

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, MAY 7, 2013
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Phil Collier, Clerk's Office; Bob McQuade, Assessor's Office; Bob Perkins, Purchasing; Dave Logan, Operations; Jessica Donald and Kim Osborn, Administration; Leslie Penney, Joe Berg and Sally Meyers, Information Technology; Chris Ragland, Meg Leatherman and Richard Beck, Development Services; Darby Weston, EMS; and Moses Salazar, Amanda Bartlett, Carolyn Nitz, Candy Hahlbeck and Chris Osborn, Parks and Waterways. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

- Employee Recognition**ADDED**

ACTION: R. YZAGUIRRE MOVED MODIFY THE AGENDA TO ADD THE RECOGNITION OF JOE BERG FOR HIS MANY YEARS OF SERVICE TO ADA COUNTY; AND TO RECOGNIZE MOSES SALAZAR AS ITEMS III (A) AND (B). J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- a. Joe Berg - 25 Year Certificate of Service

D. Case briefly discussed J. Berg's history with the County. The Board presented J. Berg with a 25 Year Certificate of Service.

- b. Special Recognition of Moses Salazar

D. Case discussed the actions taken by M. Salazar to save a child's life and discussed his history with the County. D. Case then read the contents of a card from the child's family thanking M. Salazar for his actions. The Board presented M. Salazar with a Certificate of Commendation. M. Salazar stated that he was able to take the required actions because of the training he received through the County.

IV. CORRECTION TO THE RECORD

- Open Business Meeting Agenda - 4/30/13
- Agreement Between Ada County and Bid4Assets, Inc. for Professional Services for Internet Advertising and Auction (FY12-13), Agreement No. 10127, was reassigned Agreement No. 10131

ACTION: R. YZAGUIRRE MOVED TO CORRECT THE APRIL 30, 2013, OPEN BUSINESS MEETING AGENDA, TO ASSIGN AGREEMENT NO. 10131 TO THE AGREEMENT BETWEEN ADA COUNTY AND BID4ASSETS, INC. FOR PROFESSIONAL SERVICES FOR INTERNET ADVERTISING AND AUCTION AS AGREEMENT NO. 10127 WAS PREVIOUSLY ASSIGNED. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

IV. UNFINISHED BUSINESS:

ACTION: J. TIBBS MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- Purchasing

- a. Award of Bid 13048 Ada County 2013 Jail Kitchen Remodel (*Tabled from 4/30/13*)

B. Perkins presented the Evaluation Committee's recommendation for award. J. Tibbs read the Evaluation Committee's recommendation into the record.

ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 13048 ADA COUNTY 2013 JAIL KITCHEN REMODEL TO SCOTT HEDRICK CONSTRUCTION AS THE LOWEST RESPONSIVE BIDDER IN THE AMOUNT OF \$649,950. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Award of Bid 13050 Ada County Re-Roof for Work Release and Juvenile Court Services (*Tabled from 4/30/13*)

B. Perkins presented the Evaluation Committee's recommendation for award. R. Yzaguirre read the Evaluation Committee's recommendation into the record.

ACTION: Project Scope of Services Agreement Between Ada County and LCA Architects, PA for Development Services, City Space and Clerk's Remodel at the Ada County Courthouse MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 13050 ADA COUNTY RE-ROOF FOR WORK RELEASE AND JUVENILE COURT SERVICES TO QUALITY TILE ROOFING, INC. DBA MODERN ROOFING AS THE LOWEST RESPONSIVE BIDDER FOR THE ADA COUNTY WORK RELEASE CENTER IN THE AMOUNT OF \$58,777 AND THE ADA COUNTY JUVENILE COURT SERVICES IN THE AMOUNT OF \$47,820, FOR A TOTAL AMOUNT OF \$106,597. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. NEW BUSINESS:

1. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits - Ratify

(*Signed by Commissioner Case on 4/29/13*)

- Treasure Valley Racing at Expo Idaho Western Town for Anselma Calcanas, May 4th from 3pm to 12am

b. New Licenses - Ratify (2)

(*Signed by Commissioner Case on 4/29/13*)

1. Papa Joe's Pizza, 1301 S. Capitol Blvd., Boise, Beer/Liquor
2. Revolution, 4983 Glenwood St. Unit # 4, Garden City, Beer/Liquor

c. License Transfers - Ratify (2)

(*Signed by Commissioner Case on 4/29/13*)

1. Burger N Brew State Street, 4295 State Street, Boise, Beer/Liquor

(*Signed by Commissioner Case on 5/1/13*)

2. Gramercy Park Pizza & Grill, 1626 Wells Ave. Ste. 115, Meridian, Beer/Liquor

d. License Renewals - Ratify (21)*(Signed by Commissioner Case on 4/29/13)*

1. Burger N Brew State Street, 4295 State St., Boise, Beer/Liquor
2. CJ's Convenient Store, 6469 W. Fairview Ave., Boise, Beer/Wine
3. Cosmic Pizza, 1221 W. Boise Ave., Boise, Beer/Wine
4. Indian Lakes, 4700 Umatilla, Boise, Beer/Liquor
5. Papa Joe's Pizza, 1301 S. Capitol Blvd., Boise, Beer/Liquor
6. Plaza Suite Hotel, 409 S. Cole Rd., Boise, Beer/Wine
7. Redheaded Finn Pub, 705 W. Bannock St., Boise, Beer/Wine
8. Springhill Suites by Marriott, 6325 N. Cloverdale Rd., Boise, Beer/Wine

(Signed by Commissioner Case on 5/1/13)

9. Blue Moose Café, 79 E. Aikens St., Eagle, Beer/Wine
10. Boise Contemporary Theater, 854 Fulton St., Boise, Beer/Wine
11. Bono's Italian Beef, 6700 N. Linder Rd., Ste. 192, Meridian, Beer/Wine
12. Charlie Brown's Lounge, 5783 Overland Rd., Boise, Beer/Liquor
13. Green Chile, 5616 W. State St., Boise, Beer/Wine
14. Lakeview Golf Course, 4200 W. Talamore, Meridian, Beer/Liquor
15. Opa's, 211 N. 8th, Boise, Beer/Liquor
16. Rockies Diner, 3900 Overland Rd., Boise, Beer/Wine
17. Gramercy Park Pizza & Grill, 1626 Wells Ave. Ste. 115, Meridian, Beer/Liquor
18. Hilltop Station, 12342 E. Hwy 21, Boise, Beer/Wine

(Signed by Commissioner Case on 5/2/13)

19. Boise Stage Stop, 23801 S. Orchard Access Rd., Boise, Beer/Wine
20. Idaho Shakespeare Festival, 5657 Warm Springs Ave., Boise, Beer/Wine

(Signed by Commissioner Case on 5/3/13)

21. Melting Pot, 200 N. 6th St., Boise, Beer/Liquor

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting ratification.

ACTION: J. TIBBS MOVED TO APPROVE AND RATIFY THE LICENSES AS LISTED ON THE AGENDA INCLUDING 1 CATERING PERMIT; 2 NEW LICENSES; 2 LICENSE TRANSFERS; AND 21 LICENSES RENEWALS SIGNED BY COMMISSIONER CASE ON THE DATES SET FORTH ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Auditor's Office

C. Rich introduced Phil Collier, Strategic and Long Term Planner, Clerk's Office.

3. Personnel Action Forms (1 Conditional Pay Increase; 3 Introductory Period Completion Pay Increases; 5 Leaves with Pay; 9 Reclassifications; and 1 Step Increase/Sheriff's Pay Plan)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CONDITIONAL PAY INCREASE; 3 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 5 LEAVES WITH PAY; 9 RECLASSIFICATIONS; AND 1 STEP INCREASE/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Treasurer's Office

- Monthly Financial Report, April 30, 2013

D. Case noted that the Treasurer was not represented at the meeting and suggested the monthly report be tabled to the next Open Business Meeting for discussion.

ACTION: R. YZAGUIRRE MOVED TO TABLE THE REVIEW OF THE MONTHLY FINANCIAL REPORT TO MAY 14, 2013.

DISCUSSION: C. RICH STATED THAT THE TREASURER WAS ONLY REQUIRED TO PRESENT THE REPORT TO THE BOARD.

ACTION: R. YZAGUIRRE WITHDREW HIS MOTION FOR LACK OF A SECOND.

DISCUSSION: J. TIBBS SAID HE HAD A QUESTION ON THE PAR VALUE. HE SAID THE PAR VALUE WAS \$2 MILLION DOLLARS LESS THAN THE MARKET VALUE. C. RICH EXPLAINED THAT AS INTEREST RATES GO DOWN, THE PRICE OF THE INSTRUMENT GOES UP.

5. Assessor's Office

B. McQuade stated that the assessment notices will be mailed in three weeks. He said that this will be the most challenging assessment in years. He shared that was due to property value increases and changes in the law relating to personal property exemptions and site improvement exemptions. He stated that the assessment notices have always been mailed the Friday before Memorial Day.

6. Tax Cancellations (6) (1-2011; and 5-2012) (*Authorize the Chairman to Sign*)

a. 2011 Property Roll (1)

- John Marilyn R2958240640

b. 2012 Missed Roll (1)

- Kim's Taekwon-Do School P1KIMSTAE01

c. 2012 Property Roll (4)

1. Matos Charlotte Y	R0792080310
2. John Marilyn	R2958240640
3. Bryant Ideas of Idaho	P1BRYAIDS01
4. Nees Cody N	R8222930160

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDES ONE TAX CANCELLATION FOR 2011, AND FIVE TAX CANCELLATIONS FOR 2012; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Chief of Staff

L. Maneely advised the Board that Staff believed they would be ready start posting meeting recordings at the end of the week. He stated that he and L. Penney were working on making the Website Page Visit Report more readily available with additional detail. He said that he had a discussion with Dick Armstrong of Health and Welfare regarding the effort to expand Medicaid in the legislation next year. He stated the letter was being mailed to Mayor Bieter advising him that Boise's request to annex the Simplot Complex would be considered at the May 14, 2013, Open Business Meeting.

J. Tibbs inquired if C. Rich had an opportunity to meet with L. Maneely to discuss his concerns with expanding Medicaid. C. Rich stated he talked with J. Traylor regarding his concerns about employee retention. He said the County is in the process of pulling the funds previously loaned to Indigent Services back into the general budget based on the assumption that the state will take it over. He stated that

his understanding from the hearing is that the incentive for many legislators will be a dollar for dollar reduction in the property taxes.

8. Approval of Minutes (10) (*Authorize the Chairman or Acting Chairman to Sign*)
 - a. Open Business Meeting, April 23, 2013
 - b. Open Business Meeting, April 24, 2013
 - c. Open Business Meeting, April 30, 2013
 - d. L.I.D. Open Business Meeting, April 24, 2013
 - e. Development Services Meeting, April 29, 2013
 - f. Board of Equalization, April 29, 2013
 - g. Tax Deed Hearing, April 29, 2013
 - h. Exemptions Hearing, April 30, 2013
 - i. General Session of the Indigent Hearings, May 1, 2013
 - j. Executive Session of the Indigent Hearings, May 1, 2013

ACTION: **J. TIBBS MOVED TO APPROVE THE TEN SETS OF MINUTES AS LISTED ON THE AGENDA WITH THE PROVISION THAT IN THE CASE THAT ONLY TWO COMMISSIONERS WERE PRESENT AT A MEETING, ONLY THOSE COMMISSIONERS ARE TAKING THE ACTION RELATING TO THE CONTENT OF THOSE MINUTES; AND AUTHORIZE THE CHAIRMAN OR ACTING CHAIRMAN, AS APPROPRIATE, TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

9. Grants (2) (*Authorize the Chairman to Sign*)
 - a. Ratification of Grant Application
(*Signed and Submitted by Megan Leatherman, Director of Development Services, on 9/21/12*)
 - Grant No. 1210-A - Grant Application for FY 13 Idaho Certified Local Government Grant with the State Historical Society for Ada County Sesquicentennial Calendar and Poster (Up to \$3,000; Match \$3,000)
 - b. Grant No. 1306-A - Grant Application for 2013 Bureau of Land Management Federal Assistance for Noxious Weed Control (\$3,500; No Match)

D. Case read the grants into the record.

ACTION: **R. YZAGUIRRE MOVED TO APPROVE AND RATIFY THE ACTIONS TAKEN ON GRANT NO. 1210-A; APPROVE GRANT NO. 1306-A AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

10. Weed and Pest (*Authorize the Chairman to Sign*)
 - Releases of Lien (5)

1. Senethavilay Sisouphanh	112101948	10/02/12
2. Kiracofe-Mangum Laura E	111091253	11/08/11
3. Shaffer Mary L	111086558	10/25/11
4. Shaffer Mary L	111086557	10/25/11
5. Heffner Ronald E	111085047	10/20/11

ACTION: **J. TIBBS MOVED TO APPROVE THE FIVE RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

11. Expo Idaho (*Authorize the Chairman to Sign*)

- Western Idaho Fair (7)
 - Concessionaire Agreements
 - a. Bacon on a Stick, Booth #2
 - b. Cater Express, Booth #8
 - c. Delsa's Homemade Ice Cream, Booth #15
 - d. Grandma's Express, Booth #13
 - e. Roy's Milkshakes, Booth #11
 - f. Smokehouse Grill, Booth #45
 - g. Wilder Concessions, Booth #14

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE SEVEN WESTERN IDAHO FAIR CONCESSIONAIRE AGREEMENTS AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
 1. Barbara Michener, Michener 50th Anniversary Celebration, August 11, 2013
 2. Suzanne Jones, Jones/Scrivner Wedding & Reception, September, 14, 2013

ACTION: J. TIBBS MOVED TO APPROVE THE FIVE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD.

DISCUSSION: D. CASE NOTED THAT J. TIBBS SKIPPED OVER PARKS AND WATERWAYS. THE MOTION DIED DUE TO LACK OF A SECOND.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TWO BARBER PARK EDUCATION & EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Agreements (5) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10132 – Agreement between Ada County and Idaho Antique Power and Farm Equipment for Tractors and Equipment Entertainment August 16-25, 2013
- b. Agreement No. 10133 – Agreement Between Ada County and M.M. Demolition for Wood Recycling Services (FY12-13)
- c. Agreement No. 10134 – Agreement and Rider Between Ada County and Shiloh Automatic Sprinklers, Inc. for Expo Idaho Fire Sprinkler Inspection and Service (FY12-13)
- d. Agreement No. 10135 - Memorandum of Agreement Between Ada County and Idaho State Historic Preservation Office for the Use of FY13 Idaho Certified Local Government Grant with the State Historical Society
- e. Agreement No. 8083-6-13 – Renewal of Agreement Between Ada County and Epley's Inc. for Raft, Tube, Kayak and Bus Services (FY12-13)

D. Case read the agreements into the record.

ACTION: J. TIBBS MOVED TO APPROVE THE FIVE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R.

YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

14. Resolutions (2)

- a. Resolution No. 1898 - Resolution Authorizing the Destruction of Certain Records of the Board of Community Guardian

D. Case read Resolution No.1898 into the record and opened the public hearing.

[There was no public testimony.]

D. Case closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 1898 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Resolution No. 1899 - Resolution Authorizing the Destruction of Certain Development Services Department Records

D. Case read Resolution No.1899 into the record and opened the public hearing.

[There was no public testimony.]

D. Case closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 1899 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:37 a.m.

David L. Case, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk