

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, JANUARY 14, 2014
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Larry Maneely and Judy Morris, Commissioners' Office; Jessica Donald, Department of Administration; Bethany Calley, Human Resources; Claire Tardiff, Prosecuting Attorney's Office; Meg Leatherman, Development Services; and Kim Osborn, Employee Benefits. Minutes Recorder: Julie F. Burrows.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

J. Burrows advised the Board that Counsel requested Item VI (13)(a) be removed from discussion at this time.

ACTION: J. TIBBS MOVED TO AMEND THE AGENDA TO REMOVE ITEM VI (13)(A). R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

IV. EMPLOYEE RECOGNITION:

D. Case acknowledged Rick Yzaguirre's 11 years of service, Jim Tibbs' 1 year of service, and Larry Maneely's 1 year of service.

V. UNFINISHED BUSINESS:

- Agreements (*Authorize the Chairman to Sign*)
 - Agreement No. 10530-1-13 - Amendment to Agreement Between Ada County and Loomis Armored US, LLC for Armored Car Services at 9 sites, including Assessor's Motor Vehicle Division sites, Sheriff sites, Misdemeanor Probation, Juvenile Court Services and the Courthouse (FY13-14) (*Tabled from 12/23/13*)

ACTION: R. YZAGUIRRE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

D. Case read the agreement into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE AGREEMENT NO. 10530-1-13; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI. NEW BUSINESS:

1. Licenses (*Authorize the Chairman to Sign*)
 - a. New Licenses (2)
 1. Cylos, 1065 E. Winding Creek Ste., 150, Eagle, Beer/Liquor
 2. Taphouse, 760 W. Main, Boise, Beer/Wine
 - b. License Transfers (2)
 1. JLC Liquor LLC, 760 W. Main St., Boise, Beer/Liquor
 2. Mode Lounge, 800 W. Idaho St., Boise, Beer/Liquor

ACTION: **J. TIBBS MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING TWO NEW LICENSES AND TWO LICENSE TRANSFERS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Auditor's Office – No Report.

3. Claims Journal
- January 9, 2014

ACTION: **R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JANUARY 9, 2014. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

4. Personnel Action Forms (7 Leaves with Pay)

ACTION: **J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING SEVEN LEAVES WITH PAY; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

5. Treasurer's Office

V. McIntyre stated that her office is currently working on delinquent notices for property taxes.

6. Assessor's Office

B. McQuade stated that the Idaho Association of Counties has a revised Board of Equalization manual, on which he will meet with the Board.

7. Chief of Staff

L. Maneely stated that the Eagle City Council will be swearing in a new council member tonight during the meeting for discussion of the BMX portion of the property, and that the Boise City Council will be meeting regarding the Barber Mill subdivision.

8. Approval of Minutes (*Authorize the Chairman to Sign*)

- Jail Inspection, December 20, 2013

ACTION: **R. YZAGUIRRE MOVED TO APPROVE THE ONE SET OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN, TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

9. Weed and Pest (*Authorize the Chairman to Sign*)

a. Model M Certificates of State Use for Purchase of Fuel from Baird Oil, United Oil, and Gem Stop

ACTION: **J. TIBBS MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE CERTIFICATES OF STATE USE FOR PURCHASE OF FUEL FROM UNITED OIL AND GEM STOP FOR WEED AND PEST. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND**

D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Releases of Lien (2)
- | | | |
|----------------------|-----------|------------|
| 1. Eaton Travis Luke | 114000215 | 01/02/2013 |
| 2. Olson Tamarra Jo | 113129852 | 12/03/2013 |

ACTION: J. TIBBS MOVED TO APPROVE TWO RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events (2)
1. Shanna Dewey Productions, Valentine's Show, February 8, 2014 (set up February 7, 2014)
 2. Shanna Dewey Productions, Women's Health Expo, April 26, 2014 (set up April 25, 2014)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TWO INTERIM EVENT AGREEMENTS AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
- Barbara Collingwood, Collingwood/Hillis Wedding & Reception, August 2, 2014

ACTION: J. TIBBS MOVED TO APPROVE THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Agreements (8) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10585 - Agreement Between Ada County and Boise State University College of Health Sciences to Provide Clinical Education
- b. Agreement No. 10586 - Lease Agreement Between Ada County and Idaho Power for Emergency Communications at Ferry Substations
- c. Agreement No. 10587 - Agreement Between Ada County and Winbourne Consulting, LLC, for Computer Aided Dispatch (CAD) Project Management Consulting Services
- d. Agreement No. 10589 - Agreement Between Ada County and Lower Boise Watershed Council, Inc., for the Protection and Enhancement of Water Quality for the Lower Boise River Watershed
- e. Agreement No. 8817-6-14 - Renewal of Agreement Between Ada County and Life Insurance Company of North America for Basic Life and Voluntary Term Life Insurance Policy
- f. Agreement No. 8818-4-14 - Renewal of Agreement Between Ada County and Life Insurance Company of North America for Basic AD&D Insurance Policy
- g. Agreement No. 8819-4-14 - Renewal of Agreement Between Ada County and Life Insurance Company of North America for Short Term Disability Insurance Policy
- h. Agreement No. 8820-4-14 - Renewal of Agreement Between Ada County and Life Insurance Company of North America for Long Term Disability Insurance Policy

D. Case stated that the last four agreements have been set aside for further discussion. He then read the agreements into the record, and asked for a motion to address the first four agreements on the agenda.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FIRST FOUR AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

D. Case stated that, while he approves of the remaining four agreements, he would like an RFP to be conducted going forward to ensure that the County is still being competitive in the insurance marketplace.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE REMAINING FOUR AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Miscellaneous

- a. ~~Ada County Language Access Plan Translation of Vital Documents*REMOVED*~~
 b. Approval of Policy Updates to the Ada County Employee/Manager Handbook

ACTION: J. TIBBS MOVED TO APPROVE THE POLICY UPDATES TO THE ADA COUNTY EMPLOYEE/MANAGER HANDBOOK. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VII: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:15 a.m.

David L. Case, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk