

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, FEBRUARY 4, 2013  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Tim Tallman, Assessor's Office; Bob Perkins, Purchasing; Scott Williams, Operations; Ben Ealey and Ron Freeman, Sheriff's Office; Aaron Soggs, Parks and Waterways; Larry Maneely, Commissioner's Office; Becca Deppe, Development Services; and Nancy Werdel and Amber Ellis, Prosecuting Attorney's Office. Minutes Recorder: Judy Morris.

---

**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 8:29 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. NEW BUSINESS:**

1. Purchasing

- a. Review of Bids Received and Award Consideration for Public Works Less Than \$100,000
- PW 13027 Ada County Public Safety Building Records Remodel

B. Perkins advised the Board that the Evaluation Committee recommended that all bids received for PW 13027 be rejected. He stated that after reviewing the bids submitted, it was determined that all bids received were over budget.

**ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND REJECT ALL BIDS RECEIVED PW 13027 ADA COUNTY PUBLIC SAFETY BUILDING RECORDS REMODEL. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Review of Bids Received and Award Consideration for Projects \$25,000 to \$50,000
- Bid 13032 Ada County Jail Medical Custodian Services

B. Perkins provided the Board three responses to Bid 13032 along with the recommendation of the Evaluation Committee. D. Case read the Evaluation Committee's recommendation into the record.

**ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 13032 ADA COUNTY JAIL MEDICAL CUSTODIAN SERVICES TO AMERICAN CLEANING SERVICE COMPANY, INC. IN THE AMOUNT OF \$49,500.00. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Licenses (*Authorize the Chairman to Sign*)

- New Licenses (2)
  1. Sakana Sushi Bar & Grill, 925 S. Vista Ave., Boise, Beer/Wine
  2. Mouvance Winery, 1414 W. Grove St., Boise, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: J. TIBBS MOVED TO APPROVE THE TWO NEW LICENSES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Auditor's Office - No Report

4. Claims Journal  
- January 29, 2013

**ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JANUARY 29, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

5. Personnel Action Forms (1 Conditional Pay Increase; 2 Introductory Period Completion Pay Increases; 5 Leaves With Pay; 1 Longevity Increase/Sheriff's Pay Plan; 2 Miscellaneous; 6 Promotions; 1 Reclassification; 1 Salary Increase; and 2 Step Increases/Sheriff's Pay Plan)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CONDITIONAL PAY INCREASE; 2 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 5 LEAVES WITH PAY; 1 LONGEVITY INCREASE/SHERIFF'S PAY PLAN; 2 MISCELLANEOUS; 6 PROMOTIONS; 1 RECLASSIFICATION; 1 SALARY INCREASE; AND 2 STEP INCREASES/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

6. Treasurer's Office - No Report

7. Assessor's Office - No Report

8. Sheriff's Office  
- Funding for Design of Dispatch Center

B. Ealey advised the Board that the Sheriff's Office is working with legal staff to obtain an advice letter regarding the use of funds for the design of the dispatch center and requested the matter be placed on hold.

The Board inquired how long the matter needed to be tabled. A. Ellis suggested tabling the matter for two weeks and then re-tabling at that time if necessary. The Board discussed tabling or continuing the matter until the Sheriff's Office brings it back before the Board, at which time it would be placed on an agenda.

**ACTION: J. TIBBS MOVED THAT THE FUNDING FOR DESIGN OF THE DISPATCH CENTER BE CONTINUED UNTIL THE SHERIFF'S OFFICE HAS CONSULTED WITH LEGAL AND PLACED THE MATTER ON AN AGENDA BEFORE THE BOARD AGAIN TO ASK FOR DIRECTION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 9. Chief of Staff

L. Maneely provided the Board an update on his activities. He provided the Board a copy of the city of Boise's project priorities for 2013. He advised the Board he would be meeting with the Mayors of Star and Eagle to get input from them on any items they would like before the Board or projects they would like to have the Board's support on.

## 10. Volunteer Board Appointments (3)

- a. Ratification of Elmore County's Appointment of Al Hofer to the Central District Health Department's Board of Health, Filling an Unexpired Term Which Expires 6/30/13, and Reappointing Al Hofer to Serve the Next Five Year Term From 7/1/13 - 6/30/18
- b. Ratification of Valley County's Dismissal of Ray Moore and Appointment of Frank Eld to the Central District Health Department's Board of Health, Filling the Unexpired Term of Mr. Moore Which Expires 6/30/15
- c. Ratification of Boise County's Appointment of Barbara Balding to the Central District Health Department's Board of Health, Filling an Unexpired Term Which Expires 6/30/14

D. Case read the volunteer board ratifications into the record.

**ACTION: R. YZAGUIRRE MOVED TO RATIFY THE THREE VOLUNTEER BOARD APPOINTMENTS AS LISTED ON THE AGENDA, WITH THE TERMS OF EXPIRATION AS SPECIFIED. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

11. Approval of Minutes (9) (*Authorize the Chairman to Sign*)

- a. Tax Deed Hearing, January 17, 2013
- b. Open Business Meeting, January 22, 2013
- c. Open Business Meeting, January 29, 2013
- d. Development Services, January 22, 2013
- e. Board of Equalization Hearing, January 28, 2013
- f. General Session of the Indigent Hearings, January 24, 2013
- g. Executive Session of the Indigent Hearings, January 24, 2013
- h. General Session of the Indigent Hearings, January 30, 2013
- i. Executive Session of the Indigent Hearings, January 30, 2013

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE NINE SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

12. Grants (*Authorize the Chairman to Sign*)

- Grant No. 1301-A - 2013 Idaho Federal Lands Access Program Capital Improvement or Enhancement Project Proposal (Grant Application with Matching Funds Required: \$9,681.00)

D. Case read Grant No. 1301-A into the record.

**ACTION: J. TIBBS MOVED TO APPROVE GRANT NO. 1301-A AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

13. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
- Leslie Marston, Wedding and Reception, Saturday, October 5, 2013

**ACTION: J. TIBBS MOVED TO APPROVE THE ONE BARBER PARK EDUCATION & EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

14. Agreements (7) (*Authorize the Chairman to Sign the Appropriate Documents*)
- a. Agreement No. 10056 - Agreement Between Ada County and Sunroc Corporation a/b/n Clements Sand & Gravel for Purchase of Landfill Materials (FY12-13)
  - b. Agreement No. 10057 - Data Transfer Agreement Between Ada County and the City of Boise for Delivery of Certain County Computerized Data Elements
  - c. Agreement No. 10058 - Agreement Between Ada County and Public Group, LLC dba Public Surplus to Sell General Surplus Items Utilizing an Online Auction (FY12-13)
  - d. Agreement No. 10059 - Agreement Between Ada County and Public Processing, LLC to Process Payments Made by Buyers for Surplus Items on an Online Auction (FY12-13)
  - e. Agreement No. 10060 - Agreement Between Ada County and Idaho Legal Aid for the Use of Office on Violence Against Women Grant Funds (FY12-13)
  - f. Agreement No. 10061 - Agreement Between Ada County and Western Records Destruction, Inc. for Secure Shredding Services (FY12-13)
  - g. Agreement No. 9889-1-13 - Renewal Agreement Between Ada County and the Area Agency on Aging Serving Southwest Idaho for the Use of Office on Violence Against Women Grant Funds (FY12-13)

D. Case read the agreements into the record.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE SEVEN AGREEMENTS AS READ INTO THE RECORD; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

15. Miscellaneous (2) (*Authorize the Chairman to Sign*)
- a. Termination of Ada County Shredding Arrangements with Shred-It USA, Inc.
  - b. Termination of Ada County Shredding Arrangements with Cintas

**ACTION: J. TIBBS MOVED TO APPROVE THE TERMINATION OF ALL SHREDDING ARRANGEMENTS WITH SHRED-IT USA, INC. AND CINTAS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VI: IN THE MATTER OF RECESS:**  
There being no further business to come before the Board at this time, the meeting was recessed at 8:45 a.m.

---

Chairman

ATTEST:

---

Christopher D. Rich, Ada County Clerk