

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, JUNE 5, 2013
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Phil McGrane, Clerk's Office; Lyn Call, Treasurer's Office; Bob McQuade, Assessor's Office; Bob Perkins, Purchasing; Larry Maneely, Commissioners' Office; and Kim Osborn and Mari Geist, Employee Benefits. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Rick Yzaguirre and Jim Tibbs were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. NEW BUSINESS:

1. Purchasing

- Review of Bids Received and Award Consideration for Purchases \$25,000 to \$50,000
- Bid 13065 Purchase of LiveScan System

B. Perkins provided the Board two responses to Bid 13065 along with the recommendation of the Evaluation Committee. J. Tibbs read the Evaluation Committee's recommendation into the record.

ACTION: J. TIBBS MOVED TO AWARD BID 13065 PURCHASE OF LIVESCAN SYSTEM TO 3M COGENT AS THE LOWEST RESPONSIVE BIDDER IN THE AMOUNT OF \$44,636. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

2. Licenses (*Authorize the Acting Chairman to Sign*)

a. Catering Permits (10)

1. It's All About You Catering at Honalee Farms for Megan Parks Wedding, June 15th from 5pm to 10:30pm.
2. It's All About You Catering at Sandstone Vineyard for Alix Funk Rehearsal Dinner & Wedding, August 23rd from 5pm to 10pm & August 24th from 4pm to 11pm.
3. It's All About You Catering at Honalee Farms for Jill Cooksey Wedding, August 31st from 5pm to 11pm.
4. It's All About You Catering at Sandstone Vineyard for Jennifer Burbank Wedding, September 21st from 3pm to 11pm.
5. Rodeway Inn & Sunshine Feed Store at Coolwater Events for Tori Davis Wedding, June 8th from 4pm to 9pm.
6. Rodeway Inn & Sunshine Feed Store at Coolwater Events for Susan Taylor Wedding, June 19th from 6pm to 10pm.
7. Rodeway Inn & Sunshine Feed Store at Coolwater Events for Jennifer Scharff Wedding, June 22nd from 5pm to 10pm.
8. Rodeway Inn & Sunshine Feed Store at Coolwater Events for Stephanie Gwyan Wedding, June 28th from 5pm to 10pm.
9. Rodeway Inn & Sunshine Feed Store at Coolwater Events for Ken Hutchinson Wedding, June 29th from 4pm to 10pm.
10. Curb Bar & Grill at Stone Bridge Gardens for Chapman/Morris Wedding, June 22nd from 12pm to 11:59pm.

b. New Licenses

- Periple Wines, 1435 N. Eagle Rd., Ste. 200, Meridian, Beer/Wine

P. McGrane stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: J. TIBBS MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING TEN CATERING PERMITS AND ONE NEW LICENSE; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

3. Auditor's Office

P. McGrane discussed the election irregularities. He advised the Board that the Meridian Trustee Zones 3 and 1 were reviewed because the elections were so close. He said they identified 104 addresses that were improperly recognized in Zone 3 due to clerical error. Of the 104, only 2 of the people tried to vote. In the end, the results of the election were not impacted. Similarly, they identified 14 addresses in Trustee Zone 1 that had clerical errors, but no one in those addresses tried to vote. The results of the election are being upheld in terms of the outcomes not being impacted.

4. Claims Journal

- May 29, 2013

ACTION: J. TIBBS MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED MAY 29, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

5. Personnel Action Forms (2 Leaves with Pay)

ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 2 LEAVES WITH PAY; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

6. Treasurer's Office

L. Call advised the Board that the Tax Deed Auction for 2013 was closed on June 4, 2013. All but two properties were sold. Those properties will be re-bid in July. She stated their office ended up with over \$300,000 in excess proceeds that will be distributed to interested parties.

7. Assessor's Office

B. McQuade advised the Board that his office is receiving a lot of calls regarding the Homeowner's Exemption reduction. He explained the homeowner's exemption is tied to the housing index. He said there is currently a lag in Ada County, but the exemptions should start going up next year.

8. Chief of Staff

L. Maneely acknowledged B. McQuade and Darby Weston's appearances on Viewpoint as well as J. Tibbs' interview with KBOI radio. He stated that D. Case would be interviewing with KIDO on Wednesday morning. He advised the Board that a news release was circulated regarding the Fishin' with the Commission event. He stated he would be meeting with the Veterans group to discuss possible grants and funding resources for their Veterans Memorial Building. He also said he would be meeting with Eagle and Meridian city councils and working on scheduling meetings with Kuna and the other surrounding city councils.

9. Volunteer Board Appointments (4)

- a. Reappointment of Sarah Schafer to the Historic Preservation Council, Term to Expire June 1, 2016
- b. Reappointment of Sharon Fisher to the Historic Preservation Council, Term to Expire June 4, 2016

- c. Reappointment of Molly Humphreys to the Historic Preservation Council, Term to Expire June 4, 2016
- d. Reappointment of David Koehler to the Planning & Zoning Commission, Term to Expire June 1, 2016

ACTION: J. TIBBS MOVED TO APPROVE THE FOUR VOLUNTEER BOARD APPOINTMENTS AS LISTED ON THE AGENDA, WITH THE TERMS OF EXPIRATION AS SPECIFIED. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

- 10. Approval of Minutes (6) (*Authorize the Chairman or Acting Chairman to Sign*)
 - a. Public Hearing, May 8, 2013
 - b. General Session of the Indigent Hearings, May 15, 2013
 - c. Executive Session of the Indigent Hearings, May 15, 2013
 - d. General Session of the Indigent Hearings, May 22, 2013
 - e. Executive Session of the Indigent Hearings, May 22, 2013
 - f. Open Business Meeting, May 21, 2013

ACTION: J. TIBBS MOVED TO APPROVE THE 6 SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN OR ACTING CHAIRMAN, AS APPROPRIATE, TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

- 11. Grants (*Authorize the Acting Chairman to Sign*)
 - Grant No. 1202A-2-13 - Grant Application for Federal Assistance for the Treatment of Noxious Weeds on BLM Land (\$580 FY12-13)

R. Yzaguirre read Grant No. 1202A-2-13 into the record.

ACTION: J. TIBBS MOVED TO APPROVE GRANT NO. 1202A-2-13 AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE AYE. THE MOTION CARRIED.

- 12. Weed and Pest (*Authorize the Acting Chairman to Sign*)

- a. Notices of Lien (4)

1. Hagerty Shawna R	R2747160400	\$87.20
2. Mountain View Memorial Park Inc	S1112212550	\$338.72
3. Pettibone Larue	R8378000082	\$59.04
4. Gibbons Mark M	S1423427895	\$120.81
- b. Release of Lien
 - Wagnild Carolyn L

	113056782	5/23/2013
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ACTION: J. TIBBS MOVED TO APPROVE FOUR NOTICES OF LIEN AND ONE RELEASE OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE AYE. THE MOTION CARRIED.

- 13. Expo Idaho (*Authorize the Acting Chairman to Sign*)

- Concessionaire Agreements (2013 WIF) (2)
 - a. Pacific Crest Concessions, Booth # 22
 - b. Rooster's Mobile Catering, Booth # 10

ACTION: J. TIBBS MOVED TO APPROVE THE TWO CONCESSIONAIRE AGREEMENTS FOR THE 2013

WESTERN IDAHO FAIR AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE AYE. THE MOTION CARRIED.

14. Parks and Waterways (*Authorize the Acting Chairman to Sign*)

- Barber Park Education and Event Center
- Valentina Zinchuk, Zinchuk / Rezanovich Wedding & Reception, August 24, 2013

ACTION: J. TIBBS MOVED TO APPROVE THE ONE BARBER PARK EDUCATION & EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE AYE. THE MOTION CARRIED.

15. Agreements (*Authorize the Acting Chairman to Sign the Appropriate Documents*)

a. New Agreements

- Agreement No. 10155 - Agreement Between Ada County and Buck Consultants, LLC for Consulting Services for Employee Benefit Consultation (05/01/13-9/30/13)

b. Ratification

(Signed by Commissioner Case on 6/3/13)

- Agreement No. 10156 - Agreement Between Ada County and National Merchant Alliance to Allow NMA to Debit Bank Account for Collection of Online Payments for the 2013 Western Idaho Fair

ACTION: J. TIBBS MOVED TO APPROVE AGREEMENT NO. 10155 AS LISTED ON THE AGENDA; AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD; AND APPROVE AND RATIFY AGREEMENT NO. 10156 SIGNED BY COMMISSIONER CASE ON JUNE 3, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE AYE. THE MOTION CARRIED.

Public Hearing

16. Resolutions (2)

- a. Resolution No. 1902 - Resolution Providing for the Conveyance of Minolta RP603Z Microfilm Reader to Canyon County
- b. Resolution No. 1903 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Ada County Sheriff's Office Budget

R. Yzaguirre read the resolutions into the record and opened the public hearing.

[There was no public testimony.]

R. Yzaguirre closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NOS. 1902 AND 1903 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:16 a.m.

Rick Yzaguirre, Acting Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk