

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, DECEMBER 3, 2013
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Phil McGrane, Clerk's Office; Bob McQuade, Assessor's Office; Bob Perkins, Purchasing; Ben Ealey, Sheriff's Office; Larry Maneely, Commissioners' Office; Brian Wilbur, Weed, Pest and Mosquito Abatement; Megan Leatherman, Development Services; Bob Batista, Expo Idaho; Dave Logan, Operations; Jana Gomez and Amber Ellis, Prosecuting Attorney's Office; Lyn Call, Treasurer's Office; and Jessica Donald, Department of Administration. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 8:58 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

ACTION: J TIBBS MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- Purchasing

- a. Award of RFP 14003 Computer Aided Dispatch (CAD) Implementation Project Management (*Tabled from 11/19/13*)

B. Perkins reminded the Board that a procedural protest was submitted by 911Insight (911) on November 18th. He said 911 has since followed up with a formal protest, submitted on December 2nd at 6:26 p.m. He requested this matter be tabled to December 13th in order to allow Staff to review and address the concerns raised in the protest.

D. Case requested B. Perkins explain the grounds for the protest. He responded that 911 noted that the point allocations in the RFP are different than those in the evaluation forms.

ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF RFP 14003 COMPUTER AIDED DISPATCH (CAD) IMPLEMENTATION PROJECT MANAGEMENT TO DECEMBER 13, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Award of RFQ 14005 Expo Idaho Administration Office and Fair Entrance Project (*Tabled from 11/19/13*)

B. Perkins presented the Evaluation Committee's recommendation for award. J. Tibbs read the recommendation into the record.

ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD RFQ 14005 EXPO IDAHO ADMINISTRATION OFFICE AND FAIR ENTRANCE PROJECT TO HUMMEL ARCHITECTS IN THE AMOUNT OF \$149,905. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. NEW BUSINESS:**1. Purchasing**

- a. Review of Bids Received and Award Consideration for Public Work bids \$25,000-\$100,000
 - PW 14011 Ada County Juvenile Court Services Water Heater Replacement

B. Perkins advised the Board that the Evaluation Committee received three responses for PW 14011 and presented the Board its recommendation for award. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD PW 14011 ADA COUNTY JUVENILE COURT SERVICES WATER HEATER REPLACEMENT TO BUSS MECHANICAL SERVICES, INC., IN THE AMOUNT OF \$25,894. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Review of Bids Received and Award Consideration for Goods and Services \$25,000 to \$50,000
 1. Bid 14014 Q-Matic System Upgrade for Ada County Clerk

B. Perkins advised the Board that the Evaluation Committee received five responses for Bid 14014 and presented the Board its recommendation for award. J. Tibbs read the recommendation into the record.

ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 14014 Q-MATIC SYSTEM UPGRADE FOR ADA COUNTY CLERK TO INDENTISYS, IN THE AMOUNT OF \$28,498.90. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Bid 14015 Purchase of 2014 F-Series Super Duty or Equivalent for Ada County Weed Pest and Mosquito Abatement Department

B. Perkins advised the Board that the Evaluation Committee received three responses for Bid 14015 and presented the Board its recommendation for award. R. Yzaguirre read the recommendation into the record.

ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 14015 PURCHASE OF 2014 F-SERIES SUPER DUTY OR EQUIVALENT FOR ADA COUNTY WEED PEST AND MOSQUITO ABATEMENT DEPARTMENT TO BONANZA MOTORS, IN THE AMOUNT OF \$26,704. R. YZAGUIRRE SECONDED.

DISCUSSION: R. YZAGUIRRE INQUIRED WHY THE COMMITTEE DIDN'T RECEIVE A BETTER RESPONSE. B. PERKINS EXPLAINED THAT DEALERS DID NOT HAVE THE VEHICLES AVAILABLE.

ACTION: J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Licenses (*Authorize the Chairman to Sign*)**a. Catering Permits**

- Piper Pub & Grill at Honalee Farm Event Center for Marrow & Hynes Wedding, December 7, 2013, from 4pm to 10pm

- b. New Licenses
 - K-Fusion, 1716 Broadway Ave., Boise, Beer/Wine
- c. License Transfers (2)
 - 1. Thomas Entertainment LLC, 2310 E. Cinema Dr., Meridian, Beer/Liquor
 - 2. Twigs Bistro & Martini Bar, 3690 E. Monarch Sky Ln., Ste. 100, Meridian, Beer/Liquor

P. McGrane stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING ONE CATERING PERMIT; ONE NEW LICENSE; AND TWO LICENSE TRANSFERS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- 3. Auditor's Office - No Report
- 4. Claims Journal
 - November 26, 2013

ACTION: J. TIBBS MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED NOVEMBER 26, 2013. . R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- 5. Personnel Action Forms (2 Conditional Pay Increases; 2 Introductory Period Completion Pay Increases; 3 Leaves with Pay; 1 Longevity Increase/Sheriff's Pay Plan; 1 Miscellaneous; 3 Promotions; and 1 Salary Increase)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 2 CONDITIONAL PAY INCREASES; 2 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 3 LEAVES WITH PAY; 1 LONGEVITY INCREASE/SHERIFF'S PAY PLAN; 1 MISCELLANEOUS; 3 PROMOTIONS; AND 1 SALARY INCREASE; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- 6. Treasurer's Office
 - L. Call stated the Treasurer's Office opened an office in Meridian City Hall yesterday.
- 7. Assessor's Office
 - B. McQuade advised the Board that aerial photographs are now available online. He said his office is in the final stages of the implementation of the personal property exemption.
- 8. Tax Cancellations (25) (1-2010; 1-2011; 3-2012; and 20-2013) (*Authorize the Chairman to Sign*)
 - a. 2010 Property Roll
 - Nemec Construction Company S0514438720
 - b. 2011 Property Roll
 - Nemec Construction Company S0514438720

- c. 2012 Property Roll (3)
- | | |
|---------------------------------|-------------|
| 1. Howard Lawrence Allen | R5861400090 |
| 2. Lund Robert A R1080000650 | |
| 3. Nemecon Construction Company | S0514438720 |
- d. 2013 Property Roll (20)
- | | |
|---|-------------|
| 1. Young William F | R1384470290 |
| 2. Thies Richard D & | R2024090330 |
| 3. Miller Shawn OR5417190100 | |
| 4. Family Medicine Health Center | P1FAMEHEC04 |
| 5. Raymer Charles A | R3616860540 |
| 6. Lund Robert A R1080000650 | |
| 7. Uehling David L | R7569500375 |
| 8. Howard Lawrence Allen | R5861400090 |
| 9. Wilhelm Fred A | S0420449705 |
| 10. Davisson Michael | R1610570110 |
| 11. Castro Edgardo & Villamizar Beatriz | R7384180240 |
| 12. Clarke Zachary Craig | R5125520220 |
| 13. Giles Lance R2847260190 | |
| 14. Sandor Jerel A Mcham951402 | |
| 15. Montgomery Lois | R9313800315 |
| 16. Kingrey Patricia | R1317540110 |
| 17. Nemecon Construction Company | S0514438720 |
| 18. Ada County Highway District | R2037050010 |
| 19. Ada County Highway District | R1573680190 |
| 20. Ada County Highway District | R7099900110 |

ACTION: J. TIBBS MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDES 1 TAX CANCELLATION FOR 2010; 1 TAX CANCELLATION FOR 2011; 3 TAX CANCELLATIONS FOR 2012; AND 20 TAX CANCELLATIONS FOR 2013; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Chief of Staff

L. Maneely stated that he is working with a couple of constituents related to property issues. He said he is also working with Staff to notify residents regarding the public meeting in Eagle.

10. Weed and Pest (*Authorize the Chairman to Sign*)

a. Notices of Lien (3)

1. Olson Tamarra Jo	S1312314810	\$50.00
2. Can-Ada Star LLC	R9441000558	\$50.00
3. Bryson Bart L	S1104233702	\$81.89

b. Releases of Lien

- Hogan Commercial Properties LLC 113127162 11/21/2013

ACTION: R. YZAGUIRRE MOVED TO APPROVE THREE NOTICES OF LIEN AND ONE RELEASE OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (2)

1. Brandi Barnhart, Barber Park Wedding Spring Fling, April 5, 2014
2. Kelly Brady, Rodriguez/Hoxie Wedding & Reception, July 19, 2014

ACTION: J. TIBBS MOVED TO APPROVE THE TWO BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Grants (2) (*Authorize the Chairman to Sign the Appropriate Documents*)
- a. Grant No. 1310-B - Award of 2013 Homeland Security Grant (\$476,455.75; No Match) (Performance Period: 10/1/13-7/31/15) (ACCEM)
 - b. Grant No. 1307-B - Award of Juvenile Accountability Block Grant (JABG FY12) (\$19,497 with \$2,166 Match; 5/1/14-4/30/15)

D. Case read the grants into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE GRANT NOS. 1310-B AND 1307-B AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Agreements (8) (*Authorize the Chairman to Sign the Appropriate Documents*)
- a. Agreement No. 10551 - Memorandum of Understanding Between Ada County, the State of Idaho and Bureau of Homeland Security Regarding State Use of 2013 State Homeland Security Grant Program Funding
 - b. Agreement No. 10552 - Agreement Between Ada County and Warm Springs Counseling Center for Juvenile Court Services to Provide Counseling Services (FY 13-14)
 - c. Agreement No. 10555 - Contract for Professional Consulting Services Between Ada County and LCA Architects for the Ada County Courthouse 2014 Office Remodel (FY 13-14)
 - d. Agreement No. 10556 - Service Agreement Between Ada County and City of Boise Police Department for the Management of Law Enforcement Property and Evidence (FY 13-14)
 - e. Agreement No. 10557 - Design and Construction Contract Between Ada County and Stearns, Conrad and Schmidt Engineers, Inc., for the Hidden Hollow Landfill Hydrogen Sulfide Scrubber Project (FY13-14)
 - f. Agreement No. 8705-1-13 - Amendment to Agreement Between Ada County and Allied Waste for Solid Waste Services Collection Contract (FY 13-14)
 - g. Agreement No. 8929-3-13 - Renewal Memorandum of Agreement Between Ada County, Southwest Idaho Juvenile Detention Center and the Idaho Department of Juvenile Corrections for Mutual Housing in Event of Emergency (FY13-14)
 - h. Agreement No. 10530-1-13 - Amendment to Agreement Between Ada County and Loomis Armored US, LLC for Armored Car Services at 9 sites, including Assessor's Motor Vehicle Division sites, Sheriff sites, Misdemeanor Probation, Juvenile Court Services and the Courthouse (FY13-14)

D. Case read the agreements into the record. He noted that Agreement No. 10557 would be tabled and requested discussion on Agreement No. 10530-1-13.

J. Tibbs inquired why the change was being made to the original agreement and whether the departments involved were aware of the fee increase. L. Call stated the agreement removes the County liability for the remaining employees that still transport deposits. She said the departments were advised of the fee increase, and have it in their budgets to pay the costs. Beginning January, all off-site deposits will be transported by Loomis.

R. Yzaguirre stated that he discussed the agreement with Vicky McIntyre. He said she indicated that the Assessor and Clerk's Offices had some concerns and thought a special meeting may be appropriate. B. McQuade stated that he was advised that the pick-up process was going to change and he believed that would be disruptive to his office. He also expressed his concern with the audit process

and stated he would like to have further discussion on the matter. P. McGrane stated that the frequency may increase and he believed the Sheriff's Office had some concerns with that. D. Weston stated he was aware of the changes and did not have any concerns.

D. Case suggested tabling this agreement until the parties had an opportunity to schedule a meeting with the Treasurer's Office to discuss this in further detail.

ACTION: J. TIBBS MOVED TO TABLE AGREEMENT NO. 10557 TO DECEMBER 13, 2013; TABLE AGREEMENT NO. 10530-1-13 TO A DATE UNCERTAIN.

DISCUSSION: D. CASE AND R. YZAGUIRRE ADVISED J. TIBBS THAT THE AGREEMENT NEEDED TO BE TABLED TO A DATE SPECIFIC. THE BOARD DISCUSSED THEIR OPTIONS FOR TBLING THE AGREEMENT.

ACTION: J. TIBBS MOVED TO TABLE AGREEMENT NO. 10557 TO DECEMBER 13, 2013; TABLE AGREEMENT NO. 10530-1-13 TO DECEMBER 23, 2013; APPROVE THE REMAINING AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Miscellaneous

- Discussion of Notice from the City of Eagle regarding Annexation of the Ada-Eagle Sports Complex

J. Gomez advised the Board that the County received notice from the City of Eagle's Planning and Zoning Commission that a neighborhood meeting will be held December 11, 2013. The meeting is to discuss the possible annexation and rezoning of the remaining Ada-Eagle Sports Complex not already annexed into the city limits. She said a City Counsel Special Meeting was held on November 20, 2013, to specifically discuss the sports complex but annexation was not discussed at that time. She stated that Suzie Mumira indicated that she was unaware the notice had been sent and J. Gomez's understanding is that the City was willing to put the annexation issue on hold until the current issues are resolved.

The Board directed J. Gomez and L. Maneely to attend the December 11, 2013, meeting.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:34 a.m.

David L. Case, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk