

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, DECEMBER 27, 2011
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Vicky McIntyre, Treasurer's Office; Kathleen Graves and Bonnie Oberbillig, Clerk's Office; and Roxanna Dempsay, Indigent Services. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 9:04 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Rick Yzaguirre, Sharon M. Ullman and Vernon L. Bisterfeldt were present.

III. CHANGES TO THE AGENDA:

Special Case #45617 was added to Item V(3).

IV. NEW BUSINESS:

1. Licenses (*Authorize the Chairman to Sign*)

- New License
- Beer Guys, 275 N. Edgewood Lane, Eagle, Beer/Wine

ACTION: S. ULLMAN MOVED TO APPROVE THE ONE NEW LICENSE AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT, SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Auditor's Office - No Report.

3. Claims Journal

- December 22, 2011

ACTION: S. ULLMAN MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED DECEMBER 22, 2011. V. BISTERFELDT SECONDED.

DISCUSSION: S. ULLMAN STATED FOR THE RECORD THAT A \$175 PAYMENT TO IDAHO LEGISLATIVE ADVISORS FOR ADVISORS' DUES WAS WITHHELD FOR LEGAL REVIEW.

ACTION: V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Assessor's Office - No Report

5. Treasurer's Office - No Report

6. Personnel Action Forms (1 Change Division with Pay Adjustment; 2 Conditional Pay Increases; 1 Introductory Period Completion Pay Increase; 10 Leaves with Pay; 1 Longevity Increase/Sheriff's Pay Plan; and 17 Step Increases/Sheriff's Pay Plan)

ACTION: S. ULLMAN MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CHANGE DIVISION WITH PAY ADJUSTMENT; 2 CONDITIONAL PAY INCREASES; 1

INTRODUCTORY PERIOD COMPLETION PAY INCREASE; 10 LEAVES WITH PAY; 1 LONGEVITY INCREASE/SHERIFF'S PAY PLAN; AND 17 STEP INCREASES/SHERIFF'S PAY PLAN AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Approval of Minutes (4) (*Authorize the Chairman to Sign*)
- Jail Inspection, December 12, 2011
 - General Session of the Indigent Hearing, December 19, 2011
 - Executive Session of the Indigent Hearing, December 19, 2011
 - Open Business Meeting, December 20, 2011

ACTION: S. ULLMAN MOVED TO APPROVE THE FOUR SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Weed and Pest (*Authorize the Chairman to Sign*)

- a. Notice of Lien

Name	Parcel	Amount
- Pennymac Mortgage Investment Trust Holdings I	R7192800360	\$59.59

- b. Releases of Lien (5)

Name	Instrument No.	Date
1. French Terry Lynn	111103811	12/21/2011
2. Pennisi Katherine	111103808	12/21/2011
3. Cortez Julie	111078589	09/29/2011
4. Kingsley Michael T	111062119	08/02/2011
5. Kulchak James Michael	111094412	11/18/2011

ACTION: S. ULLMAN MOVED TO APPROVE ONE NOTICE OF LIEN AND FIVE RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Agreements (10) (*Authorize the Chairman to Sign the Appropriate Documents*)
- Agreement No. 9589 - Agreement Between Ada County and Language Line Interpreter Services for Over-the-Phone Interpreter Services
 - Agreement No. 9590 - Remote Access Agreement Between Ada County and Corelogic Services for Access to Certain County Computerized Records (FY 2011-12)
 - Agreement No. 9591 - Memorandum of Agreement Between Ada County and Washington County Juvenile Probation for Community Service Placement of Juveniles (FY 2011-12)
 - Agreement No. 9592 - Agreement Between Ada County and United Country-Musick and Sons Auction and Real Estate Services for Auction of Items from Morris Hill Storage Surplus
 - Agreement No. 9593 - Agreement Between Ada County and Idaho County for Pathological Services Between Idaho County and Ada County (FY 2011-12)
 - Agreement No. 9594 - Agreement Between Ada County and OPEX for Maintenance on the Rapid Mail Extraction Model 72 (1/1/12 - 9/30/12)

- g. Agreement No. 9595 - Agreement Between Ada County and Meridian Heights Water and Sewer District (MHWSD) for Lease to MHWSD of 975 East Pine Avenue (Exp 9/30/12)
- h. Agreement No. 9596 - Agreement Between Ada County and Milan Institute for Clinical Experience at the Ada County Jail (Exp 9/30/12)
- i. Agreement No. 9589-1-11 - Addendum to Agreement Between Ada County and Language Line Interpreter Services for Over-the-Phone Interpreter Services
- j. Agreement No. 9594-1-11 - Addendum to Agreement Between Ada County and OPEX for Maintenance on the Rapid Mail Extraction Model 72 (Exp 9/30/12)

R. Yzaguirre read the agreement numbers into the record.

ACTION: S. ULLMAN MOVED TO APPROVE THE TEN AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Miscellaneous (*Authorize the Chairman to Sign*)

- Approval for Dry Creek Historical Society to Paint the Schick-Ostolasa Farmhouse

ACTION: S. ULLMAN MOVED TO APPROVE THE REQUEST FROM THE DRY CREEK HISTORICAL SOCIETY TO PAINT THE SCHICK-OSTOLASA FARMHOUSE; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

11. Resolutions (2)

- a. Resolution No. 1807 - Resolution to Donate Decommissioned Equipment to Sandpoint P.D., Idaho Mountain Search and Rescue and Idaho Bureau of Homeland Security Public Safety Communications Branch
- b. Resolution No. 1808 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Ada County Prosecuting Attorney's Budget

R. Yzaguirre read the resolutions into the record and opened the public hearing.

[There was no public testimony.]

R. Yzaguirre closed the public hearing.

ACTION: S. ULLMAN MOVED TO APPROVE RESOLUTION NOS. 1807 AND 1808 AS LISTED ON THE AGENDA. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. INDIGENT SERVICES:

- 1. Weekly Indigent Items (*Authorize Chairman to Sign*)
(6 Approvals; 28 Denials; 22 Liens; and 21 Form N1 (UCC) Liens)

Roxanna Dempsay presented the weekly indigent report and submitted the indigent requests.

[Item V(3) was discussed next.]

2. Tax Hardships (3)

Name

Application #	Parcel #	Year	Amount
a. Terrence Mann			
11-044	R2039100405	2009	\$2,910.42 + late chgs/int
		2010	\$3,128.66 + late chgs/int
		2011	\$3,057.82
b. Jerry R Williams			
11-045	R2734522861	2008	\$1,605.34 + late chgs/int
		2009	\$1,199.90 + late chgs/int
		2010	\$1,195.12 + late Chgs/int
c. Donald Stefani			
11-046	R5299420080	2011	\$1,855.16

R. Dempsay presented the Staff reports for the tax hardship applications.

3. Special Case (*Authorize Chairman to Sign*)

- #45617 **ADDED**

R. Dempsay stated that Special Case No. 45617 was a request to suspend the application pending determination of third party insurance.

[Item V(2) was discussed next.]

The Board was advised that Special Case No. 45617 needed to be added to the agenda as it was inadvertently omitted from the posted agenda.

ACTION: S. ULLMAN MOVED TO MODIFY THE AGENDA TO ADD SPECIAL CASE NO. 45617 TO ITEM V(3). V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

ACTION: S. ULLMAN MOVED TO ACCEPT THE RECOMMENDATIONS OF THE INDIGENT SERVICES STAFF AS LISTED ON THE SUMMARY OF CASES DATED DECEMBER 27, 2011, FOR 6 APPROVALS; 28 DENIALS; 22 LIENS; AND 21 FORM N1 (UCC) LIENS; SUSPEND APPLICATION NO. 45617 PENDING DETERMINATION OF OTHER RESOURCES; DENY HARDSHIP APPLICATION NO. 11-044 AS THERE ARE AVAILABLE RESOURCES TO PAY THE TAXES; DENY HARDSHIP APPLICATION NO. 11-045 AS THERE ARE RESOURCES AVAILABLE TO PAY THE TAXES AND THE HOME IS NOT BEING USED AS A PRIMARY RESIDENCE; DENY HARDSHIP APPLICATION NO. 11-046 AS THERE ARE RESOURCES AVAILABLE AND THE TAXES ARE CURRENT; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:32 a.m.

Rick Yzaguirre, Chairman

ATTEST:

Christopher D. Rich, Ada County Clerk