

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, MAY 28, 2013
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Phil McGrane, Kathleen Graves and JoMeta Spencer, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Larry Maneely, Commissioners' Office; Dave Logan, Operations; Kim Osborn, Employee Benefits; Meg Leatherman, Development Services; and Susan Thomas, Prosecuting Attorney's Office. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:02 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. NEW BUSINESS:

1. Operations (*Authorize the Chairman to Sign*)

- Change Order No. 2 - Electrical Equipment Maintenance for the Ada County Jail Emergency Power Wiring and Infrastructure Project (Agreement 10125; Increase of \$8,186)

D. Logan explained Change Order No. 2 was for extra work to perform maintenance on the main switch gear for the jail.

ACTION: J. TIBBS MOVED TO APPROVE CHANGE ORDER NO. 2 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Licenses (*Authorize the Chairman to Sign*)

a. Ratification - License Renewal

(*Signed by Commissioner Tibbs on 5/23/13*)

- Ada County/Expo Idaho, 5610 N. Glenwood St., Garden City, Beer/Liquor

b. Catering Permits

- End Zone at Barber Park Events Center for Hasenoehrl Wedding, June 8th from 10am to 10pm

c. License Renewals

1. Syringa Winery, 3500 Chinden Blvd, Garden City, Beer/Wine

d. New Licenses (2)

1. Schnitzel Garten, 1225 E. Winding Creek Dr. Ste. 130, Eagle, Beer/Wine
2. Crooked Fence Pub, 5181 Glenwood, Garden City, Beer/Wine

P. McGrane stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: R. YZAGUIRRE MOVED TO APPROVE AND RATIFY THE ONE LICENSE RENEWAL SIGNED BY COMMISSIONER TIBBS ON MAY 23, 2013; APPROVE THE REMAINING LICENSES AS LISTED ON THE AGENDA INCLUDING ONE CATERING PERMIT; ONE LICENSE RENEWAL AND TWO NEW LICENSES; AND AUTHORIZE THE CHAIRMAN TO SIGN THE

DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Auditor's Office

- Canvass and Certify the May 21, 2013, Election Results for the Greater Boise Auditorium District, Eagle City Bond, Meridian City Council Question, Eagle Sewer District, West Boise Sewer District, Joint School District No. 2 (Meridian) Trustee Zones 1 and 3, Kuna Joint School District No. 3 Trustee Zone 4, Melba School District No.36J Trustee Zone 1, and Spring Valley CID Bond

P. McGrane advised the Board that there was a clerical error that was fixed before the final canvassing. He said in the initial tabulation, two absentee ballots were counted with one precinct, but belonged in another precinct. He said the physical ballots were easily identified and corrected. He also stated that there were many close elections.

ACTION: J. TIBBS MOVED, PURSUANT TO IDAHO CODE 34-1205 WHICH REQUIRES THE BOARD OF COUNTY COMMISSIONERS TO CANVASS ELECTION RETURNS, TO CERTIFY THE ELECTION RESULTS AS PRESENTED BY THE CLERK'S OFFICE FOR THE GREATER BOISE AUDITORIUM DISTRICT, EAGLE CITY BOND, MERIDIAN CITY COUNCIL QUESTION, EAGLE SEWER DISTRICT, WEST BOISE SEWER DISTRICT, JOINT SCHOOL DISTRICT NO. 2 (MERIDIAN) TRUSTEE ZONES 1 AND 3, KUNA JOINT SCHOOL DISTRICT NO. 3 TRUSTEE ZONE 4, MELBA SCHOOL DISTRICT NO. 136J TRUSTEE ZONE 1, AND SPRING VALLEY CID BOND ELECTIONS HELD ON MAY 21, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Claims Journal

- May 23, 2013

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED MAY 23, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Personnel Action Forms (7 Introductory Period Completion Pay Increases; 5 Leaves with Pay; 1 Miscellaneous; and 3 Step Increases/Sheriff's Pay Plan)

ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 7 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 5 LEAVES WITH PAY; 1 MISCELLANEOUS; AND 3 STEP INCREASES/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Treasurer's Office

V. McIntyre stated her office was busy with telephone calls following the mailing of reminder notices for tax payments and assessment notices.

7. Assessor's Office - No Report

8. Chief of Staff

L. Maneely advised the Board that B. McQuade and Darby Weston would be appearing separately on the June 2, 2013, Viewpoint. He reminded the Board that audios are now being posted and the media has been made aware of them. He said a news release will go out next week regarding Fishin' with the Commission. He stated that the department heads and elected officials have been notified that they will be contacted regarding the anticipated sesquicentennial events. He advised the Board that the landfill presentation at Hidden Springs was well received.

D. Logan advised the Board that there was a small fire in the apartment complex in a 10 x 12 area near the roof of the Indigent Services building. He said there is no damage to Ada County property.

9. Approval of Minutes (4) (*Authorize the Chairman to Sign*)

- a. Open Business Meeting, May 7, 2013
- b. Open Business Meeting, May 14, 2013
- c. Exemptions Hearings, May 13, 2013
- d. Board of Equalization Hearings, May 20, 2013

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FOUR SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Grants (2) (*Authorize the Chairman to Sign*)

- a. Grant No. 1207-C - Idaho Bureau of Homeland Security for 2011 Homeland Security Grant Program Addendum Awarding an Additional \$3,483.07 for a Total Award of \$713,260.15 (ACCEM)
- b. Grant No. 1207-D - Addendum to Fiscal Year for the Idaho Bureau of Homeland Security for 2011 Homeland Security Grant Program Addendum (ACCEM)

D. Case read the grants into the record.

ACTION: J. TIBBS MOVED TO APPROVE GRANT NOS. 1207-C AND 1207-D AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Weed and Pest (*Authorize the Chairman to Sign*)

- Notices of Lien (3)
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|----------------------|-------------|----------|
| 1. Dalton Ann Cherie | R8163180250 | \$50.00 |
| 2. Dembowski David A | S1030347100 | \$57.13 |
| 4. McMillen LLC | R7334160011 | \$159.77 |

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE THREE NOTICES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Expo Idaho (*Authorize the Chairman to Sign*)

- a. Interim Events (4)
 1. American Promotional Events, Inc., Business Meeting, June 5, 2013
 2. Boise Basin Quilt Show 2013, Quilt Show, September 28-29, 2013 (set-up September 24-27)
 3. Peak Broadcasting of Boise LLC, 2013 Boise Music Fest, July 28, 2013
 4. Travis Lowber, TV Swine, June 21-22, 2013

- b. Western Idaho Fair (8)
1. Big Bubbas Bad BBQ, Booth #1
 2. Idaho Pizza, Booth #31
 3. Pronto Pup I, Booth #19
 4. Pronto Pups II, Booth #33
 5. Pronto Pups III, Booth #55
 6. Ranch Concessions, Booth #32
 7. State Fair Lemonade, Booth #34
 8. Summer Salads, Booth #46

ACTION: J. TIBBS MOVED TO APPROVE THE FOUR INTERIM EVENT AGREEMENTS AND EIGHT CONCESSIONAIRE AGREEMENTS FOR THE 2013 WESTERN IDAHO FAIR AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
1. Dianna Morell, Morell / Gray Wedding & Reception, December 31, 2013
 2. Jenniffer Cortes, Cortes Wedding Reception, August 31, 2013
 3. Penny Traylor, Idaho Public Television, September 11, 2013

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE THREE BARBER PARK EDUCATION & EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Agreements (9) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10151 - Agreement Between Ada County and Capital Int'l Productions, Inc. for Wild About Monkeys (Kevin Keith), Monkey Show (WIF 8/16-25/13)
- b. Agreement No. 10152 - Agreement Between Ada County and Drake Cooper, Inc., for Website Redesign Consultation (Expires 9/30/13)
- c. Agreement No. 10153 - Memorandum of Understanding Agreement Between Ada County, Idaho Department of Juvenile Corrections and Idaho Department of Health and Welfare to Support Clinical Services in the Ada County Juvenile Facilities (7/1/13 - 9/30/13)
- d. Agreement No. 10154 - Ada County Self-Funded Health Care Trust Agreement
- e. Agreement No. 8817-5-13 - Renewal of Agreement Between Ada County and Life Insurance Company of North America for Basic Life and Voluntary Term Life Insurance Policy (FY12-13)
- f. Agreement No. 8818-3-13 - Renewal of Agreement Between Ada County and Life Insurance Company of North America for Basic AD&D Insurance Policy (FY12-13)
- g. Agreement No. 8819-3-13 - Renewal of Agreement Between Ada County and Life Insurance Company of North America for Short Term Disability Insurance Policy (FY12-13)
- h. Agreement No. 8820-3-13 - Renewal of Agreement Between Ada County and Life Insurance Company of North America for Long Term Disability Insurance Policy (FY12-13)
- i. Agreement No. 9820-4-13 - Project Scope of Services Agreement Between Ada County and LCA Architects, PA for Development Services, City Space and Clerk's Remodel at the Ada County Courthouse

D. Case read the agreements into the record.

ACTION: J. TIBBS MOVED TO APPROVE THE NINE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

V: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:20 a.m.

David L. Case, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk