

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, NOVEMBER 5, 2013
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Bob McQuade and Tim Tallman, Assessor's Office; Jim Morton, Clerk's Office; Bob Batista, Expo Idaho; Dave Logan, Operations; Bob Perkins and Melissa Wilson, Purchasing; Megan Leatherman, Development Services; Larry Maneely, Commissioners' Office; Jessica Donald, Department of Administration; and Vicky McIntyre, Treasurer's Office. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 8:58 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. NEW BUSINESS:

1. Purchasing

- Opening of RFQ 14005 Expo Idaho Administration Office and Fair Entrance Project

B. Perkins provided the Board nine responses to RFQ 14005. He requested the names of each bidder be read into the record. D. Case read the requested information into the record.

B. Perkins requested RFQ 14005 be tabled to November 19, 2013, to allow the Evaluation Committee time to assess the qualification statements. He advised the Board that the Committee will submit the short list of qualified firms ranked in order of score at the November 19th meeting.

ACTION: J. TIBBS MOVED TO TABLE THE SUBMITTAL OF THE SHORT LIST OF QUALIFIED BIDDERS FOR RFQ 14005 EXPO IDAHO ADMINISTRATION OFFICE AND FAIR ENTRANCE PROJECT TO NOVEMBER 19, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permit - Ratification

(Signed by Commissioner Yzaguirre on 10/29/13)

- End Zone at Barber Park Event Center for Trey Knipe Life Celebration, November 3rd from 10am to 10pm

b. New Licenses (2)

1. Mongo's Grill, 3560 N. Eagle Rd., Meridian, Beer/Wine
2. Village Cinema, 3711 E. Longwing Lane, Meridian, Beer/Liquor

J. Morton stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: R. YZAGUIRRE MOVED TO APPROVE AND RATIFY THE CATERING PERMIT SIGNED BY HIM ON OCTOBER 29, 2013; APPROVE THE TWO NEW LICENSES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND

D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Auditor's Office - No Report

4. Claims Journal
- October 29, 2013

ACTION: J. TIBBS MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED OCTOBER 29, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Personnel Action Forms (1 Change of Division with Pay Adjustment; 1 Leave with Pay; 14 Miscellaneous; and 5 Promotions)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CHANGE OF DIVISION WITH PAY ADJUSTMENT; 1 LEAVE WITH PAY; 14 MISCELLANEOUS; AND 5 PROMOTIONS; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Treasurer's Office

a. Monthly Financial Report, October 31, 2013

V. McIntyre advised the Board that they had been provided the monthly financial report showing that the accounts are in balance and there is money in the funds to pay expenses.

b. Trash Exemption Requests (2)

- | | | |
|----------------------------|----------------------|--------------------|
| 1. Kartchner/Rasmussen/Mee | 401877/214072/310274 | 10/1/13 - 9/30/14 |
| 2. Bronson, Monica | 400597 | 11/1/13 - 10/31/14 |

ACTION: J. TIBBS MOVED TO APPROVE THE TRASH EXEMPTION REQUESTS AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Assessor's Office

- Board of Tax Appeal Settlement Form (*Authorize the Chairman to Sign*)
- PRE Woodbridge Holdings, LLC R1097500960 and S1007110300

B. McQuade advised the Board that they had been provided information regarding the settlement identified on the agenda.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE BOARD OF TAX APPEAL SETTLEMENT FORM AS LISTED ON THE AGENDA. J. TIBBS SECONDED.

ACTION: R. YZAGUIRRE ADDED TO AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENT ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Chief of Staff - No report

9. Weed and Pest (*Authorize the Chairman to Sign*)

- Releases of Lien (4)
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| 1. Hall Hannah S | 113118617 | 10/24/13 |
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- | | | |
|-----------------------|-----------|---------|
| 2. Beck Sammy J | 113113135 | 10/8/13 |
| 3. Owens Holly K | 113105747 | 9/18/13 |
| 4. Beach Roxanne Gail | 113076758 | 7/10/13 |

ACTION: J. TIBBS MOVED TO APPROVE FOUR RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center

1. Ratification

(*Signed by Commissioner Case on 10/29/13*)

- Jayme Knipe, Trey Knipe Memorial Service, November 3, 2013

2. New (4)

- a. James Hays, Hays Celebration of Life, November 9, 2013
- b. Arlynn Hacker, Hacker Wedding & Reception, October 12, 2014
- c. Kathy Morris, Morris / Horyza Wedding & Reception, March 22, 2014
- d. Peggy Stanley, Stanley/Trojacek, Wedding & Reception, June 8, 2014

ACTION: R. YZAGUIRRE MOVED TO APPROVE AND RATIFY THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT SIGNED BY COMMISSIONER CASE ON OCTOBER 29, 2013; APPROVE THE REMAINING FOUR AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Agreements (8) (All for FY13-14 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10530 - Agreement Between Ada County and Loomis Armored US, LLC for Armored Car Services at Nine Sites, Including Assessor's Motor Vehicle Division Sites, Sheriff Sites, Misdemeanor Probation, Juvenile Court Services and the Courthouse
- b. Agreement No. 10531 - Agreement Between Ada County and David Ellis, Hot Air Balloonist, for Launching and Landing at Lady Bird Park
- c. Agreement No. 10532 - Agreement Between Ada County and Jeffrey Beebe, Hot Air Balloonist, for Launching and Landing at Lady Bird Park
- d. Agreement No. 10533 - Agreement Between Ada County and Gregory Roegiers, Hot Air Balloonist, for Launching and Landing at Lady Bird Park
- e. Agreement No. 10534 - Agreement Between Ada County and James Hetherington, Hot Air Balloonist, for Launching and Landing at Lady Bird Park
- f. Agreement No. 10535 - Sub-Grant Agreement Between Ada County and City of Boise for the 2011 and 2012 Homeland Security Grant Program
- g. Agreement No. 10536 - Agreement Between Ada County and University of Idaho Extension Office for FY13-14 Funding
- h. Agreement No. 10537 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of LD117 for Use at the Sheriff's Court Services

D. Case read the agreements into the record.

ACTION: J. TIBBS MOVED TO APPROVE THE EIGHT AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED.

DISCUSSION: V. MCINTYRE QUESTIONED THE NUMBERING OF AGREEMENT NO. 10530. J. MORRIS STATED THAT SHE WOULD EXPLAIN THE NUMBERING SYSTEM FOLLOWING THE MEETING.

ACTION: J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VII: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:12 a.m.

David L. Case, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk