

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, AUGUST 14, 2012  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Bob Perkins, Purchasing; Dave Logan, Operations; Rich Wright, Department of Administration; Ron Freeman, Kelsey Proctor, Sandy Jones and Hallie McMullen, Sheriff's Office; and Leslie Penney, Information Technology. Minutes Recorder: Judy Morris.

**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Rick Yzaguirre, Sharon M. Ullman and David L. Case were present.

**III. CHANGES TO THE AGENDA:\*\*CHANGED INSIDE 48 HOUR\*\***

- Corrected the Fee Waiver/Reduction Request for Item (V)(11)(a)

**ACTION: S. ULLMAN MOVED TO CHANGE THE AGENDA TO CORRECT THE AMOUNT ON THE FEE WAIVER/REDUCTION REQUEST FOR ITEM (V)(11)(A). D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**IV. UNFINISHED BUSINESS:**

- Parks and Waterways (*Authorize the Chairman to Sign*)(*Tabled from 8/7/12*)
  - a. Approval of the Ridge to Rivers Trail System Mountain Bike Race Policy
  - b. Approval of the Ridge to Rivers Trail System Foot Race Policy

R. Yzaguirre advised that based on his meeting with Mayor Bieter, these items should be removed from the agenda to allow the city of Boise an opportunity to investigate further. S. Ullman stated that based on that information, if the Board left the items on the table and took no action, they would die.

The Board determined that no action was required and these items would be removed from the agenda.

**V. NEW BUSINESS:**

1. Purchasing
  - Opening of Bid 12052 Purchase of Microsoft Visual Studio EAP for Ada County

B. Perkins provided the Board four responses to Bid 12052. He requested the names of each bidder and the one year bid amount be read into the record.

R. Yzaguirre read the requested information into the record.

B. Perkins requested the award of Bid 12052 be tabled to August 21, 2012, to allow the Evaluation Committee time to assess the proposals.

**ACTION: S. ULLMAN MOVED TO TABLE THE AWARD OF BID 12052 PURCHASE OF MICROSOFT VISUAL STUDIO EAP FOR ADA COUNTY TO AUGUST 21, 2012. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Operations (*Authorize the Chairman to Sign*)
  - Change Order No. 2 - Courthouse Radio Tower Installation (Increase \$1,105)

D. Logan discussed the change order.

**ACTION: D. CASE MOVED TO APPROVE CHANGE ORDER NO. 2 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. S. ULLMAN SECONDED. D. CASE, AYE, S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Licenses (*Authorize the Chairman to Sign*)

- Catering Permits (2)

1. Curb Bar & Grill at Alpine Ponds for Brian Coughlin & Flora Beckstrom Wedding, August 25th from 4pm to 12am
2. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for Bob LaVelle, August 15th from 5pm to 9pm

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: S. ULLMAN MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING TWO CATERING PERMITS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

4. Auditor's Office - No Report

5. Claims Journal

- August 9, 2012

**ACTION: S. ULLMAN MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED AUGUST 9, 2012. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

6. Personnel Action Forms (1 Introductory Period Completion Pay Increase; 16 Leaves with Pay; 1 Miscellaneous; 2 Promotions; and 1 Step-Increase/Sheriff's Pay Plan)

**ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 INTRODUCTORY PERIOD COMPLETION PAY INCREASE; 16 LEAVES WITH PAY; 1 MISCELLANEOUS; 2 PROMOTIONS; AND 1 STEP-INCREASE/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. S. ULLMAN SECONDED. D. CASE, AYE, S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

7. Treasurer's Office

- Monthly Financial Report, July 31, 2012

V. McIntyre discussed the financial report.

8. Assessor's Office

B. McQuade discussed appeals being appealed to the Board of Tax Appeals. He stated that the majority of appeals related to the site improvement exemptions.

9. Weed and Pest (*Authorize the Chairman to Sign*)

a. Notices of Lien (3)

<u>Name</u>	<u>Parcel</u>	<u>Amount</u>
1. Story, Charles A	R8904000700	\$125.30
2. Mace, Sharon L	R8225100100	\$ 50.00

3. North Star Farms LLC S0335141205 \$278.12

b. Release of Lien (5)

Name	Instrument No.	Date
1. Hansen Julia A	112079207	8/07/2012
2. Tippery Sandy K	112079208	8/07/2012
3. MLB Development LLC	112070125	7/17/2012
4. Parker James C JR	112076138	7/31/2012
5. Ness Suzanne J	112073078	7/24/2012

**ACTION: D. CASE MOVED TO APPROVE THREE NOTICES OF LIEN AND FIVE RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. S. ULLMAN SECONDED. D. CASE, AYE, S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

10. Emergency Management

- ACHD Reimbursement Discussion

The Board discussed repairs made to the river bank by ACHD. The Board requested the item be placed on the next ACCEM agenda to discuss the issue in further detail.

11. Development Services (*Authorize the Chairman to Sign*)

- a. Fee Waiver/Reduction Request
  - Billee Marashdeh (\$197.50)\*\*CORRECTED AMOUNT\*\*

The Board discussed the waiver request and suggested the majority be waived, but not the full amount.

**ACTION: S. ULLMAN MOVED TO REDUCE THE FEE AMOUNT TO \$192.50. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

12. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
  - Donald C. Willis, Family Reunion, June 29, 2013

**ACTION: S. ULLMAN MOVED TO APPROVE THE ONE BARBER PARK EDUCATION & EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

13. Agreements (2) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 9752 - Agreement Between Ada County and Gregory Roegiers, Hot Air Balloonist, for Launching and Landing at Lady Bird Park (Expires 9/30/12)
- b. Agreement No. 9753 - Agreement Between Ada County and Buck Consultants, LLC for Consulting Services for Benefit Communications for County's Open Enrollment (Expires 9/30/12)

R. Yzaguirre read the agreement numbers into the record.

**ACTION: S. ULLMAN MOVED TO APPROVE THE TWO AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. S. ULLMAN, AYE, D.**

**CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**Public Hearing**

14. Resolutions (2)

- a. Resolution No. 1839 - Resolution Granting the Transfer of Election Systems and Software M100 Optical Scan Tabulators to Twin Falls County, Idaho
- b. Resolution No. 1840 - Resolution for Sole Source Procurement with Loryx Systems for Monitor Case Management Software for the Ada County Sheriff's Office

R. Yzaguirre read the resolutions into the record and opened the public hearing.

C. Rich discussed Resolution No. 1839.

R. Freeman and K. Proctor discussed Resolution No. 1840.

R. Yzaguirre closed the public hearing.

**ACTION: S. ULLMAN MOVED TO APPROVE RESOLUTION NOS. 1839 AND 1840 AS LISTED ON THE AGENDA. D. CASE SECONDED. S. ULLMAN, AYE, D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VI: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:25 a.m.

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Rick Yzaguirre, Chairman

ATTEST:

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Christopher D. Rich, Ada County Clerk