

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, OCTOBER 29, 2013  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Bob McQuade, Assessor's Office; Vicky McIntyre and Lyn Call, Treasurer's Office; Bob Perkins and Melissa Wilson, Purchasing; Jim Morton, Clerk's Office; Leslie Penny, Information Technology; Kim Osborn, Employee Benefits; Megan Leatherman, Development Services; and Larry Maneely, Commissioners' Office. Minutes Recorder: Judy Morris.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners David L. Case and Rick Yzaguirre were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. UNFINISHED BUSINESS:**

- Purchasing
  - Award of RFP 13055 Purchase of Ada County Recorder System (*Tabled from 10/1/13*)

**ACTION: R. YZAGUIRRE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

B. Perkins advised the Board that the Evaluation Committee needed additional time to review the responses to RFP 13055 and requested this item be re-tabled to November 26, 2013.

**ACTION: R. YZAGUIRRE MOVED TO TABLE RFP 13055 PURCHASE OF ADA COUNTY RECORDER SYSTEM TO NOVEMBER 26, 2013. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

**VI. NEW BUSINESS:**

1. Purchasing
  - Opening of RFP 13080 Electronic Content Management System for Ada County

B. Perkins provided the Board nine responses to RFP 13080. He explained that each responder had two packages, one was a sealed technical proposal and the other was a sealed cost proposal. He requested the name of the responder for the technical proposal be read into the record along with confirmation that a sealed cost proposal was included. D. Case read the requested information into the record.

B. Perkins requested the submittal of the short list for RFP 13080 be tabled to December 12, 2013, to allow the Evaluation Committee time to assess the qualifications of the responders.

**ACTION: R. YZAGUIRRE MOVED TO TABLE RFP 13080 ELECTRONIC CONTENT MANAGEMENT SYSTEM FOR ADA COUNTY TO DECEMBER 12, 2013, FOR FURTHER ACTION. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

2. Licenses (*Authorize the Chairman to Sign*)
  - a. Catering Permit
    - End Zone at Barber Park Event Center for Life's Kitchen Fundraiser, November 8th from 10am to 10pm
  - b. New Licenses
    - BodoVino, 404 S. 8th St., Ste. 188L, Boise, Beer/Wine

J. Morton stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING ONE CATERING PERMIT AND ONE NEW LICENSE; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

3. Auditor's Office - No Report
4. Personnel Action Forms (1 Conditional Pay Increase; 3 Introductory Period Completion Pay Increases; 2 Leaves with Pay; 1 Longevity Increase/Sheriff's Pay Plan; and 4 Promotions)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CONDITIONAL PAY INCREASE; 3 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 2 LEAVES WITH PAY; 1 LONGEVITY INCREASE/SHERIFF'S PAY PLAN; AND 4 PROMOTIONS; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

5. Treasurer's Office
  - a. Request for Approval to Certify Personal Property and Manufactured Home Delinquencies to the 2013 Real Property Tax Roll
    1. Business Personal Property (29 Parcels)
      - a. P1BAMBCL001 Certify to R4313600340 - Rafael & Maria Vrizuella
      - b. P1EDOUGST01 Certify to R7366240330 - Jeffrey Bundt
      - c. P1FORMBRI01 Certify to R3036250082 - Formal & Bridal Center
      - d. P1JRALAND01 Certify to R2909530115 - Justin R. Adelman
      - e. P1MILLFAB01 Certify to R2847200430 - Brenda L Wynn
      - f. P1ROCKDIN01 Certify to R1077510135 - Petros Paflios
      - g. P1SAGEHRN01 Certify to R3761770310 - Michael Sagehorn
      - h. P1TANPLAC02 Certify to R1023000117 - Jamaca Me Tan
      - i. P1WATSAUT01 Certify to R1366010070 - Curtis L Watson
      - j. P5TADIBEX02 Certify to R3607560170 - Terry A Dibble
      - k. P1METCOUR01 Certify to R9437500190 Bonnie Ingram
      - l. P1ECAFE++01 Certify to R3157170110 - Darcee A Houston
      - m. P1JASALON01 Certify to R0947850120 - Yelena A Agekyan
      - n. P1LEOSLEN01 Certify to R0855010070 - Leonard H. Slender Jr
      - o. P1OKELMAI01 Certify to S1410336200 - James R. Kelley
      - p. P1TADIBEX02 Certify to R3607560170 - Terry A Dibble
      - q. P1UNIVMED01 Certify to R1071200220 - Bernard P Kattner
      - r. P1VALKELL01 Certify to R0539670200 - Valerie Kellbach Barizo
      - s. P13+DFRAM01 Certify to R6122250470 - John Bartels
      - t. P1AREFING01 Certify to R7284340204 - Del & Teri Griffin
      - u. P1BANNSTR01 Certify to R5538942570 -Therese D Sacos
      - v. P1HIGHDEC01 Certify to R5125660560 - David D Griffin
      - w. P1IVYPLRE01 Certify to R2336000903 - Therese D Sacos

- x. P1JEFFTRN01 Certify to R7533430070 - Trina Jefferson
  - y. P1MOUNMIL01 Certify to R3856000580 - Jeff Sherman
  - z. P1REMAXCP01 Certify to R1013008561 - Blake Mayes & Dennis Adler
  - aa. P1STARVET01 Certify to S0408438550 - J Zachary Bruneel DVM
  - bb. P1WALMORR01 Certify to S1211438400 - Walter W. Morrow
  - cc. P1WELDUNL01 Certify to R7334201536 - Chettie & Matthew Cole
2. Manufactured Homes (18 Parcels)
- a. MBROF832450 Certify To R2816890100 - Kay Prince
  - b. MBILT711242 Certify To R2024360621 - Richard Carl Mundlin
  - c. MPALM952701 Certify To R3083140010 - Marilyn M Irvan L E, Mike Irvan, Yvonne Irvan
  - d. MVAND782416 Certify To R1580370007 - Iglesia Misionera Pentecostes Inc.
  - e. MSKYL701236 Certify To S0418417513 - Jeannie Bangham-Nail
  - f. MSKYL711223 Certify To R7334190568 - Joseph Michael Burkhart
  - g. MSAHA761419 Certify To R2734510621 - Chasm 1
  - h. MFLEE072603 Certify To R2008000032 - Wilbur L Clark Estate
  - i. MBUDD721401 Certify To R0805620070 - Randall L Hoffer
  - j. MTAMA791453 Certify To R2734521583 - Randy Hoffer
  - k. MDIPL722402 Certify To S0617315400 - H Larry Leasure
  - l. MTAMA701211 Certify To R5647020130 - Malvick Kevin
  - m. MCHAM072701 Certify To S1314141560 - Richard A Newby
  - n. MSTON952608 Certify To S0131141930 - Open Heart Brand Trust
  - o. MLAGR762451 Certify To R2893970031 - Calvin Schwartz
  - p. MFLEE791403 Certify To R3432320100 - John Ward
  - r. MREDM011601 Certify To R5199270020 - Michael Keller
  - s. MGUER951402 Certify To R5199270020 - Michael Keller
- b. Request for Approval to Write off Uncollectable, Delinquent Property Taxes
- Business Personal Property (49 Parcels)
    - a. P1LOWBTRN01 Low Ball Transmission
    - b. P1KUMONMA01 Kumon Math & Reading Ctr of Meridian
    - c. P1DALESCH01 Dales Auto Care
    - d. P1AARDENT01 Aardvark Entertainment Network LLC
    - e. P1EYEMAST01 Eye Masters #58
    - f. P1URBOUTF01 Urban Outfitters
    - g. P7EXPRE200 Swisher Hygiene
    - h. P1ONETENT01 One Ten Tattoo Studio
    - i. P1DOOFRET01 Doctors Of Retirement Inc
    - j. P1SIDNRES01 Sidney Resources Corporation
    - k. P1WHIWIMA01 White Willow Massage
    - l. P1DANCNEC01 Dance Necessities LLC
    - m. P1RUPE+AS01 Rupert & Associates
    - n. P1CORBNET01 Tower Acquisition LLC
    - o. P1YUMMEAT01 Yummy Meats
    - p. P1YUMMEAT01 Yummy Meats
    - q. P1AMPLOC01 Am Pm Lock & Key
    - r. P1WIRTOYZ02 Wireless Toyz
    - s. P1CHBGRCA01 Foccacia's - Chef Bill Green's Catering
    - t. P1ACLRVIS01 A Clearer Vision LLC
    - u. P1AIRBAGS01 Airport Baggage Services Inc
    - v. P1ALASTAR01 Alarm Star
    - w. P1BCBUSIN01 BC Business Services
    - x. P1BEQUAS+01 Bequa's
    - y. P1BRIX+CO01 Brix & Company
    - z. P1CAVEOCR01 Caveo Corporation
    - aa. P1CLIIDON00 CLI Idaho One LLC

bb. P1CPROFID01	CPR of Idaho
cc. P1CUSTWRK01	Customwerks
dd. P1DANIJOH01	Ace Grading Contractors
ee. P1DANWDWK01	Dan's Wood Works
ff. P1DIREMOR01	Direct Home Mortgage
gg. P1EDSTATN01	Tomorrow's Future Learning Ctr LLC
hh. P1EXPLUMB01	Executive Plumbing
ii. P1IFSOURC01	If Source
jj. P1INWSTDV01	Interwest Development Corp
kk. P1LAVROBA01	La Vie En Rose Bakery And Bist
ll. P1LODLOGS01	Lodge Logs Inc
mm.P1LTLPOOH01	Little Pooh's Daycare
nn. P1MINSHAL01	Nina-Belles Playhouse
oo. P1MLDISTR01	M L Distributors
pp. P1NEWLIFP01	New Life Painting
qq. P1PRINTCO01	Printing Concepts
rr. P1RHINOFL01	Rhino Flooring
ss. P1SCANTOD01	Scandinavia Today
tt. P1SMONACC01	Smoke-N-Accessories
uu. P1TEAMCLI01	Team Clinic
vv. P1WINDREA01	Windermere Real Estate
ww.P1WINDREA02	Windermere Real Estate Capital

V. McIntyre stated her office was working on preparation of tax bills. She requested the Board certify the business personal property, 29 parcels, and the manufactured homes, 18 parcels, to the 2013 real property tax roll. She then requested the Board approve the write offs as listed. She explained that her office has tried, unsuccessfully, to collect the delinquent taxes and believes they are uncollectable.

**ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATIONS OF THE TREASURER'S OFFICE AND APPROVE AND CERTIFY THE PERSONAL PROPERTY AND MANUFACTURED HOME DELINQUENCIES AS LISTED ON THE AGENDA TO THE 2013 REAL PROPERTY TAX ROLL. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

**ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE TREASURER'S OFFICE AND APPROVE THE WRITE OFF OF UNCOLLECTABLE, DELINQUENT PROPERTY TAXES AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

D. Case requested V. McIntyre's office provide M. Leatherman copies of notices of hearings and neighborhood meetings relating to County property in order to ensure timely responses or actions.

- 6. Assessor's Office - No Report
- 7. Chief of Staff  
L. Maneely stated that he was working on a couple constituent issues and media requests.
- 8. Development Services (*Authorize the Chairman to Sign*)
  - Application Fee Waiver/Reduction Request
    - Star Fire Protection District; Property Information Request Fee Waiver: \$275.00

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE WAIVER OF THE PROPERTY INFORMATION REQUEST FEE FOR STAR FIRE PROTECTION DISTRICT IN THE AMOUNT OF \$275; AND AUTHORIZE THE CHAIRMAN TO SIGN**

**THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

9. Weed and Pest (*Authorize the Chairman to Sign*)

a. Notices of Lien (2)

- |                    |             |          |
|--------------------|-------------|----------|
| 1. Browning John W | S1407438810 | \$50.78  |
| 2. Ricks Thomas M  | R2860500042 | \$171.51 |

b. Releases of Lien (4)

- |                       |           |          |
|-----------------------|-----------|----------|
| 1. Kunz Leta          | 113115903 | 10/16/13 |
| 2. Rohm Toni D        | 113115904 | 10/16/13 |
| 3. Caldwell Jeffrey M | 113103111 | 9/10/13  |
| 4. Blackwood Debbie   | 113083775 | 7/24/13  |

**ACTION: R. YZAGUIRRE MOVED TO APPROVE TWO NOTICES OF LIEN AND FOUR RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

10. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events

- Firebird Raceway, Boise Roadster Show, March 6-9, 2013 (Set-up March 4-5, 2013)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

11. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (3)

1. Sue Payne, Daughters of the British Empire Luncheon, September 21, 2014
2. Mike Nagel, Nagel Wedding & Reception, September 13, 2014
3. Michael Simpson, Simpson/Tedeski Wedding & Reception, December 28, 2013

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE THREE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

12. Agreements (15) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10520 - Agreement Between Ada County and Custer County for Pathology Services (FY13-14)
- b. Agreement No. 10521 - Remote Access Agreement Between Ada County and Ada County Highway District for Access to Certain County Computerized Records (FY13-14)
- c. Agreement No. 10522 - Remote Access Agreement Between Ada County and Title One for Access to Certain County Computerized Records (FY13-14)
- d. Agreement No. 10523 - Participating Addendum Agreement Between Ada County and Waxie Enterprises, Inc. for Janitorial Supplies and Industrial Paper (FY13-14)
- e. Agreement No. 10524 - Joint Powers Agreement Between Ada County Sheriff's Office, the Ada County Prosecuting Attorney's Office and the City of Star Relating to Law Enforcement Services and Prosecution Services (FY13-14)

- f. Agreement No. 10525 - Memorandum of Understanding Between Ada County and Kuna Learning Center (KLC) for Group Sessions for Students at KLC (FY13-14)
- g. Agreement No. 10526 - Agreement Between Ada County and Sandi O'Shea, Hot Air Balloonist, for Launching and Landing at Lady Bird Park (FY13-14)
- h. Agreement No. 10527 - Sub-Grant Agreement Between Ada County and Garden City for the 2011 and 2012 Homeland Security Grant Program (FY13-14)
- i. Agreement No. 7142-5-13 - Amendment to Agreement Between Ada County and iAnywhere Solutions, Inc. for Software License, Support and Maintenance of AVL (FY13-14)
- j. Agreement No. 8311-5-13 - Renewal of Agreement Between Ada County and Central District Health Department to Provide Reproductive Health Services to Juveniles in the Custody of the Juvenile Court Services Detention Center (FY13-14)
- k. Agreement No. 8703-3-13 - Renewal Agreement Between Ada County and Smiths Detection, Inc. for X-Ray Machine Service (FY13-14)
- l. Agreement No. 8937-4-13 - Renewal Agreement Between Ada County and Official Payments Corporation for Merchant Payment Services for Convenience Fees (FY13-14)
- m. Agreement No. 9579-2-13 - Renewal Agreement Between Ada County and Brown Mackie College - Boise, Inc. for Internship Placements through the Sheriff's Office (FY13-14)
- n. Agreement No. 10155-1-13 - Renewal Agreement Between Ada County and Buck Consultants, LLC for Consulting Services for Employee Benefit Consultation (FY13-14)
- o. Agreement No. 10398-1-13 - Renewal Agreement Between Ada County and Boise State University School of Social Work for Placement of Students in Family Court Services (FY13-14)

D. Case read the agreement numbers into the record.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 15 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

**VII: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:23 a.m.

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David L. Case, Chairman

ATTEST:

\_\_\_\_\_  
Christopher D. Rich, Ada County Clerk