

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, JUNE 18, 2013  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob Perkins, Purchasing; Bob Batista, Expo Idaho; Dave Logan, Operations; Larry Maneely, Commissioners' Office; Kelly Paananen, Risk Management; Ray Chacko and Claire Tardiff, Prosecuting Attorney's Office; Brad Smith, Assessor's Office; Megan Basham, Meg Leatherman and Jordan Swain, Development Services; and Darby Weston, EMS. Minutes Recorder: Judy Morris.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. EMPLOYEE RECOGNITION**

- Sharon Porteous - 20 Year Certificate of Service

D. Case recognized S. Porteous' 20 years of service with the County. B. Batista accepted the 20 Year Certificate of Service on her behalf as she was unable to attend the meeting.

**V. NEW BUSINESS:**

1. Purchasing

- Review of Bids Received and Award Consideration for Public Works less than \$100,000
- PW 13064 Re-bid of Ada County Operations Shop Generator Upgrade

B. Perkins provided the Board two responses to PW 13064 along with the recommendation of the Evaluation Committee.

R. Yzaguirre requested D. Logan explain the need for the shop generator. D. Logan explained the shop generator was old and obtained at salvage to power the fuel island and the shop area. He advised that the existing generator is manually powered and has consistent problems. He said his FY12-13 budget included upgrading to a newer generator that would also start automatically if a power outage occurs.

J. Tibbs read the Evaluation Committee's recommendation into the record.

**ACTION: J. TIBBS MOVED TO AWARD PW 13064 RE-BID OF ADA COUNTY OPERATIONS SHOP GENERATOR UPGRADE TO ENTERPRISE ELECTRIC AS THE LOWEST RESPONSIVE BIDDER IN THE AMOUNT OF \$34,840. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits (2)

1. End Zone at Orangery at Ball Manor for Spangler Wedding, June 22nd from 3pm to 11pm.
2. New Frontier Club at 2100 Pleasant Valley Road for Red Warriors MC, June 22nd from 4pm to 2am.

b. New Licenses

- Creative Gift Baskets, 593 E. Linkershim, Meridian, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING TWO CATERING PERMITS AND ONE NEW LICENSE; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 3. Auditor's Office

C. Rich advised the Board that Dawn Burns, Internal Auditor, assisted the Idaho Department of Transportation (Department) in an internal review of their processes. He said the Department was very complimentary of her professionalism and knowledge.

## 4. Claims Journal

- June 13, 2013

**ACTION: J. TIBBS MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JUNE 13, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 5. Personnel Action Forms (1 Leave with Pay; 2 Longevity Increases/Sheriff's Pay Plan; and 7 Step Increases/Sheriff's Pay Plan)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 LEAVE WITH PAY; 2 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; AND 7 STEP INCREASES/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 6. Treasurer's Office

- Trash Exemption Request
  - Kartchner/Rasmussen/Mee

V. McIntyre explained that Mr. Mee owns a commercial trash container that is also used by his neighbors, Richard Kartchner and Brent and Beth Rasmussen, and that the neighbors were requesting an exemption from their individual trash collections.

She stated her office is busy with tax collection as they are due Thursday by 5:00 p.m.

**ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE TREASURER'S OFFICE AND APPROVE THE TRASH EXEMPTION REQUESTS FOR RICHARD KARTCHNER AND BRENT AND BETH RASMUSSEN FOR A ONE YEAR PERIOD, ENDING ON OCTOBER 12, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 7. Assessor's Office - No Report

8. Tax Cancellations (*Authorize the Chairman to Sign*)

- 2012 Property Roll (5)
  1. Barbacoa Restaurant P1BARBARE01
  2. Roman Catholic Diocese R1013005925
  3. Columbia Village OA Inc R7909020015
  4. Columbia Village OA Inc R1525671113
  5. American Red Cross-Bois R0791000005

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FIVE TAX CANCELLATIONS FOR 2012 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 9. Chief of Staff

L. Maneely stated there were approximately 100 registrants at Fishin' with the Commission. He said he was assisting a couple constituents: one related to funding for indigent Veterans with burial and/or cremation costs; and the second was a developer that had complaints regarding surveying that was being done. He is working with John Traylor and Development Services, respectively, to resolve both issues. He advised the Board that the Barber Park Education and Event Center would be marketed at Wednesday's Boise Hawk's game. He also said he would be doing a meet and greet with the Meridian and Kuna city councils.

10. Weed and Pest (*Authorize the Chairman to Sign*)

- Notices of Lien (5)
  1. 27th & Main LLC R9323500970 \$422.39
  2. 27th & Main LLC R9323500970 \$281.66
  3. Cimino David R2464820102 \$ 59.14
  4. Cimino David A R2464820102 \$149.58
  5. Asmussen Heather D R4892350070 \$ 57.10

b. Release of Lien

- Hagerty Shawna R 113062464 06/06/2013

**ACTION: J. TIBBS MOVED TO APPROVE THE FIVE NOTICES OF LIEN AND ONE RELEASE OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

11. Expo Idaho (*Authorize the Chairman to Sign*)

- a. Interim Events (4)
  1. Dennis Dillon, Car, Boat and RV Sale, May 7-11, 2014 (set-up May 6, 2014)
  2. Friday Night Flag Football, Friday Night Football, 2013: September 13, 19, 27; October 4, 18, 25; and November 1, 2013
  3. Vision Marketing, Golf Show, February 8-9, 2014 (set-up February 7, 2014)
  4. WGBH Educational Foundation, Antiques Roadshow, June 28-29, 2013

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FOUR INTERIM EVENT AGREEMENTS AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

12. Agreements (*Authorize the Chairman to Sign the Appropriate Documents*)

- Agreement No. 10160 - Agreement Between Ada County and Melissa Kidd for Summer Internship – Coroner's Office (2013)

D. Case read Agreement No. 10160 into the record.

**ACTION: J. TIBBS MOVED TO APPROVE AGREEMENT NO. 10160 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

### Public Hearing

#### 13. Resolutions (3)

- a. Resolution No. 1905 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Emergency Management Department's Budget

D. Case read Resolution No. 1905 into the record and opened the public hearing.

*[There was no public testimony.]*

D. Case closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 1905 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Resolution No. 1906 - Resolution Repealing Resolution No. 460 and Establishing the County's Comprehensive Liability Plan

D. Case read Resolution No. 1906 into the record and opened the public hearing.

*[There was no public testimony.]*

D. Case closed the public hearing.

**ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 1906 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- c. Resolution No. 1907 - Resolution Authorizing the Destruction of Development Services Residential Building Plan Records

D. Case read Resolution No. 1907 into the record and opened the public hearing.

*[There was no public testimony.]*

D. Case closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 1907 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

#### 14. Ordinances

- Ordinance No. 807 and Development Agreement No. 10150-1-13 - Amendment to Development Agreement 10150 and Ordinance 807, Amending the Official Zoning Map of Title 8 of Ada County Code, as Adopted by Ordinance 807, to change the Zoning Designation of 201201115 ZC, Ada County from Southwest Community Residential (RSW) to Medium Density Residential (R6) and

Community Commercial (C2), Correcting Scrivener's Error in Legal Description

D. Case read the ordinance and agreement numbers into the record and opened the public hearing.

M. Basham explained that the original ordinance and development agreement were signed on May 23, 2013. She stated that a Scrivener's error was discovered in the legal description after the Board signed those documents. She said that the corrected versions were before the Board. She requested the Board initial the four corrections to the ordinance and sign the amendment to the development agreement attaching the new legal description as an exhibit.

D. Case closed the public hearing.

**ACTION: J. TIBBS MOVED TO APPROVE THE AMENDMENT TO ORDINANCE NO. 870 AND DEVELOPMENT AGREEMENT NO. 10150-1-13 AS LISTED ON THE AGENDA.**

**DISCUSSION: R. CHACKO ADVISED THAT THE CORRECT ORDINANCE NO. WAS 807.**

**ACTION: J. TIBBS MOVED TO AMEND HIS MOTION TO APPROVE THE AMENDMENT TO ORDINANCE NO. 870 AND DEVELOPMENT AGREEMENT NO. 10150-1-13 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VI: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:20 a.m.

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David L. Case, Chairman

ATTEST:

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Christopher D. Rich, Ada County Clerk