

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
MONDAY, SEPTEMBER 17, 2012
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Phil McGrane, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob Perkins and Melissa Shillington, Purchasing; Dave Logan and Selena O'Neil, Operations; Nikki Jansen, Sheriff's Office; Tim Tallman, Assessor's Office; Ted Hutchinson, Solid Waste Management; and Jessica Donald, Department of Administration. Minutes Recorder: Donna Dana.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Rick Yzaguirre, Sharon M. Ullman and David L. Case were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

ACTION: S. ULLMAN MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

1. Purchasing

- Shortlist for RFQ 12053 Public Safety Network Consulting Services for Ada County Emergency Communications (*Tabled from 9/4/12*)

B. Perkins provided the Board the Evaluation Committee's shortlist of qualified firms for RFQ 12053 ranked in order of scoring.

S. Ullman read the Evaluation Committee's recommendations into the record.

ACTION: S. ULLMAN MOVED TO ACCEPT THE RECOMMENDATIONS OF THE EVALUATION COMMITTEE. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

B. Perkins requested the award of RFQ 12053 be tabled to October 2, 2012, pending successful negotiations of a contract. The Board noted that the item would be properly placed on the October 2, 2012, agenda.

2. Agreements

- Agreement No. 9814 - Lease Agreement Between Ada County and Dynamis Energy, LLC (*Tabled from 9/12/12*)

S. Ullman explained that Agreement No. 9814 was still under negotiations.

ACTION: S. ULLMAN MOVED TO TABLE AGREEMENT NO. 9814 TO A MEETING ON SEPTEMBER 21, 2012.

DISCUSSION: THE BOARD DISCUSSED THE MOTION AND OPTIONS FOR TBLING THE CONTRACT.

ACTION: S. ULLMAN REVISED HER MOTION TO TABLE AGREEMENT NO. 9814 TO SEPTEMBER 21, 2012, AT 9:00 A.M.

DISCUSSION: THE BOARD DISCUSSED CONSIDERATION OF THE AGREEMENT IN OPEN SESSION OF THE LEGAL STAFF MEETING.

ACTION: D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. NEW BUSINESS:

1. Purchasing - No Items

2. Operations (*Authorize the Chairman to Sign*)

- Purchase and Installation of Eight (8) Foot Snow Plow
- Hiniker Company 7802 Snow Plow \$4,915
- Less Trade-In Value of the Following Vehicles
 - a. Certificate of Title No. 90363151, 1984 Dodge Truck (1,100)
 - b. Certificate of Title No. A 676334, 1974 Dodge Truck (900)
- Total Purchase Price \$2,915

D. Logan discussed the purchase and installation of a snow plow and trading in two older vehicles towards the purchase.

ACTION: S. ULLMAN MOVED TO APPROVE THE PURCHASE AND INSTALLATION OF AN EIGHT FOOT SNOW PLOW AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits (5)

1. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for Amanda Maddox, September 22nd from 5pm to 10pm.
2. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for National Association of Paramedics, September 24th from 5pm to 10pm.
3. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for Power Engineers, September 26th from 5pm to 10pm.
4. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for Mountain States Tumor, September 29th from 4pm to 9pm.
5. JB's Restaurant at McDermott Rd & Cherry Lane for Meridian Lions Club Rodeo, September 29th & 30th from 11am to 8pm.

b. New Licenses

- Luxe Nails & Massage, 4628 W. State St., Boise, Beer/Wine

c. License Transfers

- Terry's State Street Saloon, 3301 Collister Ave, Boise, Beer/Liquor

P. McGrane stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: S. ULLMAN MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING FIVE CATERING PERMITS, ONE NEW LICENSE AND ONE LICENSE TRANSFER; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Auditor's Office
 - P. McGrane provided an update on the general election preparation.
5. Claims Journal
 - September 13, 2012

ACTION: S. ULLMAN MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED SEPTEMBER 13, 2012. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Personnel Action Forms (6 Change Division with Pay Adjustments; 2 Introductory Period Completion Pay Increases; 4 Leaves with Pay; 6 Miscellaneous; 62 Reclassifications; and 61 Salary Increases)

ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 6 CHANGE DIVISION WITH PAY ADJUSTMENTS; 2 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 4 LEAVES WITH PAY; 6 MISCELLANEOUS; 62 RECLASSIFICATIONS; AND 61 SALARY INCREASES; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. S. ULLMAN SECONDED. D. CASE, AYE, S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Treasurer's Office
 - Monthly Financial Report, August 31, 2012

V. McIntyre discussed the financial report.

8. Assessor's Office - No Report
9. Grants (2) (*Authorize the Chairman to Sign*)
 - a. Grant No. 1206-A - Application to Idaho Bureau of Homeland Security for 2012 Emergency Management Performance Grant (EMPG) (\$237,002.15; 10/1/12-9/30/13)
 - b. Grant No. 1207-A - Application to Idaho Bureau of Homeland Security for 2011 Homeland Security Grant Program (\$713,260.15 [State Homeland Security Program: \$697,629.81; Citizen's Corp Program: \$15,630.34]; 9/1/11-8/31/14)

ACTION: S. ULLMAN MOVED TO APPROVE THE TWO GRANT APPLICATIONS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Weed and Pest (*Authorize the Chairman to Sign*)
 - Release of Lien (7)

Name	Instrument No.	Date
1. Whipple Brian K	112091705	9/7/2012
2. Trinity Evangelical Free Church of America	112091706	9/7/2012
3. Epperson John P JR	112091708	9/7/2012
4. Mountain West IRA FBO Peter Cline IRA	112085608	8/23/2012
5. Main Street Project LLC	112067503	7/11/2012
6. Main Street Project LLC	112067504	7/11/2012
7. Main Street Project LLC	112067505	7/11/2012

ACTION: D. CASE MOVED TO APPROVE SEVEN RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. S. ULLMAN

SECONDED. D. CASE, AYE, S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Agreements (35) (*Authorize the Chairman to Sign the Appropriate Documents*)
- a. Agreement No. 9816 - Agreement Between Ada County and Elmore County for Pathology Services FY12-13
 - b. Agreement No. 9817 - Agreement Between Ada County and Boise County for Pathology Services FY12-13
 - c. Agreement No. 9818 - Agreement Between Ada County and Washington County for Pathology Services FY12-13
 - d. Agreement No. 9819 - Agreement Between Ada County and Cassia County for Pathology Services FY12-13
 - e. Agreement No. 9820 - Master Contract for Professional Consulting Services Between Ada County and LCA Architects PA for Projects with Professional Service Fees not Exceeding \$25,000 FY12-13
 - f. Agreement No. 9821 - Agreement Between Ada County and Star Senior Citizens, Inc. dba Star Senior Center for FY12-13 Funding
 - g. Agreement No. 9822 - Agreement Between Ada County and Meridian Area Senior Citizens Association, Inc. dba Meridian Area Senior Center for FY12-13 Funding
 - h. Agreement No. 9823 - Agreement Between Ada County and Retired Seniors Volunteer Program for FY12-13 Funding
 - i. Agreement No. 9824 - Agreement Between Ada County and Ida-Ore Planning & Development Association, Inc. dba Idaho Council of Governments for FY12-13 Funding
 - j. Agreement No. 9825 - Agreement Between Ada County and Ada County Highway District for Impact Fees and Issuance of Building Permits FY12-13
 - k. Agreement No. 9827 - Agreement Between Ada County and Owyhee County for Pathology Services FY12-13
 - l. Agreement No. 9828 - Agreement Between Ada County and Minidoka County for Pathology Services FY12-13
 - m. Agreement No. 9829 - Agreement Between Ada County and Enviro-Progress, Inc. for Wood Recycling Services FY12-13
 - n. Agreement No. 9830 - Master Contract for Professional Services Between Ada County and Modus Architecture Collaborative FY12-13
 - o. Agreement No. 9831 - Master Contract for Professional Services Between Ada County and CH2M Hill Engineers, Inc. FY12-13
 - p. Agreement No. 9832 - Agreement Between Ada County Custodial Services and A-OK Building Maintenance, Inc. for Select Ada County Facilities FY12-13
 - q. Agreement No. 9833 - Agreement for Maintenance Between Ada County and Stenograph, LLC FY12-13
 - r. Agreement No. 9834 - School Resource Officer Agreement No. 1 Between Ada County Through the Ada County Sheriff's Office and the Meridian School District for the 2012-2013 School Year
 - s. Agreement No. 9835 - Agreement Between Ada County and BI Incorporated for Exacutrack Services FY12-13
 - t. Agreement No. 9836 - Agreement Between Ada County and BI Incorporated for Monitoring Services FY12-13
 - u. Agreement No. 9837 - Equipment Lease Agreement Between Ada County and Fisher's Document Systems for Use at the Ada County Sheriff's Office Records Division FY12-13
 - v. Agreement No. 9838 - Memorandum of Agreement Between Ada County and the Idaho Department of Juvenile Corrections to Support the Community Incentive Program (CIP), the Re-Entry Program (REP) and/or the Mental Health Program (MHP) FY12-13
 - w. Agreement No. 5027-11-12 - Renewal of Agreement Between Ada County and West Pak Equipment Company for Trash Compactor FY12-13
 - x. Agreement No. 7046-4-12 - Fourth Amendment to Lease Agreement for Certain Property Located on the Expo Idaho Grounds Between Ada County and the North Ada County Fire Protection for the North Ada County Fire Protection District (Exp 9/30/2072)

- y. Agreement No. 7626-7-12 - Seventh Amendment to Agreement Between Ada County and Montague-Sauriol LLC for Eagle Substation Lease (FY12-13)
- z. Agreement No. 8739-3-12 - Renewal of Agreement Between Ada County and Stephen J. Guinn a/k/a A+ Quick N' Clean for Custodial Services at the Extension Services Building (FY12-13)
- aa. Agreement No. 8895-3-12 - Renewal Agreement Between Ada County and John Zink Company, LLC for Biogas Flare Preventative Maintenance (10/1/12-9/30/13)
- bb. Agreement No. 9384-1-12 - Renewal Agreement Between Ada County and Intermountain Claims, Inc. for Worker's Compensation Claims Services FY12-13
- cc. Agreement No. 9473-1-12 - Personal Service Agreement Between Ada County and Saint Alphonsus Regional Medical Center Inc., for Providing Occupational Health Services
- dd. Agreement No. 9483-1-12 - Internship Placement Agreement Between Ada County and Brown Mackie College - Boise, Inc. for Internship through the Ada County Juvenile Court Services FY12-13
- ee. Agreement No. 9059-2-12 - Renewal of Agreement Between Ada County and Courtney's Comet Cleaners for Provision of Uniform Cleaning Services for the Ada County Sheriff (10/1/12-9/30/13)
- ff. Agreement No. 9579-1-12 - Renewal of Agreement No. 9579 of Internship Placement Agreement Between Ada County and Brown Mackie College - Boise, Inc. for Internship through the Ada County Sheriff's Office
- gg. Agreement No. 9648-1-12 - Victory Academy Collaboration Agreement Between Ada County Juvenile Court Services and the Independent School District of Boise for the Education of Juveniles FY12-13
- hh. Agreement No. 9720-1-12 - Renewal of Memorandum of Understanding Agreement Between Ada County, Idaho Department of Juvenile Corrections and Idaho Department of Health and Welfare to support Clinical Services in the Ada County Juvenile Facilities (10/1/12-6/30/13)
- ii. Agreement No. 9834-1-12 - School Resource Officer Agreement No. 2 Between Ada County Through the Ada County Sheriff's Office and the Meridian School District for the 2012-2013 School Year

The Board discussed Agreement No. 7046-4-12.

ACTION: S. ULLMAN MOVED TO TABLE AGREEMENT NO. 7046-4-12 TO THE LEGAL STAFF MEETING ON SEPTEMBER 21, 2012, AT 9:00 A.M. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

ACTION: S. ULLMAN MOVED TO APPROVE THE REMAINING 34 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

12. Resolutions

- a. Resolution No. 1852 - Resolution for Sole Source Procurement of Health Management Systems Consulting Services for Ada County Jury Summons for the Ada County Trial Court Administrator's Office

R. Yzaguirre read Resolution No. 1852 into the record and opened the public hearing.

[There was no public testimony.]

R. Yzaguirre closed the public hearing.

ACTION: S. ULLMAN MOVED TO APPROVE RESOLUTION NO. 1852. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:18 a.m.

Rick Yzaguirre, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk