

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
MONDAY, SEPTEMBER 23, 2013  
8:30 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Dawn Burns, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob Perkins, Purchasing; Tim Tallman, Assessor's Office; Larry Maneely, Commissioners' Office; and Ben Ealey, Sheriff's Office. Minutes Recorder: Judy Morris.

**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 8:30 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners David L. Case and Rick Yzaguirre were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. UNFINISHED BUSINESS:**

- Purchasing

**ACTION: R. YZAGUIRRE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

- a. Award of RFP 13067 Investment Advisory Services for Ada County  
(*Tabled from 9/10/13*)

B. Perkins presented the Evaluation Committee's recommendation for award.

**ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD RFP 13067 INVESTMENT ADVISORY SERVICES FOR ADA COUNTY TO FTN FINANCIAL MAIN STREET ADVISORS IN THE AMOUNT OF \$19,500. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

- b. Award of RFP 13090 Waste Stream Analysis for the Ada County Landfill  
(*Tabled from 9/17/13*)

B. Perkins advised the Board that the Evaluation Committee needed additional time to review the responses to RFP 13090.

**ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF RFP 13090 WASTE STREAM ANALYSIS TO OCTOBER 8, 2013. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

**V. NEW BUSINESS:**

1. Purchasing

- Opening of PW 13075 Seamans Gulch Equipment Removal and Reinstallation

B. Perkins provided the Board one response to PW 13075. He requested the name of the bidder and total bid amount be read into the record. D. Case read the requested information into the record.

B. Perkins requested the award of PW 13075 be tabled to October 1, 2013, to allow the Evaluation Committee time to assess the proposals.

**ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF PW 13075 SEAMANS GULCH EQUIPMENT REMOVAL AND REINSTALLATION TO OCTOBER 1, 2013. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

2. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits (5)

1. End Zone at Barber Park Events Center for Corey Wedding, October 6th from 10 am to 10 pm
2. End Zone at Barber Park Events Center for Marston Wedding, October 5th from 10 am to 10 pm
3. End Zone at Barber Park Events Center for Corey Wedding, October 12th from 10 am to 10 pm
4. End Zone at Barber Park Events Center for Hribik Wedding, October 8th from 10 am to 10 pm
5. Boyzee, Inc. dba Piper Pub at Honalee Farms for Jessica Drollinger Wedding, October 13th from 1 pm to 8 pm

b. New Licenses

- Walmart #3094, 3233 N. Cole Rd., Boise, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING FIVE CATERING PERMITS AND ONE NEW LICENSE; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

3. Auditor's Office

C. Rich presented the Board two letters to be signed by them addressed to Eide Bailly in response to their Letter of Engagement.

4. Claims Journal

- September 19, 2013

**ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED SEPTEMBER 19, 2013. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

5. Personnel Action Forms (6 Conditional Pay Increases; 3 Leaves with Pay; 4 Reclassifications; and 651 Salary Increases, Including Cost of Living Adjustments)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 6 CONDITIONAL PAY INCREASES; 3 LEAVES WITH PAY; 4 RECLASSIFICATIONS; AND 651 SALARY INCREASES, INCLUDING COST OF LIVING ADJUSTMENTS; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

6. Treasurer's Office - No Report

7. Assessor's Office

- Board of Tax Appeal Settlement Forms (*Authorize the Chairman to Sign*)
- Dennis McDowell/McDowell Family Trust R0619790140

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE BOARD OF TAX APPEAL SETTLEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

8. Chief of Staff  
L. Maneely said he would be attending the IAC Conference and was looking forward to hearing the discussion on the proposed legislation.

9. Development Services (*Authorize the Chairman to Sign*)  
- Application Fee Waiver/Reduction Request  
- Dry Creek Historical Society; Waiver/Reduction Amount: \$100.00

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FEE WAIVER/REDUCTION OF \$100 FOR DRY CREEK HISTORICAL SOCIETY. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

10. Approval of Minutes (3) (*Authorize the Chairman to Sign*)  
a. Open Business Meeting, September 10, 2013  
b. General Session of the Indigent Hearings, September 4, 2013  
c. Executive Session of the Indigent Hearings, September 4, 2013

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE THREE SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

11. Weed and Pest (*Authorize the Chairman to Sign*)

- a. Notices of Lien (2)
- |                    |             |          |
|--------------------|-------------|----------|
| 1. Ricks Thomas M  | R2860500010 | \$214.89 |
| 2. Tallman Petra C | R4626240575 | \$50.00  |
- b. Releases of Lien (3)
- |                                 |           |           |
|---------------------------------|-----------|-----------|
| 1. McGlochlin Roberta R Trustee | 113103112 | 9/10/2013 |
| 2. Smith Lenore                 | 113079332 | 7/16/2013 |
| 3. Whelan Amelia R              | 113079336 | 7/16/2013 |

**ACTION: R. YZAGUIRRE MOVED TO APPROVE TWO NOTICES OF LIEN AND THREE RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

12. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (3)
- Richard Chambers, Chambers/Gourley Wedding & Reception, May 3, 2014
  - Gerry Essink, BVAS Gala, April 27, 2014
  - Nathan Schmidt, Schmidt Wedding & Reception, June 21, 2014

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE THREE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

13. Agreements (38) (*Authorize the Chairman to Sign the Appropriate Documents*)
- a. Agreement No. 10370 - Agreement and Addendum Between Ada County and Dynamic Network Services, Inc. for Monitoring DNS Services (I.T) (Exp. 9/30/13)
  - b. Agreement No. 10421 - Agreement Between Ada County and Fisher's Document Systems for the Lease of Four LD360sp Copiers, Two LD150sp Copiers and Two LD140sp Copiers for Use at the Juvenile Court Services Offices (FY13-14)
  - c. Agreement No. 10422 - Participating Addendum Master Agreement Between Ada County and Sentinel Offender Services, LLC for Electronic Monitoring for Ada County Juvenile Services (10/1/12-12/31/12)
  - d. Agreement No. 10423 - Agreement Between Ada County and Xerox Corporation for Lease off W5638 Copier for Use at the Criminal Division (Clerk/Auditor/Recorder) (FY13-14)
  - e. Agreement No. 10424 - Agreement Between Ada County and Xerox Corporation for Lease off W5655 Copier for Use at the Civil Division (Clerk/Auditor/Recorder) (FY13-14)
  - f. Agreement No. 10425 - Agreement Between Ada County and Xerox Corporation for Lease of WC7545 Copier for Use at the Elections Office Clerk/Auditor/Recorder) (FY13-14)
  - g. Agreement No. 10426 - Agreement Between Ada County and Xerox Corporation for Lease of W5655 Copier for Use at the Criminal Division (Clerk/Auditor/Recorder) (FY13-14)
  - h. Agreement No. 10427 - Agreement Between Ada County and Xerox Corporation for Lease of WC7545 Copier for Use at Appeals (Clerk/Auditor/Recorder) (FY13-14)
  - i. Agreement No. 10428 - Agreement Between Ada County and Xerox Corporation for Lease of WC5655 Copier for Use at Appeals (Clerk/Auditor/Recorder) (FY13-14)
  - j. Agreement No. 10429 - Agreement Between Ada County and Adams County for Pathology Services (Coroner) (FY13-14)
  - k. Agreement No. 10430 - Agreement Between Ada County and Payette County for Pathology Services (Coroner) (FY13-14)
  - l. Agreement No. 10431 - Agreement Between Ada County and Power County for Limited Pathology Services (FY13-14)
  - m. Agreement No. 10432 - Agreement Between Ada County and Cassia County for Pathology Services (Coroner) (FY13-14)
  - n. Agreement No. 10433 - Agreement Between Ada County and Butte County for Limited Pathology Services (Coroner) (FY13-14)
  - o. Agreement No. 10434 - License Agreement Between Ada County and U.S. Bank National Association for Use of the ATM Located on the First Floor of the Courthouse (Treasurer) (FY13-14)
  - p. Agreement No. 10435 - Joint Powers Agreement Between Ada County, the Ada County Sheriff's Office and the City of Eagle for the Provision of Law Enforcement Services (FY13-14)
  - q. Agreement No. 10436- Memorandum of Understanding Between Ada County and Ada Soil and Water Conservation District for FY13-14 Funding (Commissioner)
  - r. Agreement No. 10437 - Agreement Between Ada County and the Idaho Humane Society for Animal Control and Licensing (Sheriff) (FY13-14)
  - s. Agreement No. 10438 - Agreement Between Ada County and Intermountain Communications of Southern Idaho, Inc. for Maintenance of the Title 31 VHF/Microwave System (Sheriff) (FY13-14)
  - t. Agreement No. 10439 - Agreement Between Ada County and Hewlett-Packard for Support Services for Emergency Communications Equipment (Sheriff) (FY13-14)
  - u. Agreement No. 10440 - Agreement Between Ada County and Fisher's Document Systems, Inc. for Lease of Two MP7502sp Copiers, One Each for Use at the Civil Division and Juvenile Division; and Four MP9002sp Copiers, One Each for Use at the Criminal Division, Magistrate; Criminal Division, Preliminary Hearing Team; Criminal Division, Trial Team 1; and Criminal Division, Trial Team 2 (P.A.'s Office) (FY13-14)
  - v. Agreement No. 10441 - Agreement Between Ada County and Diamond Drugs, Inc. for the Provision of Pharmaceutical Services to the Ada County Jail (FY13-14)

- w. Agreement No. 10442 - Agreement Between Ada County and Paul Ryan, M.D. for Provision of Juvenile Detention Medical Services (FY13-14)
- x. Agreement No. 7733-3-13 - Amendment to Agreement Between Ada County and CenturyLink for E-911 Services (Wireline) (FY13-14)
- y. Agreement No. 8459-4-13 - Renewal Agreement Between Ada County, City of Boise, City of Meridian, City of Eagle and State of Idaho Department of Health and Welfare Establishing a Joint Powers Entity (Allumbaugh House) for Operating the Treasure Valley's Medically Monitored Detoxification/Mental Health Diversion Unit (FY13-14)
- z. Agreement No. 8739-4-13 - Renewal Agreement Between Ada County and Stephen J. Guinn a/k/a A+ Quick N' Clean for Custodial Services at the Extension Services Building (Operations) (FY13-14)
- aa. Agreement No. 8741-6-13 - Abridged Renewal Agreement Between Ada County and Silkroad Technology, Inc. for OpenHire Software (H.R.) (10/1/13-1/31/14)
- bb. Agreement No. 9158-3-13 - Renewal Agreement Between Ada County and Silkroad Technology, Inc. for WingSpan Employee Performance Management Package (H.R.) (FY13-14)
- cc. Agreement No. 9317-3-13 - Renewal Agreement Between Ada County and Peasley Transfer & Storage Co., for Transportation and Temporary Storage of Election Equipment (FY13-14)
- dd. Agreement No. 9377-2-13 - Renewal Agreement Between Ada County and Eide Bailly LLP, for Auditing Services for Ada County's Comprehensive Annual Financial Report (Clerk/Auditor/Recorder) (FY13-14)
- ee. Agreement No. 9580-2-13 - Agreement Between Ada County and Gila LLC, dba Municipal Services Bureau for Collections Services for Indigent Services (FY13-14)
- ff. Agreement No. 9646-3-13 - Renewal Agreement Between Ada County and Williams Scotsman, Inc., for Lease of Mobile Home Office at the Landfill (FY13-14)
- gg. Agreement No. 9839-1-13 - Renewal Agreement Between Ada County and Ada County Housing Authority for Use of Self-Service Fuel Island at the Sheriff's Office (FY13-14)
- hh. Agreement No. 9840-1-13 - Renewal Agreement Between Ada County and Boise City Housing Authority for Use of Self-Service Fuel Island at the Ada County Sheriff's Office (FY13-14)
- ii. Agreement No. 9943-1-13 - Renewal Agreement Between Ada County and the City of Garden City for Funding Contribution for Construction of the West Bridge (FY13-14)
- jj. Agreement No. 10075-1-13 - Renewal Agreement Between Ada County and Data Works Plus, LLC for Maintenance Support for the County Live-Scan Finger/Palm Print System and Mugshot System (FY13-14)
- kk. Agreement No. 10135-1-13 - Amendment to Memorandum of Agreement Between Ada County and Idaho State Historic Preservation Office for the Use of FY13 Idaho Certified Local Government Grant with the State Historical Society (Extending Term to 8/30/14)
- ll. Agreement No. 10165-1-13 - Renewal Agreement Between Ada County and PeopleAdmin for Software and Licenses for Employment Application and Onboarding Software (H.R.) (FY13-14)

D. Case read the agreement numbers into the record. He requested that Agreement No. 9943-1-13 be discussed.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 38 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

**DISCUSSION: D. CASE RAISED THREE QUESTIONS REGARDING AGREEMENT NO. 9943-1-13: WHY IS THE SURVEY TAKING SO LONG; HAS THE COUNTY PAID MONEY TO GARDEN CITY REGARDING THE PROJECT, OR IS THE EXCHANGE IN-KIND; AND WHY HAS GARDEN CITY DELAYED THE PROJECT. HE ADVISED THAT HE SUPPORTS APPROVING THE**

**CONTRACT BUT REQUESTED M. LEATHERMAN ADDRESS THOSE QUESTIONS AT THEIR NEXT MEETING.**

**ACTION: R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

14. Miscellaneous

- Proclamation Designating the Week of September 29 - October 5, 2013, as Childhood Cancer Awareness Week

D. Case read the proclamation into the record.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PROCLAMATION AND DESIGNATE THE WEEK OF SEPTEMBER 29, 2013 THROUGH OCTOBER 5, 2013, AS CHILDHOOD CANCER AWARENESS WEEK. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED.**

**Public Hearing**

15. Resolutions

- Resolution No. 1930 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Weed Control Budget

D. Case opened the public hearing and read Resolution No. 1930 into the record.

*[There was no public testimony.]*

D. Case closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 1930 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VII: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 8:52 a.m.

\_\_\_\_\_  
David L. Case, Chairman

ATTEST:

\_\_\_\_\_  
Christopher D. Rich, Ada County Clerk