michael Schneider and Nicola Jansen, Sheriff's Office; Benny Poole and Larry Maneely, Commissioners' Office. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. EMPLOYEE RECOGNITION

- Bethany Calley - 15 Years Certificate of Service

D. Case acknowledged Bethany's 15 years of employment and presented her with a 15 - Year Certificate of Service. The Board thanked B. Calley for her dedication and service.

V. NEW BUSINESS

1. Purchasing

- Review of Bids Received and Award Consideration for Goods and Services \$25,000 to \$50,000
- Bid 14054 Purchase of Robotic Total Station

B. Perkins advised the Board that the Evaluation Committee received two responses for Bid 14054 Purchase of Robotic Total Station and presented the Board its recommendation for award.

R. Yzaguirre questioned what a Robotic Total Station was.

M. Schneider described the machinery and software for the Robotic Total Station.

R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 14054 PURCHASE OF ROBOTIC TOTAL STATION TO BONNEVILLE BLUE PRINT SUPPLY, INC., IN THE AMOUNT OF \$24,985. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits (6)

1. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for HDR Engineers Company Party, June 14th from 12pm to 4pm
2. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for Hewlett Packard Picnic, June 18th from 6pm to 10pm
3. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for Salt & Light Radio Company Party, June 20th from 6pm to 10pm

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4. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for Safari Club International Meeting, June 21st from 4pm to 9pm
5. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for Alisa Nichols Wedding, June 28th from 3pm to 10pm
6. Honalee Farm Event Center at Honalee Farm Event Center for Christina Luman Wedding, June 13th from 2 pm to midnight

b. New Licenses

- Great Wall, 2590 N. Eagle Rd., Meridian, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: J. TIBBS MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING SIX CATERING PERMITS AND ONE NEW LICENSE; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Auditor's Office

C. Rich discussed the installation of a new recording system to automate licensing and a possible May Election in Meridian for a \$104 million bond.

D. Case asked C. Rich if he was involved with the Kuna School District recall. C. Rich responded that there are enough signatures and a recall will be conducted.

4. Claims Journal

- June 5, 2014

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JUNE 5, 2014. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Personnel Action Forms (5 Introductory Period Completion Pay Increases; 4 Leaves with Pay; 1 Longevity Increase/Sheriff's Pay Plan; 1 Step Increase/Sheriff's Pay Plan; 4 Promotions and 1 Miscellaneous)

ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 5 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 4 LEAVES WITH PAY; 1 LONGEVITY INCREASE/SHERIFF'S PAY PLAN; 1 STEP INCREASE/SHERIFF'S PAY PLAN; 4 PROMOTIONS AND 1 MISCELLANEOUS; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Assessor's Office

B. McQuade stated that there are currently twice as many tax appeals this year than there were last year.

7. Tax Cancellations (*Authorize the Chairman to Sign*)

- 2013 Property Roll

- Connaughton Deaun R8226671560

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 2013 TAX CANCELLATION AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS

SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Treasurer's Office
- Monthly Financial Report, May 28, 2014

V. McIntyre advised that \$8.9 million from tax collections received to date would be distributed to the various taxing districts.

9. Chief of Staff
L. Maneely provided an update on Settler's Park Fishin' with the Commission and Meridian Dairy Days. He thanked the sponsors.

D. Case thanked L. Maneely and J. Donald for all of their hard work. The parties discussed the success of Fishin' with the Commission.

10. Approval of Minutes (12) (*Authorize the Chairman to Sign*)
- a. Public Hearing, March 12, 2014
 - b. Tax Deed Hearing, March 20, 2014
 - c. Protest for RFP 14024, April 15, 2014
 - d. Open Business Meeting, May 22, 2014
 - e. Open Business Meeting, May 27, 2014
 - f. Open Business Meeting, June 3, 2014
 - g. General Session of the Indigent Hearing, May 22, 2014
 - h. Executive Session of the Indigent Hearing, May 22, 2014
 - i. General Session of the Indigent Hearing, May 27, 2014
 - j. Executive Session of the Indigent Hearing, May 27, 2014
 - k. Board of Equalization Hearing, May 29, 2014
 - l. HOE Recovery Tax Appeal Hearing, June 3, 2014

ACTION: J. TIBBS MOVED TO APPROVE THE 12 SETS OF MINUTES AS LISTED ON THE AGENDA WITH THE PROVISION THAT IN THE CASE THAT ONLY TWO COMMISSIONERS WERE PRESENT AT A MEETING, ONLY THOSE COMMISSIONERS ARE TAKING THE ACTION RELATING TO THE CONTENT OF THOSE MINUTES; AND AUTHORIZE THE CHAIRMAN OR ACTING CHAIRMAN, AS APPROPRIATE, TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Grants (*Authorize the Chairman to Sign the Appropriate Documents*)
- Grant No. 1310-C - Amended Subgrant Award from Idaho Bureau of Homeland Security for 2013 Homeland Security Grant Program for \$11,401.45

ACTION: R. YZAGUIRRE MOVED TO APPROVE GRANT NO. 1310-C AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Juvenile Court Services (*Authorize the Chairman to Review and Sign*)
- Intent to Use Allocation for FY 13 Juvenile Accountability Block Grant (\$14,908 with \$1,656 Match)

ACTION: J. TIBBS MOVED TO APPROVE THE INTENT TO USE ALLOCATION FOR THE FY13 JUVENILE ACCOUNTABILITY BLOCK GRANT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

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13. Weed and Pest (*Authorize the Chairman to Sign*)

a. Notices of Lien (5)

1. Kromrei Family Ltd Partnership	S0523334800	\$560.21
2. Melvin Karen K	R5299900025	\$62.16
3. Ingram Sharon W	R7224210040	\$50.00
4. Burkhart Greg	S0409325600	\$104.30
5. Anderson Michele M	S0316213400	\$222.98

b. Releases of Lien (5)

1. Wright Community Church	114042783	6/3/14
2. Kirby Vicki L	114042787	6/3/14
3. Marsh Lori A	114037184	5/15/14
4. Otten Kay	114038807	5/21/14
5. Gibbons Mark M	114034207	5/6/14

ACTION: R. YZAGUIRRE MOVED TO APPROVE FIVE NOTICES OF LIEN AND FIVE RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Expo Idaho (*Authorize the Chairman to Sign*)

a. Interim Events

- Bonnie Burhart, Rust Vintage Home & Garden Market, 6/21/14 (set-up 6/20/14)

b. Concessionaire Agreements (2014 WIF) (4)

1. Pronto Pups I
2. Pronto Pups II
3. Pronto Pups III
4. State Fair Lemonade

ACTION: J. TIBBS MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT AND FOUR CONCESSIONAIRE AGREEMENTS AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

15. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center

- Jessica Douglas, Douglas / Hunt Wedding & Reception, December 20, 2014

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

16. Agreements (10) (All Agreements FY13-14 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10710 - Agreement Between Ada County and Jason Lawrence for an Internship at the Coroner's Office
- b. Agreement No.10711 - Agreement Between Ada County and Carol Grabner (Dottie the Clown) for Entertainment during the Western Idaho Fair

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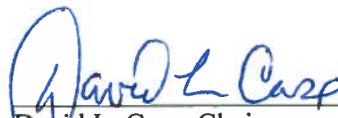
- c. Agreement No. 10712 - Agreement Between Ada County and Norma Lopez (Pansy the Clown), for Entertainment during the Western Idaho Fair
- d. Agreement No. 10713 - Agreement Between Ada County and Pathways Counseling for Use of an Office from the Violence Against Women Grant Funds 2013-14
- e. Agreement No. 10714 - Agreement Between Ada County and Tritech Software Systems for Purchase, Installation and Configuration of Computer Aided Dispatch and Mobile System
- f. Agreement No. 10715 - Agreement Between Ada County and Elpley's, Inc for Raft, Tube, Kayak and Business Services at Barber Park
- g. Agreement No. 10716 - Agreement Between Ada County and Idaho Department of Health and Welfare Division of Behavioral Health for Idaho Web Infrastructure for Treatment System
- h. Agreement No. 10717 - Professional Service Agreement Between Ada County and Studio Maelstrom, LLC for Engineering of a Bicycle Bridge/Ramp at Ada County Bike Park and Public Recreation Area
- i. Agreement No. 10199-1-14 - Project Scope Agreement Between Ada County and Material and Inspection, Inc. for Geotechnical Investigation for Landfill Entrance Road Rebuild
- j. Agreement No. 10606-02-14 - Project Scope Agreement Between Ada County and CTA Architects, Engineers and Planners, P.A. for the Consulting for Dispatch Center HVAC Upgrade

D. Case read the agreements into the record.

ACTION: J. TIBBS MOVED TO APPROVE THE TEN AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VII: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:21 a.m.



David L. Case, Chairman

ATTEST:



Christopher D. Rich, Ada County Clerk