

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, AUGUST 21, 2012
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Phil McGrane and Tim Sturges, Clerk's Office; Lyn Call, Treasurer's Office; Tim Tallman, Assessor's Office; Bob Perkins and Melissa Shillington, Purchasing; Dave Logan, Operations; Troy Hagen, EMS; Susan Sass, Information Technology; Ted Hutchison, Solid Waste Management; and Judge Michael Wetherell. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

Item V(1) was moved Item V(13).

IV. UNFINISHED BUSINESS:

- Purchasing

ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

- a. Award of RFP 12040 Restaurant Concession at the Ada County Courthouse and Administration Building (*Tabled from 8/7/12*)

B. Perkins stated that the Evaluation Committee needed additional time to assess the proposals.

D. Case and B. Perkins discussed the status of the evaluation.

ACTION: D. CASE MOVED TO TABLE THE AWARD OF RFP 12040 RESTAURANT CONCESSION AT THE ADA COUNTY COURTHOUSE AND ADMINISTRATION BUILDING TO AUGUST 28, 2012. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

- b. Award of Bid 12052 Purchase of Microsoft Visual Studio EAP for Ada County (*Tabled from 8/14/12*)

B. Perkins stated that the Evaluation Committee needed additional time to assess the proposals.

D. Case and B. Perkins discussed the status of the evaluation.

ACTION: D. CASE MOVED TO TABLE THE AWARD OF 12052 PURCHASE OF MICROSOFT VISUAL STUDIO EAP FOR ADA COUNTY TO AUGUST 28, 2012. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

V. NEW BUSINESS:**Public Hearing**1. Auditor's Office****MOVED TO ITEM V(13)****

ACTION: D. CASE MOVED TO AMEND THE AGENDA TO MOVE ITEM V(1) TO ITEM V(13). R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

2. Purchasing

a. Opening of Bid 12051 Janitorial Services for Ada County Weed and Pest, Juvenile Detention and EMS Stations

M. Shillington provided the Board five responses to Bid 12051. She requested the names of each bidder, confirmation that a bid bond security was included, and the base bid amount be read into the record.

R. Yzaguirre read the requested information into the record.

M. Shillington requested the award of Bid 12051 be tabled to August 28, 2012, to allow the Evaluation Committee time to assess the proposals.

ACTION: D. CASE MOVED TO TABLE THE AWARD OF BID 12051 JANITORIAL SERVICES FOR ADA COUNTY WEED AND PEST, JUVENILE DETENTION AND EMS STATIONS TO AUGUST 28, 2012. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

b. Review of Bids Received and Award Consideration for Goods and Services \$25,000 to \$50,000

1. GS 12050 Pest Control for Ada County Buildings

B. Perkins provided the Board four responses to GS 12050 along with the recommendation of the Evaluation Committee.

ACTION: D. CASE MOVED TO AWARD GS 12050 PEST CONTROL FOR ADA COUNTY BUILDINGS TO SAWYER INC. DBA ORKIN IDAHO IN THE AMOUNT OF \$10,230. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

2. GS 12054 Purchase of Rain Sheets for Ada County Landfill

B. Perkins and the Board discussed the letter of protest received by International Cover Systems, Inc.

ACTION: D. CASE MOVED THAT THE PROTEST LETTER LACKED MERIT AND DIRECTED STAFF TO PROCEED WITH THE AWARD OF THE BID. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

B. Perkins provided the Board four responses to GS 12054 along with the recommendation of the Evaluation Committee.

ACTION: D. CASE MOVED TO AWARD GS 12054 PURCHASE OF RAIN SHEETS FOR ADA COUNTY LANDFILL TO NORTHWEST LININGS IN THE AMOUNT OF \$49,698. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

3. Licenses (*Authorize the Chairman to Sign*)

- New Licenses
- Bleubird, 224 N 10thSt., Boise, Beer/Wine

P. McGrane stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: D. CASE MOVED TO APPROVE THE ONE NEW LICENSE AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

4. Auditor’s Office

P. McGrane advised the Board there was an elections booth at the Western Idaho Fair. He said the booth was piloting and testing *Ballot on Demand*.

5. Claims Journal

- August 16, 2012

ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED AUGUST 16, 2012. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

6. Personnel Action Forms (1 Change of Division with Pay Adjustment; 1 Conditional Pay Increase; 3 Introductory Period Completion Pay Increases; 2 Leaves with Pay; 3 Longevity Increase/Sheriff’s Pay Plan; 2 Miscellaneous; 1 POST Certification Increase; 1 Promotion; 1 Step Increase/Sheriff’s Pay Plan)

ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CHANGE OF DIVISION WITH PAY ADJUSTMENT; 1 CONDITIONAL PAY INCREASE; 3 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 2 LEAVES WITH PAY; 3 LONGEVITY INCREASE/SHERIFF’S PAY PLAN; 2 MISCELLANEOUS; 1 POST CERTIFICATION INCREASE; 1 PROMOTION; 1 STEP INCREASE/SHERIFF’S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS’ OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

7. Treasurer’s Office - No Report

8. Assessor’s Office - No Report

9. Weed and Pest (*Authorize the Chairman to Sign*)

a. Notices of Lien (7)

Name	Parcel	Amount
1. Arnold Bill R	R8163240140	\$ 61.13
2. Trident Property Investments Inc	R7334180046	\$ 50.00
3. Mountain West IRA FBO Peter Cline IRA	R6576000250	\$ 50.00
4. Moore Mary A	R0891550060	\$ 70.46
5. Beach Roxanne Gail	R1366010065	\$ 50.00
6. Amidon Sabrina A	S1410427800	\$187.53
7. Shae Construction Inc	S0408347026	\$ 69.69

b. Release of Lien (3)

Name	Instrument No.	Date
1. Krause Leslie M	112062106	6/27/2012
2. Sindon Evelyn H	112062102	6/27/2012
3. Martin Melinda M	111068142	8/23/2011

ACTION: D. CASE MOVED TO APPROVE SEVEN NOTICES OF LIEN AND THREE RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

10. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
- Curtis Young, Wedding and Reception, December 28, 2012

ACTION: D. CASE MOVED TO APPROVE THE ONE BARBER PARK EDUCATION & EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Agreements (10) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 9754 - Easement Agreement Between Ada County and Eagle Water Company for Public Water Supply Equipment Access
- b. Agreement No. 9755 - Agreement Between Ada County and Fisher's Document Systems for Lease of Model LD533SP for Coroner's Office (Exp 9/30/13)
- c. Agreement No. 9756 - Renewal Agreement Between Ada County and Fishers Document Systems, for Lease and Maintenance of Copiers, Model LD360SP for Use in the Family Court (No. 9302), Copy Room 5131 (No. 9303), Copy Room 5130 (No. 9297) and Drug Court Treatment (No. 9578) (Exp 9/30/13)
- d. Agreement No. 9757 - Agreement Between Ada County and Xerox Corporation for Lease of Copier, Model W5755A for Use at Ada County Courthouse, 2nd Floor (Exp 9/30/13)
- e. Agreement No. 9758 - Renewal Agreement Between Ada County and Xerox, for Lease and Maintenance of Copier, Model LDQ5655 for Use in Marshals (No. 8922), Jury Office (No. 8923), WC5755 Magistrate Court, 4th Fl (No. 9283) Drug Court (No. 9284) and 5775PT Trial Court Administration (No. 9711) (Exp 9/30/13)
- f. Agreement No. 9759 - Memorandum of Understanding Between Ada County and the Fourth Judicial District, State of Idaho and the Exchange Club of Boise, Idaho Regarding Youth Court (Exp 6/7/13)
- g. Agreement No. 9760 - Memorandum of Understanding Among Ada County, Idaho Department of Corrections, Peace Officer Standards and Training, and Idaho State Policy for use of Firing Range by Ada County Marshals (Exp 6/30/13)
- h. Agreement No. 9761 - Agreement Between Ada County and Loomis Armored US, LLC for Armored Car Services, August 14-27, 2012 (WIF)
- i. Agreement No. 9762 - Agreement Between Ada County, Ada County Sheriff's Office and the Administrative District Judge of the Fourth Judicial District of the State of Idaho for Provision of Ada County Misdemeanor Probation Services
- j. Agreement No. 6434-1-12 - State of Idaho Lease M-6050 Authorizing Ada County Parks and Waterways to Develop and Manage a Recreational Facility on State Endowment Land Adjacent to Hubbard Reservoir (Exp 12/31/27)

D. Logan discussed Agreement No. 9754.

ACTION: D. CASE MOVED TO APPROVE AGREEMENT NO. 9754 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

ACTION: D. CASE MOVED TO APPROVE AGREEMENT NO. 9759 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

ACTION: D. CASE MOVED TO APPROVE AGREEMENT NO. 9761 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

R. Yzaguirre requested the remaining agreements be tabled to August 28, 2012.
R. Yzaguirre and Judge Wetherell discussed Agreement No. 9762.

ACTION: D. CASE MOVED TO TABLE THE REMAINING SEVEN AGREEMENTS, AS LISTED ON THE AGENDA, TO AUGUST 28, 2012. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

Public Hearing

13. Auditor's Office****MOVED FROM ITEM V(1)****

- a. Resolution No. 1841 - Resolution to Adopt the Ada County Budget for All County Funds for Fiscal Year 2012-2013
- b. Resolution No. 1842 - Resolution to Adopt the Ada County Pest Extermination District Budget for Fiscal Year 2012-2013
- c. Resolution No. 1843 - Resolution to Adopt the Ada County Mosquito Abatement District Budget for Fiscal Year 2012-2013

R. Yzaguirre read the resolutions into the record and opened the public hearing.

[There was no public testimony.]

R. Yzaguirre advised that because the Board was unable to take a majority action on the resolutions, they would need to be tabled to August 28, 2012. He stated the hearing would be left open for further discussion and action at that time.

ACTION: D. CASE MOVED TO TABLE THE THREE RESOLUTIONS AS LISTED ON THE AGENDA TO AUGUST 28, 2012, AND TO LEAVE THE PUBLIC HEARING OPEN. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:30 a.m.

Rick Yzaguirre, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk