

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, MAY 21, 2013
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Jim Morton, Clerk's Office; Bob McQuade, Assessor's Office; Vicky McIntyre, Treasurer's Office; John Traylor and Terri Dickinson, Indigent Services; Darby Weston, EMS; Meg Leatherman, Development Services; Larry Maneely, Commissioners' Office; Jim Lardieri, Doug Traubel, Sean O'Conner, Mike Riebs and Bob Solito, Prosecuting Attorney's Office; Tim Hansen, Administrative District Judge; Russ Comstock, Magistrate Judge; and Glenn Elam, Alan Trimming, John Anzuoni and Curtis Volk, Public Defender's Office. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. EMPLOYEE RECOGNITION:

- Glenn Elam - 35 Year Certificate of Service

The Board presented G. Elam with a 35 Year Certificate of Service.

V. NEW BUSINESS:

1. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits (13)

1. Goodwood Barbecue Company at Honalee Farms for Venessa Henscheid, May 25th from 2:00 p.m. to 1:00 a.m.
2. End Zone at Barber Park Events Center for Wymer Wedding, May 26th from 10:00 a.m. to 10:00 p.m.
3. End Zone at Barber Park Events Center for Braithwaite Wedding, June 1st from 10:00 a.m. to 10:00 p.m.
4. End Zone at Barber Park Events Center for Buttars Wedding, June 2nd from 10:00 a.m. to 10:00 pm
5. End Zone at Barber Park Events Center for Fundraiser for Idaho Democratic Party, June 6th from 10 a.m. to 10 p.m.
6. End Zone at Barber Park Events Center for Bollman Wedding, June 9th from 10:00 a.m. to 10:00 p.m.
7. End Zone at Barber Park Events Center for Penvas Wedding, June 15th from 10:00 a.m. to 10:00 p.m.
8. End Zone at Barber Park Events Center for Idaho Human Rights Reception, June 20th from 10:00 a.m. to 10:00 p.m.
9. End Zone at Barber Park Events Center for Mosley Wedding, June 22nd from 10:00 a.m. to 10:00 p.m.
10. End Zone at Barber Park Events Center for BBQ Bootcamp Event- Idaho Beef Council, June 27th from 10:00 a.m. to 10:00 p.m.
11. End Zone at Barber Park Events Center for Salt & Light Radio Event, June 28th from 10:00 a.m. to 10:00 p.m.
12. Curb Bar and Grill at Alpine Ponds for Max Ryan Bat Mitzvah, June 1st from 4:00 p.m. to 10:00 p.m.
13. Curb Bar and Grill at Honalee Farms for Bicknell/Mayer Wedding, June 21st from 6:00 p.m. to 11:00 p.m.

b. New Licenses

- Flowers at Will, 2502 W. Overland Rd., Boise, Beer/Wine

J. Morton stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: J. TIBBS MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING 13 CATERING PERMITS AND 1 NEW LICENSE; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Auditor's Office - No Report

3. Claims Journal
- May 16, 2013

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED MAY 16, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Personnel Action Forms (1 Conditional Pay Increase; 5 Introductory Period Completion Pay Increases; 5 Leaves with Pay; 3 Miscellaneous; and 3 Reclassifications)

ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CONDITIONAL PAY INCREASE; 5 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 5 LEAVES WITH PAY; 3 MISCELLANEOUS; AND 3 RECLASSIFICATIONS; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Treasurer's Office
V. McIntyre advised the Board that the reminder notices for tax payments due June 20th, have been mailed.

6. Assessor's Office
B. McQuade reminded the Board that Assessment Notices will be mailed Friday, May 24th.

7. Development Services (*Authorize the Chairman to Sign*)
- Simplot Sports Complex
a. Consent to Master Application/Petition Request
b. Fee Waiver/Reduction Request for Boise Parks and Recreation (Waiver of \$2,530)

ACTION: R. YZAGUIRRE MOVED TO CONSENT TO THE MASTER APPLICATION/PETITION REQUEST SUBMITTED BY BOISE PARKS AND RECREATION AND APPROVE THE FEE WAIVER REQUEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Indigent Services
- Proposed Policies and Procedures for Case Manager Program

J. Traylor explained that Resolution No. 1881 requires the Board to review and adopt any policies and procedures for the Case Manager Program before they are implemented.

ACTION: J. TIBBS MOVED TO APPROVE AND ADOPT THE CASE MANAGEMENT PROGRAM POLICIES AND PROCEDURES AS PRESENTED BY INDIGENT SERVICES. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Chief of Staff

L. Maneely advised the Board that audios from the Open Business Meetings are being posted. He said audios going forward for the Public Hearings, BOE Hearings and budget meetings would also be posted. He and Jessica Donald have been working on news releases to announce the postings to the general public. He said they are also working on a new release to announce the "Fishin' With the Commission" event scheduled for Saturday, June 15th, at the Marianne Williams Pond. He also said he is working with J. Donald to create talking points and a schedule for monthly radio appearances on KBOI and KIDO.

10. Approval of Minutes (2) (*Authorize the Chairman to Sign*)

- a. General Session of the Indigent Hearings, May 8, 2013
- b. Executive Session of the Indigent Hearings, May 8, 2013

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TWO SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Weed and Pest (*Authorize the Chairman to Sign*)

- a. Notices of Lien (2)
 1. Wagnild Carolyn L R1479650510 \$284.25
 2. Nelson Steven C R5545780400 \$261.07
- b. Release of Lien
 - Lewis Tamra A 113008315 1/23/13

ACTION: J. TIBBS MOVED TO APPROVE THE TWO NOTICES OF LIEN AND ONE RELEASE OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Expo Idaho (*Authorize the Chairman to Sign*)

- a. Interim Events (2)
 1. Impact Radio Group & 208 Tat2Fest, 208 Tat2Fest 2013, June 7-9, 2013 (set-up 6/6)
 2. Treasure Valley Rollergirls, Roller Derby Bouts, May 25, 2013
- b. Concessionaire Agreements (2013 WIF) (17)
 1. AJ Frybread, Booth #53
 2. Ames Concessions and Catering (Tortatoes), Booth #4
 3. Ash & Wheeler Concessions, Booth #16
 4. Bonaminio's Italian Sausage, Booth #27
 5. Celebration Services – Elephant Ears, Booth #30
 6. Celebration Services – Funnel Cakes, Booth #18
 7. Idaho Potato Ice Cream, Booth #7
 8. Jones, Booth #12
 9. Karousel Kandies, Booth #0
 10. Moore Scones Unlimited, Booth #35
 11. Oinkari Basque Dancers I, Both #25
 12. Oinkari Basque Dancers 2, Booth #51
 13. Old Fashion Kettle Corn Co., Booth #50

14. Say Latte, Booth #36
15. Spuds BBQ Co., Booth #52
16. TCBY, Booth #40
17. Treasure Valley Branch NAACP, Booth #42

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 2 INTERIM EVENT AGREEMENTS AND 17 CONCESSIONAIRE AGREEMENTS FOR THE 2013 WESTERN IDAHO FAIR AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
- Marie Hattaway, Idaho Democratic Party Fundraiser, Thursday, June 6, 2013

ACTION: J. TIBBS MOVED TO APPROVE THE ONE BARBER PARK EDUCATION & EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Agreements (4) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10145 – Agreement Between Ada County and 24/7 Pro Solutions Staffing for Temporary and Supplemental Staffing for the Ada County Sheriff's Office (FY12-13)
- b. Agreement No. 10146 – Agreement Between Ada County and Scott Hedrick Construction, Inc. for the Ada County 2013 Jail Kitchen Remodel (Substantial Completion by 09/20/13)
- c. Agreement No. 10148 - Agreement Between Ada County and Wilma/Billie Madison (Bubbie the Clown) for Clown Entertainment (WIF 8/16-25/13)
- d. Agreement No. 10149 - Concessionaire Privilege Agreement Between Ada County and Heidi Parker for Snack Shack at Barber Park (Expires 9/30/13)

D. Case read the agreements into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FOUR AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:12 a.m.

David L. Case, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk