

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, JANUARY 7, 2014  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Phil McGrane, and Kathleen Graves, Clerk's Office; Mark Ferm, Development Services; Larry Maneely, Commissioners' Office; Jessica Donald, Department of Administration; and Bob McQuade, Assessor's Office. Minutes Recorder: Julie F. Burrows.

**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. NEW BUSINESS:**

1. Auditor's Office

K. Graves presented the balance sheet for governmental funds and explained that a couple of fund balances, specifically for the general fund and district court fund, are lower than they should be at this time of year. D. Case asked Staff how to make the funds healthy. K. Graves stated that some of the ways were to curtail spending, increase revenue, or use the fund balance to support the budget.

2. Personnel Action Forms (1 Change of Division with Pay Adjustment; 10 Conditional Pay Increases; 1 Introductory Period Completion Pay Increase; 6 Leaves with Pay; 1 Longevity Increase/Sheriff's Pay Plan; 4 Miscellaneous; 2 POST Certification Increases; 7 Promotions, 1 Salary Increase; and 4 Step Increases/Sheriff's Pay Plan)

**ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CHANGE OF DIVISION WITH PAY ADJUSTMENT; 10 CONDITIONAL PAY INCREASES; 1 INTRODUCTORY PERIOD COMPLETION PAY INCREASE; 6 LEAVES WITH PAY; 1 LONGEVITY INCREASE/SHERIFF'S PAY PLAN; 4 MISCELLANEOUS; 2 POST CERTIFICATION INCREASES; 7 PROMOTIONS; 1 SALARY INCREASE; AND 4 STEP INCREASES/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Treasurer's Office

- Monthly Financial Report, December 31, 2013

4. Assessor's Office

B. McQuade stated that his appraisal staff is currently completing training in order to maintain their certification and that the average wait time for services in his office is 1 ½ minutes.

5. Tax Cancellations (31) (29-2013; 1-2012; 1 Casualty Loss) (*Authorize the Chairman to Sign*)

a. 2013 Property Roll (26)

- |                                   |             |
|-----------------------------------|-------------|
| 1. Commonwealth Income & Growth P | P7CIGPFYC01 |
| 2. Northland Capital Financial Sv | P7NORCAFI01 |
| 3. Commonwealth Income & Growth F | P7COMMONW01 |

- |                                    |             |
|------------------------------------|-------------|
| 4. T-Mobile West                   | P1TMOBILE01 |
| 5. 2fp Llc                         | S1210347120 |
| 6. Allen Richard & Marlene D Trus  | S1130223500 |
| 7. Ricoh Americas Corporation      | P7RICOAMC18 |
| 8. Ibm Credit Corporation          | P7IBMCRE106 |
| 9. Triplett Ann R                  | MNASH621010 |
| 10. Emery Loraine Ellen            | MWEST731416 |
| 11. Emery Loraine Ellen            | MNASH691211 |
| 12. Fairview Terrace Llc           | MSAHA721222 |
| 13. Intermountain Gas Co           | S1104223202 |
| 14. Hill Margaret M Family Limited | S1133120700 |
| 15. Bailey Denis                   | S1130244710 |
| 16. Stevens Matthew                | R3641500010 |
| 17. Ricoh Americas Corporation     | P7RICOAMC16 |
| 18. Us Bank Na                     | P7USBAN1038 |
| 19. Butler David G                 | R5330200240 |
| 20. Oaks Hoa Inc                   | R6206180130 |
| 21. City Of Boise                  | R5136910070 |
| 22. City Of Boise                  | R4737650020 |
| 23. Ada County Housing Authority   | R3192270370 |
| 24. Kaercher Rick                  | R7837505120 |
| 25. City Of Kuna                   | S1419314800 |
| 26. Wilhelm Fred A                 | S0420449705 |
- b. 2013 Subsequent Roll (3)
- |                             |             |
|-----------------------------|-------------|
| 1. Bohren Robert Joseph     | R8976310250 |
| 2. Eastman William Leigh Jr | R3558790140 |
| 3. Eastman Sue              | R3558790150 |
- c. 2012 Property Roll
- |                        |             |
|------------------------|-------------|
| - Intermountain Gas Co | S1104223202 |
|------------------------|-------------|
- d. Casualty Losses
- |                    |             |
|--------------------|-------------|
| - Grasmick, Robert | R2909520860 |
|--------------------|-------------|

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDES 29 TAX CANCELLATIONS FOR 2013, 1 TAX CANCELLATION FOR 2012, AND 1 CASUALTY LOSS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

6. Chief of Staff

L. Maneely stated that since the legislature has convened he will be meeting with the Idaho Association of Counties (IAC) to monitor anything that could impact the taxpayers. He stated that the IAC has taken a position of strongly supporting the expansion of Medicaid. He also stated that he will be monitoring how the considerable increase of personal property tax exemptions will impact the County budget.

7. Approval of Minutes (5) (*Authorize the Chairman to Sign*)

- General Session of the Indigent Hearing, December 23, 2013
- Executive Session of the Indigent Hearing, December 23, 2013
- Open Business Meeting, December 23, 2013
- General Session of the Indigent Hearing, January 2, 2014
- Executive Session of the Indigent Hearing, January 2, 2014

**ACTION: J. TIBBS MOVED TO APPROVE THE FIVE SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

8. Weed and Pest (*Authorize the Chairman to Sign*)a. Notices of Lien

- Parkland Development                      S1833110100                      \$101.98

b. Releases of Lien

- Can-Ada Star LLC                                      113129853                                      12/03/13

**ACTION:            R. YZAGUIRRE MOVED TO APPROVE ONE NOTICE OF LIEN AND ONE RELEASE OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

9. Expo Idaho (*Authorize the Chairman to Sign*)- Interim Events (7)

1. Lewis and Clark Trader, Inc., Gun Show, January 11-12, 2014 (set up January 10, 2014)
2. Lewis and Clark Trader, Inc., Gun Show, February 15-16, 2014 (set up February 14, 2014)
3. Lewis and Clark Trader, Inc., Gun Show, April 12-13, 2014 (set up April 11, 2014)
4. Lewis and Clark Trader, Inc., Gun Show, May 17-18, 2014 (set up May 16, 2014)
5. Lewis and Clark Trader, Inc., Gun Show, July 12-13, 2014 (set up July 11, 2014)
6. Lewis and Clark Trader, Inc., Gun Show, September 13-14, 2014 (set up September 12, 2014)
7. Lewis and Clark Trader, Inc., Gun Show, November 8-9, 2014 (set up November 7, 2014)

**ACTION:            J. TIBBS MOVED TO APPROVE THE SEVEN INTERIM EVENT AGREEMENTS AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

10. Agreements (4) (All Agreements FY13-14 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10582 - Agreement Between Ada County and Steve Russell Jr., for Spring 2014 Internship at Ada County Coroner's Office
- b. Agreement No. 10583 - Agreement Between Ada County and Bear Lake County for Participation in the Southwest Idaho Wireless Integrated Network (SWIWIN)
- c. Agreement No. 10584 - Agreement Between Ada County and Helion Software for the Purchase, Installation, and Maintenance of Recorder System
- d. Agreement No. 10347-1-14 - Amendment to Agreement Between Ada County and Allied Waste Services of North America, LLC for Daily Cell and Maintenance Operations at the Landfill

**ACTION:            R. YZAGUIRRE MOVED TO APPROVE THE FOUR AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 11. Miscellaneous

- Proclamation Recognizing 2014 as the Sesquicentennial Year of the Creation of Ada County

**ACTION: J. TIBBS MOVED TO APPROVE THE PROCLAMATION RECOGNIZING 2014 AS THE SESQUICENTENNIAL YEAR OF THE CREATION OF ADA COUNTY. R. YZAGUIRRE SECONDED.**

**DISCUSSION: J. TIBBS THANKED STAFF FOR THEIR WORK ON THE PROCLAMATION.**

**J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**Public Hearing**

12. Resolutions

- Resolution No. 1952 - Resolution Establishing Ada County Precinct Boundaries

D. Case read the resolution into the record and opened the public hearing.

P. McGrane stated that the election boundaries remain the same as last year.

D. Case closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 1952 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

13. Ordinances

- Ordinance No. 817 - Building Code Amendment

D. Case read the ordinance into the record and opened the public hearing.

M. Ferm stated that the ordinance reflects new state requirements.

D. Case closed the public hearing

**ACTION: J. TIBBS MOVED TO APPROVE ORDINANCE NO. 817 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**V: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:22 a.m.

\_\_\_\_\_  
David L. Case, Chairman

ATTEST:

\_\_\_\_\_  
Christopher D. Rich, Ada County Clerk