

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, FEBRUARY 26, 2013
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Kathleen Graves and Tim Sturgis, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Bob Perkins and Melissa Wilson, Purchasing; Scott Williams, Operations; Becca Deppe, Development Services; Larry Maneely, Commissioner's Office; and Darby Weston and Shawn Rayne, EMS. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

- Purchasing (*Tabled from 2/19/13*)
 - Award of Bid 13022 Purchase of Jail Transport Bus for Ada County Sheriff's Office

ACTION: J. TIBBS MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

B. Perkins presented the Evaluation Committee's recommendation for award.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 13022 PURCHASE OF JAIL TRANSPORT BUS FOR ADA COUNTY SHERIFF'S OFFICE TO WESTERN MOUNTAIN BUS SALES, AS THE LOWEST RESPONSIVE BIDDER, IN THE AMOUNT OF \$209,496. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. NEW BUSINESS:

1. Purchasing
 - a. Opening of RFP 13030 Ada County Emergency Aerial Spraying Application

B. Perkins provided the Board two responses to RFP 13030. He requested the names of each bidder be read into the record.

D. Case read the requested information into the record.

B. Perkins requested the award of RFP 13030 be tabled to March 12, 2013, to allow the Evaluation Committee time to assess the proposals.

ACTION: J. TIBBS MOVED TO TABLE THE AWARD OF RFP 13030 ADA COUNTY EMERGENCY AERIAL SPRAYING APPLICATION TO MARCH 12, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Review of Bids Received and Award Consideration for Public Works \$25,000-\$100,000
- PW 13035 Ada County Courthouse Appeals Remodel

B. Perkins provided the Board three responses to PW 13035 along with the recommendation of the Evaluation Committee. He explained two bidders were responsive and one was non-responsive as it was not timely submitted. R. Yzaguirre read the Evaluation Committee's recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD PW 13035 ADA COUNTY COURTHOUSE APPEALS REMODEL TO VISTA CONSTRUCTION, AS THE LOWEST RESPONSIVE BIDDER, IN THE AMOUNT OF \$22,749. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permit - Ratify

(*Signed by Commissioner Tibbs on 2/19/13*):

- End Zone at Barber Park Events Center for Lee Memorial Service, February 23rd from 10 am to 10 pm.

b. Catering Permits

- End Zone at Barber Park Events Center for Langley Family Wedding, March 2nd from 10 am to 10 pm

c. License Renewals (26)

1. 36th Street Bistro, 3823 N. Garden Center Way, Boise, Beer/Wine
2. Beer House, 9751 Cory Lane, Boise, Beer/Wine
3. Buffalo Wild Wings, 3323 E. Louise Dr. #103, Meridian, Beer/Liquor
4. Cactus, 517 Main Street, Boise, Beer/Liquor
5. Café Vicino, 808 W. Fort, Boise, Beer/Wine
6. Campos Market, 413 N. Orchard St., Boise, Beer Only
7. Coffee Lovers and More/Honey Baked Ham Café, 6103 Fairview, Boise, Beer/Wine
8. Divine Wine Bar, 2310 E. Overland Rd., Ste. 105, Meridian, Beer/Wine
9. End Zone, 1010 Broadway Ave., Boise, Beer/Liquor
10. Kuna Chevron, 150 West Deer Flat Road, Kuna, Beer/Wine
11. M & W Markets #4, 1835 Warm Springs Ave., Boise, Beer/Wine
12. Mongolian Grill & Bar, 801 W. Bannock St., Boise, Beer/Wine
13. Olive Garden #1251, 320 N. Milwaukee, Boise, Beer/Liquor
14. Orchard Express Chevron, 123 N. Orchard St., Boise, Beer/Wine
15. Parrilla Grill, 1512 N. 13th, Boise, Beer/Liquor
16. Pilot Travel Center #777, 3353 Federal Way, Boise, Beer/Wine
17. Pinnacle Sports Grill, 2902 N. Eagle Rd., Meridian, Beer/Liquor
18. Red Lobster #6259, 550 N. Milwaukee St., Boise, Beer/Liquor
19. Sams Saloon, 10937 W. State Street, Star, Beer/Liquor
20. Sushi Ya, 8915 W. Overland Dr., Boise, Beer/Wine
21. Ultra Touch Car Wash, 8160 Overland Rd., Boise, Beer Only
22. Wahooz Family Fun Zone/Pinz, 1385 S. Blue Marlin Lane, Meridian, Beer/Liquor
23. Winco Foods #1, 110 E. Myrtle St., Boise, Beer/Wine
24. Winco Foods #27, 3032 E. State St., Eagle, Beer/Wine
25. Winco Foods #48, 1050 S. Progress Ave., Meridian, Beer/Wine
26. Winco Foods #6, 8200 Fairview Ave., Boise, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: R. YZAGUIRRE MOVED TO APPROVE AND RATIFY THE 1 CATERING PERMIT SIGNED BY COMMISSIONER TIBBS ON FEBRUARY 19, 2013, AND

APPROVE THE REMAINING LICENSES AS LISTED ON THE AGENDA INCLUDING 1 CATERING PERMIT AND 26 LICENSE RENEWALS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Auditor's Office

- Proclamation for Association of Government Accountants – Certified Government Financial Manager Month (March)

C. Rich stated K. Graves and T. Sturges are both Certified Government Financial Managers, which is the governmental equivalent of a C.P.A.

ACTION: J. TIBBS MOVED TO ADOPT THE PROCLAMATION FOR THE ASSOCIATION OF GOVERNMENT ACCOUNTANTS AND DESIGNATE THE MONTH OF MARCH AS CERTIFIED GOVERNMENT FINANCIAL MANAGER MONTH. R. YZAGUIRRE SECONDED.

DISCUSSION: J. TIBBS THANKED K. GRAVES AND T. STURGIS FOR THEIR WORK FOR THE COUNTY. R. YZAGUIRRE AND D. CASE ECHOED THE COMMENT.

ACTION: J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Claims Journal

- February 21, 2013

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED FEBRUARY 21, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Personnel Action Forms (2 Introductory Period Completion Pay Increases; and 1 Miscellaneous)

ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 2 INTRODUCTORY PERIOD COMPLETION PAY INCREASES AND 1 MISCELLANEOUS; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Treasurer's Office - No Report

7. Assessor's Office

B. McQuade advised the Board that the property appraisals have been completed. He stated they are now evaluating the sales data to see how it compares to last year's assessment.

8. Tax Cancellations (3) (*Authorize the Chairman to Sign*)

- Casualty Losses (3)

- | | |
|----------------------------------|-------------|
| 1. Kurdy, Sally A. | R1342100115 |
| 2. Hella, Mathew & Jill | R2928150140 |
| 3. Wheelwright, Anthony & Amanda | R1342100125 |

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDE THREE CASUALTY LOSSES; AND

AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Chief of Staff

L. Maneely advised the Board that he attended the Treasure Valley Partnership Meeting to discuss legislation. He then attended the COMPASS Meeting. He said that he put out a request for the departments under the Board to provide the forms used to respond to public records requests in order to create a uniform document.

D. Case explained that the public request form was a work in progress and will start with the departments under the Commissioners. He stated that once the logistics were in place, they intended to work with elected officials and set a County wide policy.

10. Weed and Pest (*Authorize the Chairman to Sign*)

- Releases of Lien (2)

<u>Name</u>	<u>Instrument No.</u>	<u>Date</u>
1. Brutus Properties LLC	112120043	11/15/12
2. Story Charles A	112081756	8/14/12

ACTION: R. YZAGUIRRE MOVED TO APPROVE TWO RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events (4)

1. Dennis Dillon, Car Sale, January 22-26, 2014 (set up Jan. 20-21, 2013)
2. Dennis Dillon, Car, Truck, RV & Boat Sale; May 8-12, 2013 (set up May 6-7, 2013)
3. Silver Sage Porsche Club, Car Race, June 8, 2013
4. Treasure Valley RV Association, Treasure Valley RV Sale, January 15-18, 2014 (set up January 13-14, 2013)

ACTION: J. TIBBS MOVED TO APPROVE THE FOUR INTERIM EVENT AGREEMENTS AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center

- Ratification

(Signed by Commissioner Case on 2/19/13)

- Ann Lee, Memorial Service, Saturday, February 23, 2013

ACTION: R. YZAGUIRRE MOVED TO APPROVE AND RATIFY THE ONE BARBER PARK EDUCATION & EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS, SIGNED BY COMMISSIONER CASE ON FEBRUARY 19, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Agreements (10) (*Authorize the Chairman to Sign the Appropriate Documents*)
- a. Agreement No. 10078 - Agreement Between Ada County and W.W. Grainger, Inc. for the Purchase of LED Light Fixtures (Prices Good for 12 Months from Date of Contract)
 - b. Agreement No. 10079 - Agreement Between Ada County and Virtual Enterprises, Inc. dba Advanced Systems Group, Inc. for Security Penetration Testing Services (FY12-13)
 - c. Agreement No. 10080 - Agreement Between Ada County and the Idaho Supreme Court Regarding Rene Nelson Temporary Assignment (Exp 2/3/15)
 - d. Agreement No. 10081 - Agreement Between Ada County and Twin Falls County for Coroner Training Course for Shaiyenne Anton (Exp 9/30/13)
 - e. Agreement No. 10082 - Agreement Between Ada County and Twin Falls County for Coroner Training Course for Cherrell Jacobsen (Exp 9/30/13)
 - f. Agreement No. 10083 - Agreement Between Ada County and the Idaho Department of Parks and Recreation for the Administration of the FY2013 Recreational Boating Safety Grant
 - g. Agreement No. 10084 - Agreement Between Ada County and the Idaho State Police for Use and Reimbursement of the 2011 NICS Act Record Improvement Grant Award (Exp 6/30/13)
 - h. Agreement No. 8344-4-13 - Renewal Agreement Between Ada County and City of Boise for Use of Office on Violence Against Women Grant Funds (FY12-13)
 - i. Agreement No. 9735-1-13 - Renewal Agreement Between Ada County and Saint Alphonsus Regional Medical Center, Inc. for the Use of Office on Violence Against Women Grant Funds (FY12-13)
 - j. Agreement No. 9890-2-13 - Addendum to Agreement No. 2 Between Ada County and the Kuna School District for School Resource Officer (2/1/13-5/31/13)

D. Case read the agreements into the record.

ACTION: J. TIBBS MOVED TO APPROVE THE TEN AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

14. Resolutions (2)
- a. Resolution No. 1889 - Resolution for Outside Counsel

D. Case read Resolution No. 1889 into the record and opened the public hearing.

[There was no public testimony.]

D. Case closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 1889 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Resolution No. 1890 - Resolution for the Destruction of Vouchers of All Departments

D. Case read the Resolution No. 1890 into the record and opened the public hearing.

C. Rich explained that the vouchers are scanned into the requisition/purchase order voucher system, so a copy of the record is retained longer than the five years required to keep the paper documents. He said their goal, long term, would be to eliminate the paper records entirely because an electronic copy will exist.

D. Case closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NOS. 1890 AS LISTED ON THE AGENDA. J. TIBBS SECONDED.

DISCUSSION: J. TIBBS STATED THAT HE WOULD BE SUPPORTING THE MOTION.

ACTION: R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:30 a.m.

Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk