

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
FRIDAY, DECEMBER 13, 2013
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Jim Morton, Clerk's Office; Bob McQuade, Assessor's Office; Larry Maneely and Benny Poole, Commissioners' Office; Bob Perkins, Purchasing; Stephen O'Meara, Sheriff's Office; Leslie Penney, Information Technology; Dave Neal and Dave Logan, Operations; Ted Hutchinson, Katherine Nelson, Kurt Hunt, Amos Nava, and Eric Estes, Solid Waste Management; and Meg Leatherman, Development Services. Minutes Recorder: Julie F. Burrows.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. EMPLOYEE RECOGNITION:

- Katherine Nelson - 25 Years Certificate of Service

D. Case acknowledged K. Nelson's 25 years of employment and presented her with a 25 Year Certificate of Service.

V. UNFINISHED BUSINESS:

ACTION: J. TIBBS MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- Purchasing
 - a. Final Rankings and Request to Enter into Fee Negotiations for RFP 13033 Computer Aided Dispatch for Ada County Sheriff's Office (*Tabled from 10/8/13*)

B. Perkins requested this item be re-tabled to December 17, 2013.

ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF RFP 13033 COMPUTER AIDED DISPATCH FOR ADA COUNTY SHERIFF'S OFFICE TO DECEMBER 17, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Shortlist Presentation: RFP 13080 Electronic Content Management System for Ada County (*Tabled from 10/29/2013*)

B. Perkins presented the Evaluation Committee's shortlist of qualified bidders and requested authorization to continue into the next phase of the evaluation process with demonstrations of the proposed systems. He requested the shortlist be read into record. R. Yzaguirre read the shortlist into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AUTHORIZE THE COMMITTEE TO CONTINUE INTO THE NEXT PHASE OF THE EVALUATION PROCESS WITH DEMONSTRATIONS OF THE PROPOSED SYSTEMS. J. TIBBS SECONDED.

**R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE.
THE MOTION CARRIED UNANIMOUSLY.**

- c. Award of RFP 14003 Computer Aided Dispatch (CAD) Implementation Project Management (*Tabled from 12/3/13*)

B. Perkins presented the Evaluation Committee's recommendation to reject the previously recommended ranking based on the use of an incorrect evaluation form. He requested that the Board direct the evaluation team to re-evaluate the proposals using the correct form and to bring the evaluation back before the Board for consideration at the December 31, 2013 Open Business Meeting.

ACTION: J. TIBBS MOVED TO REJECT THE PREVIOUSLY RECOMMENDED RANKING OF THE EVALUATION COMMITTEE; AND TABLE THE AWARD OF RFP 14003 COMPUTER AIDED DISPATCH (CAD) IMPLEMENTATION PROJECT MANAGEMENT TO DECEMBER 31, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Agreements

- Agreement No. 10557 - Design and Construction Contract Between Ada County and Stearns, Conrad and Schmidt Engineers, Inc., for the Hidden Hollow Landfill Hydrogen Sulfide Scrubber Project (FY13-14) (*Tabled from 12/3/13*)

ACTION: R. YZAGUIRRE MOVED TO APPROVE AGREEMENT NO 10557 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI. NEW BUSINESS:

1. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits (2)

1. End Zone at Barber Park Event Center for Morell Wedding, December 31st from 10am to 10pm
2. End Zone at Barber Park Event Center for Hettiga Wedding, January 4th from 10am to 10pm

b. New Licenses (3)

1. Ridley's Family Market, 1403 N. Meridian Rd., Kuna, Beer/Wine
2. Tobacco Connection, 1330 E. Fairview Ave., Ste. 103. Meridian, Beer/Wine
3. Bella Aquila, 775 S. Rivershore Ln. # 100, Eagle, Beer/Liquor

c. License Transfers

- Maru Sushi, 9140 W. Emerald St., Ste. 300, Boise, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: J. TIBBS MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING TWO CATERING PERMITS; THREE NEW LICENSES; AND ONE LICENSE TRANSFER; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Auditor's Office

5. Claims Journal

- December 5, 2013

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED DECEMBER 5, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- 6. Personnel Action Forms (12 Conditional Pay Increases; 6 Introductory Period Completion Pay Increases; 2 Leaves with Pay; 1 Longevity Increase/Sheriff’s Pay Plan; 1 Miscellaneous; and 1 Promotion)

ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 12 CONDITIONAL PAY INCREASES; 6 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 2 LEAVES WITH PAY; 1 LONGEVITY INCREASE/SHERIFF’S PAY PLAN; 1 MISCELLANEOUS; AND 1 PROMOTION; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS’ OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- 7. Treasurer’s Office
 - Monthly Financial Report, November 30, 2013
- 8. Assessor’s Office
 - B. McQuade stated that his office is focusing on the January 1 lien date and that his appraisal staff will be briefed on 2013 real estate activity.
- 9. Tax Cancellations (14) (10-2013; 2-2012; 1-2011; and 1-2010) (*Authorize the Chairman to Sign*)
 - a. 2013 Property Roll (8)

1. Rieb Loren E	R1277150305
2. Mehta Pradipkumar C	R3616420085
3. Blaisdell Linda S Trust	R6905290270
4. Blaisdell David C & Emily N Jo	R7909430340
5. Powell Cory L	R8222360530
6. Elliott Pamela J	R5270730020
7. Mann Justin M	R5672570340
8. Boelens Robert S	R5691000370
 - b. 2013 Subsequent Roll (2)

1. Atwood John Kade	R7084340250
2. Masic Muradif	R1333020880
 - c. 2012 Property Roll (2)

1. Hansen Eric	R7366250400
2. Rieb Loren	R1277150305
 - d. 2011 Property
 - Rieb Loren R1277150305
 - e. 2010 Property
 - Rieb Loren R1277150305

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDES 10 TAX CANCELLATIONS FOR 2013; 2 TAX CANCELLATIONS FOR 2012; 1 TAX CANCELLATION FOR 2011; AND 1 TAX CANCELLATION FOR 2010; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE,

AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Chief of Staff

L. Maneely stated that he has attended meetings regarding the sports complex and is preparing for the public hearing to be held next Wednesday evening.

12. Approval of Minutes (12) (*Authorize the Chairman to Sign*)

- a. Open Business Meeting, November 19, 2013
- b. Open Business Meeting, November 26, 2013
- c. Development Services Meeting, November 19, 2013
- d. General Session of the Indigent Hearing, November 20, 2013
- e. Executive Session of the Indigent Hearing, November 20, 2013
- f. General Session of the Indigent Hearing, November 25, 2013
- g. Executive Session of the Indigent Hearing, November 25, 2013
- h. Local Improvement District 1101 Special Meeting, November 18, 2013
- i. Local Improvement District 1101 Open Business Meeting, November 26, 2013
- j. Local Improvement District 1101 Open Business Meeting, November 27, 2013
- k. Board of Equalization, November 25, 2013
- l. Board of Equalization, December 2, 2013

ACTION: J. TIBBS MOVED TO APPROVE THE 12 SETS OF MINUTES AS LISTED ON THE AGENDA WITH THE PROVISION THAT IN THE CASE THAT ONLY TWO COMMISSIONERS WERE PRESENT AT A MEETING, ONLY THOSE COMMISSIONERS ARE TAKING THE ACTION RELATING TO THE CONTENT OF THOSE MINUTES; AND AUTHORIZE THE CHAIRMAN OR ACTING CHAIRMAN, AS APPROPRIATE, TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Grants (*Authorize the Chairman to Sign the Appropriate Documents*)

- Grant No. 1307-C - Addendum to Award of Juvenile Accountability Block Grant (JABG FY12) (Exp. 9/30/14, Auto Renewal through 4/30/15, if duly budgeted for FY14-15)

ACTION: R. YZAGUIRRE MOVED TO APPROVE GRANT NO. 1307-C AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Weed and Pest (*Authorize the Chairman to Sign*)

- a. Notices of Lien (3)
 1. Brunk J Kevin R8180730060 \$132.56
 2. Olson Tamarra Jo S1312314810 \$227.59
 3. D M B Investments LLC R7104251200 \$117.55
- b. Releases of Lien
 - Smith Antoinette S 113128421 11/26/13

ACTION: J. TIBBS MOVED TO APPROVE THREE NOTICES OF LIEN AND ONE RELEASE OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

15. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (2)
 1. Lara Neville, Bunt / Hribik Wedding & Reception, February 22, 2014
 2. Mary Ann Artis, Artis Wedding & Reception, February 14-15, 2014

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TWO BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

17. Agreements (10) (All Agreement for FY13-14, Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10558 - Agreement Between Ada County and CH2M Hill Engineers, Inc. for Ada County Landfill Monitoring Well Installation and Limited Groundwater Characterization Project
- b. Agreement No. 10559 - Agreement Between Ada County and Hummel Architects, PLLC for the Expo Idaho Administration Office and Fair Entrance Project
- c. Agreement No. 10560 - Consent Agreement Between Ada County and Eighth and Main, LLC, for Use of Radio Repeater/Signal Booster to Retransmit Radio Frequencies Licensed to Ada County
- d. Agreement No. 10561 - Agreement Between Ada County and Motorola Solutions for 700MHz Radio System/High Performance Data System Maintenance
- e. Agreement No. 10562 - Services Agreement Between Ada County and Motorola Solutions for 700MHz Radio System for Prime and Remote Sites
- f. Agreement No. 10563 - Services Agreement Between Ada County and Motorola Solutions for 700MHz Radio System for Master Site
- g. Agreement No. 10564 - Construction Agreement Between Ada County and Buss Mechanical Services, Inc. for the Juvenile Court Services Water Heater Replacement Project (Substantial Completion by 2/5/14)
- h. Agreement No. 10565 - Agreement Between Ada County and Stearns, Conrad and Schmidt Consulting Engineers, Inc. (SCS) for the Design and Construction of the Hidden Hollow Landfill Hydrogen Sulfide Scrubber Project
- i. Agreement No. 9514-2-13 - Renewal Interagency Cooperative Information Access Agreement between and Ada County Sheriff's Office and Ada County Highway District
- j. Agreement No. 10213-1-13 - Project Scope of Services Agreement Between Ada County and Engineering, Inc. for the Public Safety Building Data Center Project

ACTION: J. TIBBS MOVED TO APPROVE THE TEN AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

19. Resolutions (2)

- a. Resolution No. 1945 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Emergency Management Department's Budget

D. Case read Resolution No. 1945 into the record and opened the public hearing.

[There was no public testimony.]

D. Case closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 1945 AS LISTED ON THE AGENDA. J. TIBBS

SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Resolution No. 1946 - Resolution for 1st Amended Charges for Responses to Requests for Public Records

D. Case read Resolution No. 1946 into the record and opened the public hearing.

[There was no public testimony.]

D. Case closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 1946 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VII: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:32 a.m.

David L. Case, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk