

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, AUGUST 27, 2013
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Dawn Burns, Clerk's Office; Bob Kobza and Melissa Wilson, Purchasing; Dave Logan and Dolly Hall, Operations; Kelly Paananen, Risk; Leslie Penney, Virnene Zieglmeier and Doug Barr, Information Technology; Meg Leatherman, Development Services; Larry Maneely, Commissioners' Office; Jessica Donald, Department of Administration; and Claire Tardiff, Prosecuting Attorney's Office. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:02 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. EMPLOYEE RECOGNITION:

- Virnene Zieglmeier - 20-Year Certificate of Service

D. Case acknowledged Virnene Zieglmeier's 20 years of employment and presented her with a 20-Year Certificate of Service.

V. NEW BUSINESS:

1. Purchasing

a. Opening of RFP 13067, Investment Advisory Services for Ada County

M. Wilson provided the Board six responses to RFP 13067. She requested the names of each bidder be read into the record. D. Case read the requested information into the record.

M. Wilson requested the award of RFP 13067 be tabled to September 10, 2013, to allow the Evaluation Committee time to assess the proposals.

ACTION: J. TIBBS MOVED TO TABLE THE AWARD OF RFP 13067, INVESTMENT ADVISORY SERVICES FOR ADA COUNTY, TO SEPTEMBER 10, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

b. Opening of Bid 13078, Purchase of Security Information and Event Management System

B. Kobza provided the Board two responses to Bid 13078. He requested the names of each bidder and the bid amount be read into the record. D. Case read the requested information into the record.

B. Kobza requested the award of Bid 13078 be tabled to September 3, 2013, to allow the Evaluation Committee time to assess the proposals.

ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF BID 13078, PURCHASE OF SECURITY INFORMATION AND EVENT MANAGEMENT SYSTEM, TO SEPTEMBER 3, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- Review of Bids Received and Award Consideration for bids \$25,000 to \$50,000
 - Bid 13089, Purchase of Piping Material for the Ada County Landfill

B. Kobza advised the Board that the Evaluation Committee received two responses for Bid 13089 and presented the Board its recommendation for award. J. Tibbs read the recommendation into the record.

ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 13089, PURCHASE OF PIPING MATERIAL FOR THE ADA COUNTY LANDFILL, TO ISCO INDUSTRIES, INC., AS THE LOWEST RESPONSIVE BIDDER, IN THE AMOUNT OF \$45,050.30. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits (4)

1. Kanak Attack Catering at Alpine Ponds for Nicole Bruce Wedding, August 31st from 6pm to 10pm
2. Honalee Farm Event Center at Honalee Farm Event Center for Jill D. Looksey Wedding, August 31st from 4pm to 12am
3. Honalee Farm Event Center at Honalee Farm Event Center for Sara R. Davidson Wedding, September 1st from 4pm to 12am
4. Honalee Farm Event Center at Honalee Farm Event Center for Scott Eslinger & Amy Castle Wedding, September 2nd from 4pm to 12am

b. New Licenses

- Rolling in Dough, 928 W. Main St., Boise, Beer/Wine

c. License Transfers

- Idaho Pizza Company, 1677 Broadway Ave., Boise, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING FOUR CATERING PERMITS; ONE NEW LICENSE; AND ONE LICENSE TRANSFER; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Auditor's Office

C. Rich provided the Board an update on the Paperless Initiative. He explained that Jim Morton was working on the back end, or the storage of hard copy documents. He said J. Morton has conducted numerous meetings with Department Heads and Elected Officials. He advised that the Prosecuting Attorney's office has long term needs as well as immediate needs to accommodate new positions in spaces that currently store case files. He stated that the County currently has approximately 13,400 bankers' boxes of documents. He said the Sheriff's Office has an equal amount of boxes, but have their own program for handling the documents. Of the 13,400, approximately 11,000 of the boxes are for the Prosecutor and Public Defender. He stated that his office is working with Legal Staff to address the current statute prohibiting the disposal of the paper document.

4. Claims Journal

- August 22, 2013

ACTION: J. TIBBS MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED AUGUST 22, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R.

YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Personnel Action Forms (1 Leave with Pay)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORM AS LISTED ON THE AGENDA FOR ONE LEAVE WITH PAY; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Treasurer's Office - No Report

7. Assessor's Office - No Report

8. Tax Cancellations (*Authorize the Chairman to Sign*)

- Casualty Loss

- Dimick Richard and Kristine

R5070002412

ACTION: J. TIBBS MOVED TO APPROVE THE ONE CASUALTY LOSS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Chief of Staff

L. Maneely advised the Board that the booth at the Western Idaho Fair was a success. He said discussion has begun for next year's participation incorporating information and activities relating to the County's Sesquicentennial. He recognized and thanked the employees and elected officials that volunteered their time during the fair. The Board also acknowledged Donna Dana and J. Donald for setting up and organizing the booth.

10. Volunteer Board Appointments (2)

- a. Reappointment of Elton Hall to the Ada County Board of Community Guardian, Term to Expire September 30, 2017
- b. Reappointment of Joan Weddington to the Ada County Board of Community Guardian, Term to Expire September 30, 2017

D. Case read the reappointments into the record.

ACTION: R. YZAGUIRRE MOVED APPROVE THE TWO VOLUNTEER BOARD REAPPOINTMENTS AS READ INTO THE RECORD, WITH THE TERMS OF EXPIRATION AS SPECIFIED. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Approval of Minutes (7) (*Authorize the Chairman to Sign*)

- a. Open Business Meeting, August 6, 2013
- b. Open Business Meeting, August 13, 2013
- c. L&R Landfill Request Meeting, August 6, 2013
- d. Indigent Hearing, Executive Session, August 7, 2013
- e. Indigent Hearing, General Session, August 7, 2013
- f. Indigent Hearing, Executive Session, August 14, 2013
- g. Indigent Hearing, General Session, August 14, 2013

ACTION: J. TIBBS MOVED TO APPROVE THE SEVEN SETS OF MINUTES AS LISTED ON THE AGENDA WITH THE PROVISION THAT IN THE CASE THAT ONLY TWO COMMISSIONERS WERE PRESENT AT A MEETING, ONLY THOSE COMMISSIONERS ARE TAKING THE ACTION RELATING TO THE CONTENT OF THOSE

11. Agreement No. 10219 - Project Scope of Services Agreement Between Ada County and Engineering, Inc. for Computer Room Backup AC System
12. Agreement No. 10220 - Renewal Agreement Between Ada County and Courtney's Comet Cleaners for Provision of Uniform Cleaning Services for the Sheriff's Office (FY13-14)
13. Agreement No. 5027-12-13 - Renewal Agreement Between Ada County and West Pak Equipment Company for Trash Compactor (FY13-14)
14. Agreement No. 9045-3-13 - Renewal Agreement Between Ada County and Kamco Enterprises, Inc. dba Rocky Mountain Towing for Towing Services (FY13-14)
15. Agreement No. 9384-2-13 - Renewal Agreement Between Ada County and Intermountain Claims, Inc. for Worker's Compensation Claims Services (FY13-14)
16. Agreement No. 9678-2-13 - Renewal Memorandum of Agreement Between Ada County and Valley Regional Transit for County Bus Passes (FY13-14)
17. Agreement No. 9908-1-13 - Renewal Service Agreement Between Ada County and Smiths Detection, Inc. for Security Scanning Equipment at Courthouse (FY13-14)
18. Agreement No. 10133-1-13 - Agreement Between Ada County and M.M. Demolition for Wood Recycling Services (FY13-14)

D. Case read the agreements into the record.

ACTION: J. TIBBS MOVED TO APPROVE AND RATIFY AGREEMENT NO. 10217 SIGNED BY COMMISSIONER CASE ON AUGUST 23, 2013; APPROVE THE 18 NEW AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Miscellaneous

- Adoption of Findings of Fact, Conclusions of Law and Order for L&R Corrosion Services, dba L&R Environmental Landfarms, Request for Site Approval of Construction and Demolition Landfill Facility

J. Tibbs stated he would be abstaining from the vote as he was not present at the August 6, 2013, meeting.

ACTION: R. YZAGUIRRE MOVED TO APPROVE AND ADOPT THE WRITTEN FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER, WHICH PROVIDE THE BOARD'S DECISION FROM THE AUGUST 6, 2013, PUBLIC HEARING, TO DENY THE REQUEST OF L&R CORROSION SERVICES, DBA L&R ENVIRONMENTAL LANDFARMS, FOR SITE APPROVAL OF A CONSTRUCTION AND DEMOLITION SOLID WASTE DISPOSAL FACILITY. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, ABSTAIN. THE MOTION CARRIED.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:35 a.m.

David L. Case, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk