

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, OCTOBER 9, 2012  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Phil McGrane, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Bob Kobza and Dustin Lane, Purchasing; Richard Beck, Development Services; Ted Hutchinson, Solid Waste Management; Kelly Paananen, Risk Management; Travis Tyson and Steve O'Meara, Sheriff's Office; and Lorna Jorgenson and Nancy Werdel, Prosecuting Attorney's Office. Minutes Recorder: Judy Morris.

**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Rick Yzaguirre and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. UNFINISHED BUSINESS:**

- Agreements
  - Agreement No. 9897 - Agreement Between Ada County and Idaho Humane Society for FY12-13 Funding (*Tabled from 10/2/12*)

**ACTION: D. CASE MOVED TO REMOVE AGREEMENT NO. 9897 FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

The Board discussed the status of the agreement.

**ACTION: D. CASE MOVED TO TABLE AGREEMENT NO. 9897 TO OCTOBER 16, 2012. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**V. NEW BUSINESS:**

1. Purchasing
  - Review of Bids Received and Award Consideration for Public Works Less than \$100,000
  - Bid PW 13000 Ada County Landfill 2012 Groundwater Well EW11

B. Kobza provided the Board three responses to Bid PW 13000 along with the recommendation of the Evaluation Committee.

**ACTION: D. CASE MOVED TO AWARD BID PW 13000 ADA COUNTY LANDFILL 2012 GROUNDWATER WELL EW11 TO HAZ-TECH DRILLING, INC., AS THE LOWEST BIDDER IN THE AMOUNT OF \$15,296. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

2. Licenses (*Authorize the Chairman to Sign*)

a. Ratification - Catering Permit

*(Signed by Commissioner Yzaguirre on October 2, 2012)*

1. Brick 29 LLC at the Governor's House, 4000 Simplot Rd., Boise, for the Idaho Potato Commission, October 8th from 3pm to 10pm.

b. Catering Permits (2)

1. End Zone at Barber Park Events Center for Crowell-McManamon Wedding, October 14th from 2pm to 11pm
2. Piper Pub & Grill at Alpine Pond for Mocks Wedding Reception, October 13th from 6pm to 10pm.

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: D. CASE MOVED TO APPROVE AND RATIFY THE ONE CATERING PERMIT SIGNED BY COMMISSIONER YZAGUIRRE ON OCTOBER 2, 2012, AND APPROVE THE REMAINING TWO CATERING PERMITS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

## 3. Auditor's Office

P. McGrane advised the Board that the Auditor's Office was staffing up for the elections and discussed Ballots-On-Demand and early voting.

## 4. Claims Journal

- October 4, 2012, FY11-12
- October 4, 2012, FY12-13

**ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNALS DATED OCTOBER 4, 2012, FOR THE FISCAL YEARS 2011-2012 AND 2012-2013. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

## 5. Personnel Action Forms (1 Change of Division with Pay Adjustment; 1 Conditional Pay Increase; 4 Leaves with Pay; 1 Miscellaneous; and 6 Salary Increases)

**ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CHANGE OF DIVISION WITH PAY ADJUSTMENT; 1 CONDITIONAL PAY INCREASE; 4 LEAVES WITH PAY; 1 MISCELLANEOUS; AND 6 SALARY INCREASES; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

## 6. Treasurer's Office

- Monthly Financial Report, September 28, 2012

## 7. Assessor's Office

B. McQuade advised the Board that the housing market is beginning to strengthen.

8. Grants (*Authorize Chairman to Sign*)

- Grant No. 1207-B - Award of Idaho Bureau of Homeland Security for 2011 Homeland Security Grant Program (\$709,777.08; SHSP: \$697,629.81, CCP: \$12,147.27) (Performance Period: 9/1/11-8/31/14)

R. Yzaguirre read Grant No. 1207-B into the record.

**ACTION: D. CASE MOVED TO APPROVE GRANT NO. 1207-B AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

9. Weed and Pest (*Authorize the Chairman to Sign*)

## a. Notices of Lien (5)

Name	Parcel	Amount
1. Moodie Investments LP	S1029325430	\$185.69
2. Thompson E W & LP Trustees	S0233438501	\$247.52
3. Thompson E W & LP Trustees	S0233438501	\$51.59
4. Barton Corey	R3508360200	\$66.46
5. Columbia Trust	S04369336111	\$190.97

## b. Release of Lien (4)

Name	Instrument No.	Date
1. Cimino David A	112101942	10/2/2012
2. Desmond James B	112101945	10/2/2012
3. Rae Charlotte	112101946	10/2/2012
4. Shill Dan J	112093464	9/12/2012

**ACTION: D. CASE MOVED TO APPROVE FIVE NOTICES OF LIEN AND FOUR RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

10. Parks and Waterways (*Authorize the Chairman to Sign*)- Barber Park Education and Event Center (3)

1. Alisa Yablonski, New Hire Training, October 28-31, 2012
2. Cassie Angelo, Wedding and Reception, September 14, 2013
3. Meagan Wysong, Wedding and Reception, May 26, 2013

**ACTION: D. CASE MOVED TO APPROVE THE THREE BARBER PARK EDUCATION & EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**Public Hearing**

## 11. Resolutions (2)

- a. Resolution No. 1855 - Resolution Transferring Approximately 1.49 Acres of Road on Ada County's Property to the Ada County Highway District
- b. Resolution No. 1856 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Ada County Development Services Department Budget

R. Yzaguirre read the resolutions into the record and opened the public hearing.

*[There was no public testimony.]*

R. Yzaguirre closed the public hearing.

**ACTION: D. CASE MOVED TO ADOPT AND APPROVE RESOLUTION NOS. 1855 AND 1856 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

12. Agreements (36) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 9908 - Service Agreement Between Ada County and Smiths Detection, Inc. for Security Scanning Equipment at Courthouse FY12-13
- b. Agreement No. 9909 - Agreement Between Ada County and Gem State Communications for Customer Service and Maintenance for the 700MHz Emergency Radio System FY12-13

- c. Agreement No. 9910 - Agreement Between Ada County and K & M Systems, Inc. for RF Vendor Analysis FY12-13
- d. Agreement No. 9911 - Real Property Transfer Agreement Between Ada County and the Ada County Highway District Transferring Approximately 1.49 Acres of Road on Ada County's Property
- e. Agreement No. 9912 - Agreement Between Ada County and Loomis Armored US, LLC for Armored Car Services at 8 sites, including Assessor's Motor Vehicle Division sites, Ada County Sheriff sites, Misdemeanor Probation and the Ada County Courthouse FY12-13
- f. Agreement No. 9913 - Agreement Between Ada County and BHC Intermountain Facility for In-Patient Psychiatric Treatment of Medically Indigent Residents of Ada County FY12-13
- g. Agreement No. 9914 - Agreement Between Ada County and Clark County for Pathology Services FY12-13
- h. Agreement No. 9915- Agreement Between Ada County and Jerome County for Pathology Services FY12-13
- i. Agreement No. 9916 - Agreement Between Ada County and Idaho County for Pathology Services FY12-13
- j. Agreement No. 9917 - Agreement Between Ada County and Caxton Printers LTD for Printing of Election Ballots and Other Election Materials FY12-13
- k. Agreement No. 9918 - Memorandum of Agreement Between Ada County and Malheur County, State of Oregon, for Temporary Housing of Juveniles at Ada County Juvenile Detention Center FY12-13
- l. Agreement No. 9919 - Memorandum of Agreement Between Ada County and Elmore County for Temporary Housing of Juveniles at Ada County Juvenile Detention Center FY12-13
- m. Agreement No. 9920 - Agreement Between Ada County and Dr. Si Steinberg for Provision of Psychiatric Services for Juvenile Court Services FY12-13
- n. Agreement No. 9921 - Agreement Between Ada County and Charles Sundquist, Hot Air Balloonist, for Launching and Landing at Lady Bird Park FY12-13
- o. Agreement No. 9922 - Agreement Between Ada County and Bruce Patterson, Hot Air Balloonist, for Launching and Landing at Lady Bird Park FY12-13
- p. Agreement No. 9923 - Agreement Between Ada County and James Heatherington, Hot Air Balloonist, for Launching and Landing at Lady Bird Park FY12-13
- q. Agreement No. 9924 - Agreement Between Ada County and Sandi O'Shea, Hot Air Balloonist, for Launching and Landing at Lady Bird Park FY12-13
- r. Agreement No. 9925 - Agreement Between Ada County and Idaho Transportation Department for General and Noxious Weed Control (10/1/12-6/30/13)
- s. Agreement No. 9926 - Agreement Between Ada County and Idaho Transportation Department for Pest Control (10/1/12-6/30/13)
- t. Agreement No. 9927 - Agreement Between Ada County and Bonneville Blueprint & Supply for Maintenance of KIP 700 FY12-13
- u. Agreement No. 9928 - Lease Agreement Between Ada County and Bonneville Blueprint & Supply for Maintenance of KIP 700 FY12-13
- v. Agreement No. 9934 - Professional Services Agreement Between Ada County and Mission Critical Partners for Public Safety IT Network Consultation
- w. Agreement No. 9935 - Memorandum of Understanding Between Ada County and Idaho Transportation Department Office of Highway Safety for Ada County Sheriff's Traffic Enforcement Mobilization Grant for FY13
- x. Agreement No. 9936 - Agreement Between Ada County and Health Management Systems, Inc. for Consulting Services for Ada County Jury Summons FY12-13
- y. Agreement No. 9937 - Agreement Between Ada County and Shred-It USA, Inc. for Document Destruction at the Prosecuting Attorney's Office FY12-13
- z. Agreement No. 9938 - Joint Powers Subscriber Agreement Between Ada County and the Idaho Counties Risk Management Program, Underwriters for an Insurance and Risk Management Program FY12-13
- aa. Agreement No. 9939 - Agreement Between Ada County and Moreton and Company for Professional Services Assisting with the Establishment and Maintenance of Insurance and Risk Management Services FY12-13

- bb. Agreement No. 9940 - Memorandum of Understanding Between Ada County and Idaho Bureau of Homeland Security for Use of 2011 State Homeland Security Grant Program Funding
- cc. Agreement No. 8387-3-12 - Renewal and Amendment of the Agreement Between Ada County Treasurer's Office and Technology Unlimited for Maintenance and License Renewal FY12-13
- dd. Agreement No. 8703-3-12 - Agreement Between Ada County and Smiths Detection, Inc. for X-Ray Machine Service FY12-13
- ee. Agreement No. 8929-2-12 - Renewal of Memorandum of Agreement Between Ada County, Southwest Idaho Juvenile Detention Center and the Idaho Department of Juvenile Corrections for Mutual Housing in Event of Emergency FY12-13
- ff. Agreement No. 9119-2-12 - Renewal of Lease Agreement Between Ada County and Willowbrook Properties, LLC, for Warehouse at 9115 Chinden Blvd. FY12-13
- gg. Agreement No. 9317-2-12 - Agreement Between Ada County and Peasley Transfer & Storage Co., for the Pick Up and Delivery of Voting Equipment and Materials FY12-13
- hh. Agreement No. 9661-2-12 - Renewal Agreement Between Ada County and ITT Technical Institute for Criminal Justice Externship FY12-13
- ii. Agreement No. 9705-1-12 - Renewal of Software Subscription, Support and Maintenance Agreement Between Ada County and Coplogic, Inc. for DeskOfficer Online Reporting System FY12-13
- jj. Agreement No. 9937-1-12 - Addendum to Agreement Between Ada County and Shred-It USA, Inc. for Document Destruction at the Prosecuting Attorney's Office FY12-13

**ACTION: D. CASE MOVED TO PULL AGREEMENT NO. 9910 FOR DISCUSSION PURPOSES. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**ACTION: D. CASE MOVED TO APPROVE THE REMAINING AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

R. Yzaguirre stated they would now take up Agreement No. 9910. D. Case noted that at the time the agreement was executed by K & M Systems, Inc., the company had not obtained a Certificate of Authority to do business in Idaho. He stated he would like an update on the status of the Certificate of Authority.

**ACTION: D. CASE MOVED TO TABLE AGREEMENT NO. 9910 TO THE OCTOBER 9, 2012, 10:00 A.M. LEGAL STAFF MEETING FOR FURTHER DISCUSSION. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

*[Agreement No. 9910 was re-tabled to the October 16, 2012, Open Business Meeting.]*

**VI: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:14 a.m.

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Rick Yzaguirre, Chairman

ATTEST:

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Christopher D. Rich, Ada County Clerk