

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
WEDNESDAY, MAY 2, 2012  
1:30 P.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Bob Perkins, Purchasing; Bruce Krisco, Operations; Ted Hutchison, Solid Waste; and Ray Chacko, Prosecuting Attorney's Office. Minutes Recorder: Judy Morris.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 1:30 p.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Rick Yzaguirre and Sharon M. Ullman were present.

**III. CHANGES TO THE AGENDA:**

R. Yzaguirre stated that he was advised that there was one change to the agenda.

**ACTION: S. ULLMAN MOVED TO ADD TO THE AGENDA THE ADOPTION OF THE FINDINGS OF FACT AND CONCLUSIONS OF LAW AND DECISION ON THE TAX DEED PARCEL FOR GARY DEMOTT, PARCEL NO. R7997000438. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**DISCUSSION: S. ULLMAN EXPLAINED THAT THE BOARD HAD ALREADY TAKEN TAX DEED TO THE PROPERTY. SHE STATED THAT MR. DEMOTT DID TESTIFY AND OBJECTED. SHE SAID THE TREASURER'S OFFICE RECEIVED THE FINAL FINDINGS OF FACT AND CONCLUSIONS OF LAW JUST BEFORE THE MEETING AND WAS ATTEMPTING TO GET THEM COMPLETED AND TO MR. DEMOTT AS QUICKLY AS POSSIBLE. R. YZAGUIRRE STATED IT WOULD BE ADDED AS ITEM 3 UNDER NEW BUSINESS.**

**IV. UNFINISHED BUSINESS:**

**ACTION: S. ULLMAN MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

1. Purchasing

- Award of Bid 12037 Landfill Gas Valve Vaults for the Ada County Landfill

B. Perkins presented the Evaluation Committee's recommendation for award. S. Ullman read the Evaluation Committee's recommendation into the record.

**ACTION: S. ULLMAN MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD 12037 LANDFILL GAS VALVE VAULTS FOR THE ADA COUNTY LANDFILL, TO GRAYBAR ELECTRIC COMPANY, INC. IN THE AMOUNT OF \$104,120. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

2. Volunteer Board Appointments
  - Ratification (*Tabled from 4/24/12*)
    - Ratification of Boise City's Reappointment of Melanie A. McLean (Seat 6) to the Boise City/Ada County Housing Authority Board, Term to Expire on 10/31/16

**ACTION: S. ULLMAN MOVED TO RATIFY BOISE CITY'S REAPPOINTMENT OF MELANIE A. MCLEAN FOR SEAT 6 TO THE BOISE CITY/ADA COUNTY HOUSING AUTHORITY FOR A TERM TO EXPIRE ON OCTOBER 31, 2016. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

3. Agreements
  - Agreement No. 9388-3-12 - Third Addendum to Agreement Between Ada County and Treasure Valley Racing for Lease of Les Bois Park for Horse Racing to Operate Food and Beverage Facilities During the Western Idaho Fair (Expires 9/30/12) (*Tabled from 4/24/12*)

**ACTION: S. ULLMAN MOVED TO TABLE AGREEMENT NO. 9388-3-12 TO JUNE 19, 2012; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

## V. NEW BUSINESS:

1. Purchasing
  - Opening of RFP 12031 Ada County Landfill 2012 Gas Collection Pipeline Project

B. Perkins provided the Board four responses to RFP 12031 Ada County Landfill 2012 Gas Collection Pipeline Project. He requested the names of each bidder, confirmation that a bid bond security was included, and the base bid amount be read into the record.

R. Yzaguirre read the requested information into the record.

B. Perkins requested the award of RFP 12031 be tabled to May 8, 2012, to allow the Evaluation Committee time to assess the proposals.

**ACTION: S. ULLMAN MOVED TO TABLE THE AWARD OF RFP 12031 ADA COUNTY LANDFILL 2012 GAS COLLECTION PIPELINE PROJECT, TO MAY 8, 2012. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

2. Licenses (*Authorize the Chairman to Sign*)
  - a. License Transfers - Ratify  
(*Signed by Commissioner Yzaguirre on 4/24/12*)
    - Kyoto Japanese Restaurant, 6002 Fairview Ave., Boise, Beer/Wine
  - b. License Renewals - Ratify (22)  
(*Signed by Commissioner Yzaguirre on 4/24/12*)
    1. Adelman Sapphire Bar & Grill, 622 W. Idaho, Boise, Beer/Liquor
    2. Boise Hotel & Conference Center, 330 Vista Ave., Boise, Beer/Liquor
    3. Brick Oven Bistro, 801 Main St., Ste. 107, Boise, Beer/Liquor
    4. Burger N Brew State Street, 4295 State Street, Boise, Beer/Liquor
    5. China Grand Buffet, 10498 Fairview Ave., Boise, Beer Only
    6. Erickson's, 150 Riverside Dr. # 120, Eagle, Beer/Wine
    7. Kyoto Japanese Restaurant, 6002 Fairview Ave., Boise, Beer/Wine
    8. Le Café de Paris, 204 Capitol Blvd., Boise, Beer/Wine
    9. Seasons Deli & Catering, 1117 E. Winding Creek Rd. # 150, Eagle, Beer/Wine
    10. Spring Hill Suites By Marriott, 424 E. Park Center Blvd., Boise, Beer/Wine
    11. Vina Restaurant, 1534 Main St., Meridian, Beer Only

*(Signed by Commissioner Ullman on 4/25/12)*

12. Pho Nouveau, 780 W. Idaho, Boise, Beer/Wine

*(Signed by Commissioner Ullman on 4/27/12)*

13. Andrade's, 4903 Overland Rd., Boise, Beer/Wine
14. Boise Beverage & Tobacco, 6469 W. Fairview Ave., Boise, Beer/Wine
15. Bonefish Grill Boise, 855 W. Broad St., Ste. 260, Boise, Beer/Liquor
16. Buzz Coffee TCAB, 2999 N. Lake Harbor Lane, Ste. 110, Boise, Beer/Wine
17. Crooked Fence Brewery, 5242 Chinden Blvd., Boise, Beer/Wine
18. Ichiban Japanese Steak House, 1233 S. Broadway, Boise, Beer/Liquor
19. Pit Stop Drive Thru # 3, 10249 Fairview Ave., Boise, Beer Only
20. Residence Inn Boise, 1401 S. Lusk St., Boise, Beer/Wine
21. Terry's State Street Saloon, 3301 Collister Ave., Boise, Beer/Liquor
22. Woodriver Cellars, 3705 N. Highway 16, Eagle, Beer/Wine

c. Catering Permits (5)

1. End Zone at Barber Park Events Center for Robbins Wedding, May 5th from 10am to 10pm
2. End Zone at Barber Park Events Center for Reed Wedding, May 6th from 10am to 10pm
3. End Zone at Barber Park Events Center for Diamond Knights Baseball Fundraiser, May 11th from 10am to 10pm
4. End Zone at Barber Park Events Center for McClure Wedding, May 20th from 10am to 10pm
5. End Zone at Barber Park Events Center for Centa Wedding, May 26th from 10am to 10pm

d. New Licenses (2)

1. Boise At It's Best Flowers, 851 S. Vista Ave., Boise, Beer/Wine
2. Fred Meyer # 685, 1400 W. Chinden Blvd., Meridian, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature as appropriate.

**ACTION: S. ULLMAN MOVED TO APPROVE AND RATIFY THE LICENSES AS LISTED ON THE AGENDA PREVIOUSLY SIGNED BY COMMISSIONER YZAGUIRRE OR ULLMAN INCLUDING 1 LICENSE TRANSFER AND 22 LICENSE RENEWALS. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**ACTION: S. ULLMAN MOVED TO APPROVE THE REMAINING LICENSES AS LISTED ON THE AGENDA INCLUDING 5 CATERING PERMITS AND 2 NEW LICENSES; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

3a. Tax Deed - Gary DeMott, Parcel R7997000438\*\*ADDED\*\*

- Adoption of the Findings of Fact and Conclusions of Law

**ACTION: S. ULLMAN MOVED TO APPROVE THE FINDINGS OF FACT AND CONCLUSIONS OF LAW AND THE DECISION PREVIOUSLY MADE WITH REGARD TO THE TAX DEED ON PARCEL NO. R7997000438. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

3b. Auditor's Office

C. Rich advised the Board there were approximately 50 outstanding license renewals. He stated that the election notifications had been mailed out and, as a result, his office was receiving many calls.

4. Claims Journal  
- April 26, 2012

**ACTION: S. ULLMAN MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED APRIL 26, 2012. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

5. Personnel Action Forms (3 Introductory Period Completion Pay Increases; 4 Leaves with Pay; 1 Miscellaneous; 1 POST Certification Increase; 5 Promotions; 1 Reclassification; and 14 Step Increases/Sheriff's Pay Plan)

**ACTION: S. ULLMAN MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 3 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 4 LEAVES WITH PAY; 1 MISCELLANEOUS; 1 POST CERTIFICATION INCREASE; 5 PROMOTIONS; 1 RECLASSIFICATION; AND 14 STEP INCREASES/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

6. Treasurer's Office  
V. McIntyre provided an update on the tax deeds and the US Bank transition.

7. Assessor's Office  
B. McQuade advised the Board he was currently going out to the various taxing authorities conducting assessment briefings.

8. Volunteer Board Appointments  
- Reappointment of Jane Young to the Central District Board of Health for a five year term to expire on 6/30/17

**ACTION: S. ULLMAN MOVED TO APPROVE THE REAPPOINTMENT OF JANE YOUNG TO THE CENTRAL DISTRICT BOARD OF HEALTH, FOR A FIVE YEAR TERM TO EXPIRE JUNE 30, 2017. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

9. Approval of Minutes (11) (*Authorize the Chairman to Sign*)
- a. General Session of the Indigent Hearings, April 4, 2012
  - b. Executive Session of the Indigent Hearings, April 4, 2012
  - c. General Session of the Indigent Hearings, April 11, 2012
  - d. Executive Session of the Indigent Hearings, April 11, 2012
  - e. General Session of the Indigent Hearings, April 16, 2012
  - f. Executive Session of the Indigent Hearings, April 16, 2012
  - g. Open Business Meeting, April 10, 2012
  - h. Open Business Meeting, April 16, 2012
  - i. Public Hearing, April 11, 2012
  - j. Tax Deed Hearing, April 5, 2012
  - k. Tax Deed Hearing, April 12, 2012

**ACTION: S. ULLMAN MOVED TO APPROVE THE 11 SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

10. Juvenile Court Services (*Authorize the Chairman to Sign*)

- Intent to Use Allocation for the FY11 Juvenile Accountability Block Grant (\$32,183 with \$3,576 Match; \$16,083 Waived by Boise City with \$1,787 Match; a Total Allocation of \$48,266 with \$5,363 Match)

**ACTION: S. ULLMAN MOVED TO APPROVE THE INTENT TO USE ALLOCATION FOR THE FY11 JUVENILE ACCOUNTABILITY BLOCK GRANT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

11. Grants (*Approve and Authorize the Electronic Submission of the Application by Lt. Schneider on 2/17/12*)

- Grant No. 1203-A - Application to Idaho Transportation Department for Emergency Response Highway Safety Grant FY13 (\$50,000 with \$12,500 Match)

**ACTION: S. ULLMAN MOVED TO APPROVE AND AUTHORIZE THE ELECTRONIC SUBMISSION OF THE APPLICATION FOR GRANT NO. 1203-A AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

12. Agreements (9) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 9671 - Renewal of Agreement Between Ada County and Xerox Corporation for Lease of Copier, Model W5765 for use at the Civil Division (Expires 9/30/12)
- b. Agreement No. 9672 - Renewal of Agreement Between Ada County and Xerox Corporation for Lease of Copier, Model W5765 for use at the Criminal Division (Expires 9/30/12)
- c. Agreement No. 9673 - Renewal of Agreement Between Ada County and Xerox Corporation for Lease of Copier, Model W5765 for use at the Appeals Division (Expires 9/30/12)
- d. Agreement No. 9674 - 10-Year License Between Ada County and the United States Department of the Interior Bureau of Reclamation for the Greenbelt Bike Path
- e. Agreement No. 9675 - Agreement Between Ada County and Straight-Line Building Solutions, LLC for the Ada County Courthouse First Floor Break Room Remodel (Bid 12027)
- f. Agreement No. 9676 - Agreement Between Ada County and CompuNet, Inc. for the Ada County Video Arraignment and Conferencing Project (Bid 12024)
- g. Agreement No. 9677 - Agreement Between Ada County and Bid4Assets, Inc. for Internet Advertising and Auction Services for the Treasurer's Office (Expires 9/30/12)
- h. Agreement No. 3427-14-12 - Agreement Between Ada County and Production Services International, Inc., dba Audio Denver, for Sound and Light Systems for the 2012 Western Idaho Fair (7/1/12-9/30/12)
- i. Agreement No. 6905-1-12 - Addendum to Lease Agreement Between Ada County and City of Eagle for Ada-Eagle Sports Complex for the Addition of Trail Property

R. Yzaguirre read the agreement numbers into the record.

**ACTION: S. ULLMAN MOVED TO APPROVE THE NINE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**Public Hearing**

13. Resolutions

- Resolution No. 1820 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Ada County Juvenile Court Services Budget (FY10 Juvenile Accountability Block Grant)

R. Yzaguirre read Resolution No. 1820 into the record and opened the public hearing.

*[There was no public testimony.]*

R. Yzaguirre closed the public hearing.

**ACTION: S. ULLMAN MOVED TO APPROVE RESOLUTION NO. 1820 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. S. ULLMAN, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.**

**VI: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 1:49 p.m.

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Rick Yzaguirre, Chairman

ATTEST:

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Christopher D. Rich, Ada County Clerk