

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, JANUARY 15, 2013  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Vicky McIntyre, Treasurer's Office; Tim Tallman, Assessor's Office; Bob Perkins and Melissa Wilson, Purchasing; Dave Logan, Operations; Meg Leatherman, Development Services; and Larry Maneely, Commissioner's Office. Minutes Recorder: Judy Morris.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 8:57 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. NEW BUSINESS:**

1. Purchasing

- Opening of RFP 13012 Ada County Secure Shredding Services

B. Perkins provided the Board four responses to RFP 13012. He requested the names of each bidder be read into the record.

D. Case read the requested information into the record.

B. Perkins requested the award of RFP 13012 be tabled to January 29, 2013, to allow the Evaluation Committee time to assess the proposals.

**ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF RFP 13012 ADA COUNTY SECURE SHREDDING SERVICES TO JANUARY 29, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Licenses (*Authorize the Chairman to Sign*)

- License Transfer - Ratify

*(Signed by Commissioner Yzaguirre on 1/8/13)*

- Dave & Buster's, 546 N. Milwaukee St., Boise, Beer/Liquor

C. Rich explained the ratification process and stated that the required fees were paid and the paperwork was in order and awaiting ratification.

**ACTION: J. TIBBS MOVED TO APPROVE AND RATIFY THE ONE LICENSE TRANSFER SIGNED BY COMMISSIONER YZAGUIRRE ON JANUARY 8, 2013. R. YZAGUIRRE SECONDED.**

**DISCUSSION: D. CASE ADVISED THE BOARD THAT JENNIFER MAHONEY OF RINGERT LAW FIRM CONTACTED HIM TO INQUIRE ABOUT THE PROCESS OF OBTAINING THEIR LICENSE. HE STATED THERE WAS NOT A CONFLICT, BUT HE DID WANT THAT NOTED ON THE RECORD.**

**ACTION: J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Auditor's Office - No Report
4. Claims Journal
  - January 10, 2013

**ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JANUARY 10, 2013. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

5. Personnel Action Forms (2 Conditional Pay Increases; 1 Introductory Period Completion Pay Increases; 4 Leaves with Pay; 3 Longevity Increases/Sheriff's Pay Plan; 1 Promotion; 1 Salary Increase; and 5 Step Increases/Sheriff's Pay Plan)

**ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 2 CONDITIONAL PAY INCREASES; 1 INTRODUCTORY PERIOD COMPLETION PAY INCREASE; 4 LEAVES WITH PAY; 3 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; 1 PROMOTION; 1 SALARY INCREASE; AND 5 STEP INCREASES/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

6. Treasurer's Office
 

V. McIntyre stated her office had a very high warrant pull for \$10 million earlier in the morning. She also advised the Board that there are currently 12 active Public Administrative cases and that she anticipates seeing an increase in the number of cases going forward.

7. Assessor's Office
 

T. Tallman advised the Board that the final Personal Property Declarations will be mailed this week.

8. Tax Cancellations (11) (1-2011; and 10-2012) (*Authorize the Chairman to Sign*)

- a. 2011 Sub Roll
  - Lewis Scott R R7813890200
- b. 2012 Sub Roll (4)
  1. Karel April A R7897340110
  2. Do Kim Nhung T R8036380330
  3. Barney Mark R1719450140
  4. Tao Qian R5738710070
- c. 2012 Property Roll (6)
  1. Law Matthew C R1333000320
  2. Hoffman Rita S R8222740090
  3. Hanson Brent C R6899690810
  4. Jordan Nicholas C R7475320270
  5. City Of Boise R3638510230
  6. Crookston Trey R1582150330

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDE ONE TAX CANCELLATION FOR 2011 AND TEN TAX CANCELLATIONS FOR 2012; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND**

**D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

9. Approval of Minutes (5) (*Authorize the Chairman to Sign*)
- a. Open Business Meeting, December 27, 2012
  - b. Open Business Meeting, January 2, 2013
  - c. Open Business Meeting, January 8, 2013
  - d. General Session of the Indigent Hearings, January 2, 2013
  - e. Executive Session of the Indigent Hearings, January 2, 2013

J. Tibbs stated that he is abstaining from the vote on the minutes.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FIVE SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED WITH TWO AYES AND ONE ABSTENTION.**

10. Weed and Pest (*Authorize the Chairman to Sign*)

- Release of Lien

Name	Instrument No.	Date
- Boardman Sherri C	112067509	7/11/2012

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE RELEASE OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

11. Agreements (6) (*Authorize the Chairman to Sign the Appropriate Documents*)

a. Ratification (1)

(*Signed by Commissioners Yzaguirre and Case on 1/11/13*)

- Agreement No. 8770-3-13 - Renewal Agreement Between Ada County and University of Idaho Extension Services for Lease of Conference Room at 975 East Pine Avenue, Meridian, Idaho (FY12-13)

b. New Agreements (5)

1. Agreement No. 10035 - Memorandum of Understanding Between Ada County and the Idaho Transportation Department Office of Highway Safety for Alive at 25 Federal Fiscal Year 2013 Grant
2. Agreement No. 10035-1-13 - Addendum to Memorandum of Understanding Between Ada County and the Idaho Transportation Department Office of Highway Safety for Alive at 25 Federal Fiscal Year 2013 Grant
3. Agreement No. 10036 - Agreement Between Ada County and Allied Waste Services of North America, LLC for Daily Landfill Operations (FY 12-13)
4. Agreement No. 8853-3-13 - Renewal Agreement Between Ada County and Women's and Children's Alliance For Use of Office on Violence Against Women Grant Funds to Encourage Arrests (FY12-13)
5. Agreement No. 9727-1-13 - Agreement Between Ada County and the Women's and Children's Alliance, Inc. for the Use of Office on Violence Against Women Grant Funds to Address Elder Abuse (FY12-13)

D. Case read the six agreements into the record.

**ACTION: J. TIBBS MOVED TO APPROVE AND RATIFY AGREEMENT NO. 8770-3-13 SIGNED BY COMMISSIONERS YZAGUIRRE AND CASE ON JANUARY 11, 2013; APPROVE THE FIVE NEW AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE**

**BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**Public Hearing**

12. Resolutions

- Resolution No. 1880 - Resolution Establishing Precinct Boundaries

D. Case read Resolution No. 1880 into the record and opened the public hearing.

C. Rich explained that the precincts identified in Resolution No. 1880 were identical to the ones used in conjunction with the reapportionment conducted last year. He said that, pursuant to Idaho code, the proposed resolution is an annual formality required by the 15th day of January each year.

D. Case closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED, PURSUANT TO IDAHO CODE § 34-301, TO ESTABLISH THE ELECTION PRECINCTS AS PROVIDED BY THE CLERK. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**V: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:12 a.m.

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Chairman

ATTEST:

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Christopher D. Rich, Ada County Clerk