

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, AUGUST 13, 2013
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Phil McGrane, Kathleen Graves and Tim Sturgis, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob Perkins, Purchasing; Dave Logan, Operations; Meg Leatherman, Development Services; Larry Maneely, Commissioners' Office; Jessica Donald, Administration; and Darby Weston, EMS. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

ACTION: R. YZAGUIRRE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- Purchasing

- a. Request to Enter into Contract Negotiations for RFP 13060 Ada County Landfill Hydrogen Sulfide Scrubber Project

B. Perkins advised the Board that the Evaluation Committee has completed its review and interviews, and would like the Board's authorization to enter into contract negotiations. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE THE DIRECTOR OF OPERATIONS TO ENTER INTO CONTRACT NEGOTIATIONS WITH SCS FIELD SERVICES. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Award of Bid 13071 Custodial Services for Ada County Public Safety Complex

B. Perkins presented the Evaluation Committee's recommendation for award. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 13071 CUSTODIAL SERVICES FOR ADA COUNTY PUBLIC SAFETY COMPLEX TO AMERICAN CLEANING SERVICE IN THE AMOUNT OF \$147,618.60. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- c. Award of Bid 13072 Custodial Services for the Benjamin Campus

B. Perkins presented the Evaluation Committee's recommendation for award. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 13072 CUSTODIAL SERVICES FOR THE BENJAMIN CAMPUS TO AUTOMATED MAINTENANCE SERVICES IN THE AMOUNT OF \$51,302.52. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

d. Award of Bid 13073 Elevator Service Contract for Ada County

B. Perkins presented the Evaluation Committee’s recommendation for award. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 13073 ELEVATOR SERVICE CONTRACT FOR ADA COUNTY TO THYSSENKRUP ELEVATOR CORPORATION IN THE AMOUNT OF \$27,800. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. NEW BUSINESS:

Public Hearing

1. Auditor’s Office

a. Resolution No. 1915 - Resolution to Adopt the Ada County Budget for All County Funds for Fiscal Year 2013-2014

D. Case opened the public hearing and read Resolution 1915 into the record.

[There was no public testimony.]

D. Case closed the public hearing.

C. Rich advised the Board that pursuant to Idaho Code Sections 31-1604 and 1605, the tentative budget was published August 1, which included notice of today’s public hearing.

ACTION: R. YZAGUIRRE MOVED TO ADOPT RESOLUTION NO. 1915, WHICH, AS PROVIDED BY IDAHO CODE SECTIONS 31-1604 AND 1605, SETS THE BUDGET FOR FISCAL YEAR 2013-2014, TOTALING \$192,617,006 IN APPROPRIATIONS, TO INCLUDE \$86,711,125 IN PROPERTY TAXES AND \$105,905,881 IN NON-PROPERTY TAX REVENUES AND BY THE DETAIL ATTACHED, REFLECTS THE AMOUNTS ALLOTTED TO EACH DEPARTMENT AND FUND OF THE COUNTY. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

b. Resolution No. 1916 - Resolution to Adopt the Ada County Pest Extermination District Budget for Fiscal Year 2013-2014

D. Case opened the public hearing and read Resolution 1916 into the record.

[There was no public testimony.]

D. Case closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO ADOPT RESOLUTION NO. 1916, WHICH, AS PROVIDED BY IDAHO CODE SECTIONS 31-1604 AND 1605, SETS THE BUDGET FOR FISCAL YEAR 2013-2014, TOTALING \$566,033 IN APPROPRIATIONS, TO

INCLUDE \$527,467 IN PROPERTY TAXES AND \$38,566 IN NON-PROPERTY TAX REVENUES AND BY THE DETAIL ATTACHED, REFLECTS THE AMOUNTS ALLOTTED TO THE PEST EXTERMINATION DISTRICT. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- c. Resolution No. 1917 - Resolution to Adopt the Ada County Mosquito Abatement District Budget for Fiscal Year 2013-2014

D. Case opened the public hearing and read Resolution No. 1917 into the record.

[There was no public testimony.]

D. Case closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO ADOPT RESOLUTION NO. 1917, WHICH, AS PROVIDED BY IDAHO CODE SECTIONS 31-1604 AND 1605, SETS THE BUDGET FOR FISCAL YEAR 2013-2014, TOTALING \$930,231 IN APPROPRIATIONS, TO INCLUDE \$894,622 IN PROPERTY TAXES AND \$35,609 IN NON-PROPERTY TAX REVENUES AND BY THE DETAIL ATTACHED, REFLECTS THE AMOUNTS ALLOTTED TO THE MOSQUITO ABATEMENT DISTRICT. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Operations (*Authorize the Chairman to Sign*)

- Change Order No. 4 - Pod D Expansion of the Ada County Jail (Decrease of \$2,693)

ACTION: R. YZAGUIRRE MOVED TO APPROVE CHANGE ORDER NO. 4 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Licenses (*Authorize the Chairman to Sign*)

- Catering Permits (2)

1. Beer Guys at Franz Witte, 9770 W. State St., Boise for Debbie, October Breast-Breast Cancer Fund Raiser, September 26th from 4pm to 10pm
2. Honalee Farm Event Center at Honalee Farm Event Center for Kim Burton Wedding, August 17th from 4pm to 12am

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: J. TIBBS MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING TWO CATERING PERMITS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Auditor's Office - No Report

5. Claims Journal

- August 8, 2013

ACTION: J. TIBBS MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED AUGUST 8, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Personnel Action Forms (1 Change of Division with Pay Adjustment; 11 Conditional Pay Increases; 9 Introductory Period Completion Pay Increases; 19 Leaves with Pay; 3 Longevity Increases/Sheriff's Pay Plan; 4 Miscellaneous; 3 POST Certification Increases; 3 Promotions; and 1 Step Increase/Sheriff's Pay Plan)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CHANGE OF DIVISION WITH PAY ADJUSTMENT; 11 CONDITIONAL PAY INCREASES; 9 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 19 LEAVES WITH PAY; 3 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; 4 MISCELLANEOUS; 3 POST CERTIFICATION INCREASES; 3 PROMOTIONS; AND 1 STEP INCREASE/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Treasurer's Office
- Monthly Financial Report, July 31, 2013

V. McIntyre advised the Board that she was elected Secretary of the Association for County Treasurers. She also stated that she recently earned her Certified Finance Officer Designation from North Idaho College.

She reviewed the monthly financial report and said that interest rates aren't doing well. She explained that bond market prices were up. She requested the Board's approval to purchase a \$32,000 bond which required a unanimous vote as it exceeds five years.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TREASURER'S REQUEST TO PURCHASE THE BOND. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Assessor's Office - No Report

9. Chief of Staff

L. Maneely stated that the schedule for manning the booth at the Western Idaho Fair was almost complete and discussed the final preparations. He stated that I.S.U. in Meridian was named one of the top ten remote campus colleges in the country relating to their community health screening programs.

10. Approval of Minutes (7) (*Authorize the Chairman to Sign*)
- a. Budget Hearing, July 16, 2013
 - b. Open Business Meeting, July 24, 2013
 - c. Open Business Meeting, July 31, 2013
 - d. Tentative Budget Consideration and Approval, July 25, 2013
 - e. Public Hearing, July 30, 2013
 - f. Indigent Hearing, Executive Session, July 31, 2013
 - g. Indigent Hearing, General Session, July 31, 2013

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE SEVEN SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. J. TIBBS, ABSTAIN. THE MOTION CARRIED.

11. Weed and Pest (*Authorize the Chairman to Sign*)

- a. Notices of Lien (3)
 1. Jones Judith C R1011870100 \$112.76

2. Jones Judith C	R1011870100	\$146.99
3. Schile Mary E	R1141370110	\$50.00

b. Release of Lien (6)

1. George Jill	113089552	8/6/2013
2. Dowdy Sandra D	113086307	7/30/2013
3. Mission Coast Properties ID Inc	113089553	8/6/2013
4. Blackwood Debbie	113086312	7/30/2013
5. Asmussen Heather D	113083773	7/24/2013
6. Ford Nicole R	113079338	7/16/2013

ACTION: R. YZAGUIRRE MOVED TO APPROVE THREE NOTICES OF LIEN AND SIX RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Expo Idaho (*Authorize the Chairman to Sign*)- Interim Events

- TV RV Association, RV Sale, September 10-15, 2013

ACTION: J. TIBBS MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Agreements (9) (*Authorize the Chairman to Sign the Appropriate Documents*)

- Agreement No. 10191 - Agreement Between Ada County and Stan's Golf Cars, Inc., for Rental of Golf Carts During the WIF (8/16-25/13)
- Agreement No. 10192 - Agreement Between Ada County and BT Extreme 4 LLC for Zip Line Entertainment During the 2013 WIF (8/16-25/13)
- Agreement No. 10193 - Agreement Between Ada County and Design Space Modular Buildings for Modular Buildings at the 2013 WIF (8/16-25/13)
- Agreement No. 10193-1-13 - Addendum to Agreement Between Ada County and Design Space Modular Buildings for Modular Buildings at the 2013 WIF (8/16-25/13)
- Agreement No. 10194 - Master Software License and Services Agreement Between Ada County and AtTask, Inc. for Management System and Consulting Services (C/A/R) (Exp. 9/30/13)
- Agreement No. 10194-1-13 - Rider to Master Software License and Services Agreement Between Ada County and AtTask, Inc. for Management System and Consulting Services (C/A/R)
- Agreement No. 10195 - Agreement Between Ada County and Boise State University, School of Social Work, for Practicum Placement for Students (Exp. 9/30/13)
- Agreement No. 10196 - Agreement Between Ada County and IdentiSys, Inc. for Service of Photo Identification Machine for WIF (Exp. 9/30/13)
- Agreement No. 10194-2-13 - Renewal Software License and Services Agreement Between Ada County and AtTask, Inc. for Management System and Consulting Services (C/A/R) (FY13-14)

D. Case read the agreements into the record.

P. McGrane explained that Agreement Nos. 10194, 10194-1-13 and 10194-2-13 needed to be tabled to August 20, 2013, to coincide with the adoption of the related resolution.

ACTION: R. YZAGUIRRE MOVED TO TABLE AGREEMENT NOS. 10194, 10194-1-13 AND 10194-2-13 TO AUGUST 20, 2013, AS THE RESOLUTION RELATING TO THESE

AGREEMENTS NEEDS TO BE ADOPTED PRIOR TO ENTERING INTO THE CONTRACTS; APPROVE THE REMAINING SIX AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:31 a.m.

David L. Case, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk