

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, JANUARY 28, 2014
1:30 P.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Dawn Burns, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Bob Perkins, Purchasing; Jan Wallace and Judge John Vehlow, Juvenile Court Services; Doug Barr and Leslie Penney, Information Technology; and Jessica Donald, Department of Administration. Minutes Recorder: Julie F. Burrows.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 1:30 p.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

- Purchasing
 - Discussion of Evaluation Progress for RFP 13080, Electronic Content Management

ACTION: J. TIBBS MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

B. Perkins stated that the Evaluation Committee is in the process of finalizing the rankings and requested that the final rankings and request to enter into contract negotiation be tabled to the February 11, 2014, Open Business Meeting.

ACTION: R. YZAGUIRRE MOVED TO TABLE FURTHER CONSIDER OF RFP 13080 TO FEBRUARY 11, 2014. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. NEW BUSINESS:

1. Juvenile Court Services
 - Presentation of Plaque to the Board for their Support of the Scales of Justice Fishing Tournament

J. Vehlow thanked the Board for their support of the Scales of Justice Fishing Tournament and gave a brief history of the event.

J. Wallace presented the Board with a plaque.

2. Purchasing
 - Opening of Bid 14017: Ada County Power Series I Backup Upgrade

B. Perkins provided the Board one response to Bid 14017. He requested the name of the bidder and the total amount be read into the record.

D. Case read the requested information into the record.

B. Perkins requested the award of Bid 14017 be tabled to February 6, 2014, to allow the Evaluation Committee time to assess the proposal.

ACTION: J. TIBBS MOVED TO TABLE THE AWARD OF BID 14017: ADA COUNTY POWERS SERIES I BACKUP UPGRADE TO FEBRUARY 6, 2014. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- Review of Bids Received and Award Consideration for Bids \$25,000 to \$50,000
 - Bid 14028: Ada County VMware Maintenance Contract

B. Perkins advised the Board that the Evaluation Committee received three responses for Bid 14028: Ada County VMware Maintenance Contract and presented the Board its recommendation for award. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 14028: ADA COUNTY VMWARE MAINTENANCE CONTRACT TO DELL MARKETING L.P., IN THE AMOUNT OF \$34,559.16. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Licenses (*Authorize the Chairman to Sign*)

- Catering Permits (5)

1. Honalee Farm Event Center at Honalee Farm Event Center for Star Chamber of Commerce, January 31st from 4 pm to 12 am
2. The End Zone at Barber Park Event Center for Evans Wedding, February 8th from 2 pm to 10 pm
3. The End Zone at Barber Park Event Center for Artis Wedding, February 15th from 6 pm to 10 pm
4. The End Zone at Barber Park Event Center for Middleton Wedding, March 15th from 5:15 pm to 10 pm
5. The End Zone at Barber park Event Center for Noble Wedding, March 21st from 4 pm to 10 pm

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: J. TIBBS MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING FIVE CATERING PERMITS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Auditor's Office

5. Claims Journal

- January 23, 2014

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JANUARY 23, 2014. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Personnel Action Forms (2 Conditional Pay Increases; 3 Introductory Period Completion Pay Increases; 2 Leaves with Pay; 2 Longevity Increases/Sheriff's Pay Plan; 1 Miscellaneous; and 2 Step Increases/Sheriff's Pay Plan)

ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 2 CONDITIONAL PAY INCREASES; 3 INTRODUCTORY PERIOD COMPLETION PAY

INCREASES; 2 LEAVES WITH PAY; 2 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; 1 MISCELLANEOUS; AND 2 STEP INCREASES/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Treasurer's Office

V. McIntyre stated that her office issued \$257,432,762.49 to the taxing districts.

- Trash Exemption Requests (2)

1. Gordon Frasier	423252	02/01/14 – 01/31/15
2. Marjorie J Moyle	326330	01/02/14 – 01/31/15

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TWO TRASH EXEMPTION REQUESTS AS LISTED ON THE AGENDA. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Assessor's Office

B. McQuade stated that his office received their ratio analysis from the tax commission and that the office is in compliance at 93%. He thanked the Board for their attendance at the Real Estate Symposium.

9. Tax Cancellations (5) (3-2013; 1-2012; AND 1 Casualty Loss) (*Authorize the Chairman to Sign*)

a. 2013 Property Roll (3)

1. Ada County Housing Authority	R8036370040
2. Idaho State Dept of Health & Welfare	R2734540523
3. Hawkins-Smith Eagle Hall LLC	O0499830070

b. 2012 Property Roll

- Idaho Transportation Department	S0420449500
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c. Casualty Losses

- Homan, Steven R	R7199620060
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ACTION: J. TIBBS MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDES THREE TAX CANCELLATION FOR 2013, ONE TAX CANCELLATION FOR 2012, AND ONE CASUALTY LOSS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Chief of Staff – No Report.

11. Weed and Pest (*Authorize the Chairman to Sign*)

- Releases of Lien (2)

1. Eaton Travis Luke	114000215	01/02/13
2. Peer Bonnie M	114000214	01/02/13

ACTION: R. YZAGUIRRE MOVED TO APPROVE TWO RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events (2)
 1. Kim Osborn, Wedding, February 1, 2014
 2. I&S Electronics, Electronic Sale, January 30 – February 2, 2014

ACTION: J. TIBBS MOVED TO APPROVE THE TWO INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Agreements (4) (All Agreements FY13-14 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10595 - Agreement Between Ada County and Ada County Highway District for the Transfer of a 2008 Ford 14-Passenger Van
- b. Agreement No. 10597 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Three (3) Lanier Copiers, Model MP301spf, Including Three (3) Cabinets, for Use at the Denton Courtrooms
- c. Agreement No. 9815-1-14 - Renewal Agreement Between Ada County and Loryx Systems for Licenses, Support Services, and Installation of Monitor Offender Management Software
- d. Agreement No. 10548-1-14 - Amendment to Agreement Between Ada County and Scottco Distributors, Inc. for the Purchase and Delivery of Gangway Ramps for Parks and Waterways

D. Case read the agreements into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FOUR AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

14. Resolutions (4)

- a. Resolution No. 1956 – Resolution for the Destruction of Prosecuting Attorney's Office Records

D. Case read Resolution No. 1956 into the record and opened the public hearing.

[There was no public testimony.]

D. Case closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 1956 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Resolution No. 1957 - Resolution Establishing Commissioners Districts

D. Case read Resolution No. 1957 into the record and opened the public hearing.

C. Rich stated that the establishment of the districts is a formality and there is no change to the existing boundaries.

D. Case closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 1957 AS LISTED ON THE AGENDA. J. TIBBS

SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- c. Resolution No. 1958 - Resolution for the Destruction of Clerk Election Records

D. Case read Resolution No. 1958 into the record and opened the public hearing.

C. Rich stated that space is needed at the warehouse to store election records because of the quantity of documents that consolidated elections produce.

D. Case closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 1958 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- d. Resolution No. 1959 - Resolution for the Retention of Outside Counsel Regarding Case No. CV PI 13 22636

D. Case read Resolution No. 1959 into the record and opened the public hearing.

[There was no public testimony.]

D. Case closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 1959 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 2:01 p.m.

David L. Case, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk