

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, JANUARY 29, 2013
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Phil McGrane, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Erica Taggart and Sara DuBose, Assessor's Office; Bob Perkins and Bob Kobza, Purchasing; Dave Logan and Rich Rice, Operations; Larry Maneely, Commissioners' Office; Brian Wilbur, Weed, Pest and Mosquito Abatement; Doug Hardman, Emergency Management; Leslie Penney, Information Technology; and Claire Tardiff, Prosecuting Attorney's Office. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 8:57 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

ACTION: R. YZAGUIRRE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

1. Purchasing

- Award of RFP 13012 Ada County Secure Shredding Services (*Tabled from 1/15/13*)

B. Perkins presented the Evaluation Committee's recommendation for award. R. Yzaguirre read the Evaluation Committee's recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 13012 ADA COUNTY SECURE SHREDDING SERVICES TO WESTERN RECORD DESTRUCTION, INC. FOLLOWING THE PRICING SET FORTH IN THE LETTER PROVIDED BY PURCHASING; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Approval of Minutes (3) (*Tabled from 1/22/13*) (*Authorize the Chairman to Sign*)

- a. Public Hearing, January 9, 2013
- b. General Session of the Indigent Hearings, January 9, 2013
- c. Executive Session of the Indigent Hearings, January 9, 2013

J. Tibbs stated that he would be abstaining from the vote on the minutes as he was not on the Commission on the dates of the meetings.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE THREE SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. J. TIBBS, ABSTAIN. THE MOTION CARRIED.

V. **NEW BUSINESS:**

1. Purchasing

a. Opening of Bid 13008 Ada County LED Lighting Project

B. Perkins provided the Board two responses to Bid 13008. He requested the names of each bidder, confirmation that a bid bond security was included, and the base bid amount be read into the record.

D. Case read the requested information into the record.

B. Perkins requested the award of Bid 13008 be tabled to February 19, 2013, to allow the Evaluation Committee time to assess the proposals.

ACTION: J. TIBBS MOVED TO TABLE THE AWARD OF 13008 ADA COUNTY LED LIGHTING PROJECT TO FEBRUARY 19, 2013. R YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

b. Opening of RFP 13010 Consultant for Ada County Emergency Operation Plan

B. Perkins provided the Board ten responses to RFP 13010. He requested the names of each bidder be read into the record.

D. Case read the requested information into the record.

B. Perkins requested the award of RFP 13010 be tabled to February 12, 2013, to allow the Evaluation Committee time to assess the proposals.

ACTION: J. TIBBS MOVED TO TABLE THE AWARD OF RFP 13010 CONSULTANT FOR ADA COUNTY EMERGENCY OPERATION PLAN TO FEBRUARY 12, 2013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Auditor's Office

P. McGrane advised the Board that the Auditor's office has been active with the legislature.

3. Claims Journal

- January 24, 2013

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JANUARY 24, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Personnel Action Forms (1 Conditional Pay Increase; 4 Leaves with Pay; 1 Promotion; and 1 Step Increase/Sheriff's Pay Plan)

ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CONDITIONAL PAY INCREASE; 4 LEAVES WITH PAY; 1 PROMOTION; AND 1 STEP INCREASE/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- 5. Treasurer’s Office
 V. McIntyre provided the Board a chart showing the property tax collection history and delinquency percentage at fiscal year-end. She did advise that the chart did not accurately reflect the delinquencies, but was provided for informational purposes.
- 6. Assessor’s Office (*Authorize the Chairman to Sign*)
 - Homeowner’s Exemption Recovery Cases – County Error, I.C. § 63-602(G)(5)(a)
 - a. R7532460420 Wyss 8Urs & Marie Frances
 - b. R3525340430 Montgomery, Mark

B. McQuade explained that if a Homeowner’s Exemption is given in error, statute requires the County do a recovery. E. Taggart explained the errors and requested the Board waive the recovery.

ACTION: J. TIBBS MOVED TO ACCEPT THE ASSESSOR’S RECOMMENDATIONS REGARDING PARCEL NOS. R7532460420 AND R3525340430; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

- 7. Tax Cancellations (22) (18-2012; 2-2011; 1-2010; and 1-2009) (*Authorize the Chairman to Sign*)
 - a. 2012 Property Roll (18)

1. Ada County Housing Authority	R1724210090
2. Ada County Housing Authority	R3046505332
3. Ada County Housing Authority	R5332230300
4. Ada County Housing Authority	R2024303390
5. Pagenkopf Michael Wayne	R8200100135
6. Kentucky Ridge Estates Hoa Inc	R4882810570
7. Trotta Francois D	P1TROTFR01
8. Guard Publishing Company	R5713130010
9. Mailbox 755 LLC	R0190710060
10. Matthiesen Charles L	R6114160200
11. Matthiesen Charles L	R6114160300
12. Eastman Investors L P	R1919690200
13. Eastman Investors L P	R1919690500
14. Shiloh Centre LLC	R5457170150
15. Cox Polly	R1802320030
16. Perkins Richard L	R5680310400
17. Hannifin Eddie E	R1580710125
18. Idaho State Dept of Health & Welfare	R3719170400
 - b. 2011 Property Roll
 - Williams James J R3719170400
 - c. 2011 Subsequent Roll
 - Perkins Richard L R5680310400
 - d. 2010 Property Roll
 - Williams James J R3719170400
 - e. 2009 Property Roll
 - Grbic Elvir R7200801270

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDE 18 TAX CANCELLATIONS FOR 2012; 2 TAX CANCELLATIONS FOR 2011; 1 TAX CANCELLATION FOR 2010; AND 1 TAX CANCELLATION FOR 2009; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED.

DISCUSSION: V. MCINTYRE INQUIRED IF THE TAX CANCELLATION FOR 2009 WAS INCLUDED IN THE TAX DEED HEARING. E. TAGGART ADVISED V. MCINTYRE THAT SHE BELIEVED THAT PARCEL HAD BEEN PAID.

ACTION: R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Chief of Staff

L. Maneely provided the Board updates on his activities. He stated that he is in the process of scheduling meetings with the Mayors of the various cities to discuss issues they may want considered by the Board. He said he met with Human Resources to discuss their activities and needs. He confirmed that Commissioner Tibbs is now on the I.A.C. Public Justice and Safety Committee and that Commissioner Yzaguirre will remain the liaison to the I.A.C. Board. He also provided the Board information on bills introduced last week and other proposed legislation. He advised the Board that he is having a phone interview, on air, with KBOI in the morning.

B. McQuade advised the Board that he was involved in a bill being presented by the I.A.C. dealing with the Board of Equalization. The legislation is intended to remove the additional step added last year that requires the Board of County Commissioners to approve or deny exemptions, allowing the appeals to then be heard by the Board of Equalization. He said the second bill he is involved in is to permit the use of electronic assessment notices.

9. Approval of Minutes (*Authorize the Chairman to Sign*)

a. Approve and Ratify

(*Signed by Commissioner Case on 1/23/13*)

- Review to the Objections to the Record, January 17, 2013

b. Approve (4)

1. Swearing In Ceremony, January 14, 2013

2. Open Business Meeting, January 15, 2013

3. General Session of the Indigent Hearings, January 16, 2013

4. Executive Session of the Indigent Hearings, January 16, 2013

ACTION: J. TIBBS MOVED TO APPROVE AND RATIFY THE ONE SET OF MINUTES SIGNED BY COMMISSIONER CASE ON JANUARY 23, 2013, AND APPROVE THE REMAINING FOUR SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Weed and Pest (*Authorize Brian Wilbur to Submit the Reports Electronically*)

- Annual NPDES Reports

1. 2012 Mosquito Abatement NPDES Report

2. 2012 Weed Control NPDES Report

B. Wilbur explained the annual reports to the Board. He noted that a correction was made to the acreage listed on the Mosquito Abatement report.

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE BRIAN WILBUR, DIRECTOR OF WEED, PEST AND MOSQUITO ABATEMENT, TO ELECTRONICALLY SUBMIT THE 2012 ANNUAL NPDES REPORTS FOR MOSQUITO ABATEMENT AND WEED CONTROL. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events (4)
 1. Hot Productions, Merchandise Sale, February 2-4, 2013 (set up January 30-31, 2013)
 2. Idaho Capital City Kennel Club, AKC Dog Show, October 10-13, 2013 (set up October 9, 2013)
 3. Linnette Grantham, Wedding, May 26, 2013
 4. Peak Broadcasting, Idaho's Largest Garage Sale, May 18, 2013 (set up May 17, 2013)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FOUR INTERIM EVENT AGREEMENTS AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
 - Leadership Boise-Metro Chamber of Commerce, Business Meeting, May 9, 2013

ACTION: J. TIBBS MOVED TO APPROVE THE ONE BARBER PARK EDUCATION & EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Agreements (10) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10017 - Select Plus Affiliate Agreement Between Ada County and Microsoft for Software Purchases Through Dell Under the State's Master Contract (FY12-13)
- b. Agreement No. 10040 - Agreement Between Ada County and Laura Larson for Coroner Internship During the Boise State University 2013 Spring Term
- c. Agreement No. 10045 - License Agreement Between Ada County and U.S. Bank National Association for Use of the ATM Located on the First Floor of the Courthouse
- d. Agreement No. 10046 - Agreement Between Ada County and Boise City Fire Department for Communication Dispatch Services FY12-13
- e. Agreement No. 10047 - Service Agreement Between Ada County and City of Boise for Management of Law Enforcement Property and Evidence (FY12-13)
- f. Agreement No. 10048 - Participation Addendum Agreement Between Ada County and Verizon Wireless for Use of Specific Western States Contracting Alliance Cooperative Contracts for Wireless Services (2012-2016)
- g. Agreement No. 10049 - Agreement Between Ada County and Romeo Entertainment Group, Inc. for Grandstand Entertainment Services (2013 WIF)
- h. Agreement No. 10050 - Agreement Between Ada County and Super Science Company, Fun with Physics/Puzzlemania Entertainment (2013 WIF)
- i. Agreement No. 10051 - Interface Agency Agreement Between Ada County and City of Meridian for Access to Certain County Computerized Records (FY12-13)
- j. Agreement No. 10052 - Interface Agency Agreement Between Ada County and City of Boise for Access to Certain County Computerized Records (FY12-13)

D. Case read the agreements into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TEN AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE

BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

14. Resolutions

- Resolution No. 1882 - Resolution to Appoint Members and Alternates to the ACCEM Executive Council

D. Case read Resolution No. 1882 into the record and opened the public hearing.

[There was no public testimony.]

D. Case closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 1882 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:37 a.m.

Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk