

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, DECEMBER 20, 2011
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade and Rebecca Deppe, Assessor's Office; Bob Perkins, Purchasing; Dave Logan, Operations; Brian Wilbur, Weed, Pest and Mosquito Abatement; Kelly Helland, Indigent Services; Doug Hardman, Emergency Management; Ted Hutchison, Solid Waste; and Lorna Jorgenson, Lynne Glick and Claire Tardiff, Prosecuting Attorney's Office. Minutes Recorder: Judy Morris.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Rick Yzaguirre, Sharon M. Ullman and Vernon L. Bisterfeldt were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. NEW BUSINESS:

1. Purchasing

- Opening of Bid 12009 Ada County Expansion of Weed and Pest Facilities Phase II Truck Storage Building

B. Perkins provided the Board seven responses to Bid 12009. He requested the name of each bidder, confirmation that a bid bond security was included, and the base bid sum amount be read into the record. ³

R. Yzaguirre read the requested information into the record.

B. Perkins requested the award of the RFP 12009 be tabled to January 3, 2012, to allow the Evaluation Committee time to assess the proposals.

ACTION: S. ULLMAN MOVED TO TABLE THE AWARD OF BID 12009 ADA COUNTY EXPANSION OF WEED AND PEST FACILITIES PHASE II TRUCK STORAGE BUILDING TO JANUARY 3, 2012. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Licenses (*Authorize the Chairman to Sign*)

a. Motor Vehicle Escort Licenses (15)

1. Boise Motor Escort, Inc., 2457 Schiller Rd., Emmett
2. Kim Anderson, 2457 Schiller Rd., Emmett
3. Jesse Miller, 1810 N. 19th, Boise
4. Larry McGhee, 12515 W. Lewisburg, Boise
5. Linda McGhee, 12515 W. Lewisburg, Boise
6. Patti Russell, 7109 W. Folk Dr., Boise
7. Steve Russell, 7109 W. Folk Dr., Boise
8. Don Brown, 15670 Chaparral, Caldwell
9. Tom Bowman, 223 Davis #B, Nampa
10. Brian Baird, 2457 Schiller Rd., Emmett
11. Robert Egan, PO Box 831, Boise
12. Bruce Cheeseman, 12606 Bowmont St., Boise,
13. Peter Schaumburg, 5472 N. Riffle Way, Boise
14. Michael Worth, PO Box 831, Meridian
15. Teresa Worth, PO Box 831, Meridian

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b. New Licenses (3)

1. Crooked Fence Brewery, 5242 Chinden Blvd, Boise, Beer/Wine
2. Whitewater Pizza & Pasta, 3223 E Louise Dr. #104, Meridian, Beer/Liquor
3. Wiseguy Pizza Pie, 106 N 6th Ste. B, Boise, Beer/Wine

c. License Transfers (6)

1. Divine Wine Bar, 2310 E. Overland Ste. 105, Meridian, Beer/Wine
2. Sea Swiper LLC, 501 S. Main St., Meridian, Beer/Liquor
3. Muggsy's, 501 S. Main St., Meridian, Beer/Liquor
4. Dram Shop Services, 3662 S. Findley Ave., Boise, Beer/Liquor
5. Stubs Sports Pub, 3662 S. Findley Ave., Boise, Beer/Liquor
6. Piehole, 726 Main St., Meridian, Beer only

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: S. ULLMAN MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING 15 MOTOR VEHICLE ESCORT LICENSES, 3 NEW LICENSES AND 6 LICENSE TRANSFERS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT, SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Auditor's Office

C. Rich discussed the comments received at the open house held regarding adjusting the precinct boundaries.

4. Claims Journal

- December 15, 2011

ACTION: S. ULLMAN MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED DECEMBER 15, 2011. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Personnel Action Forms (1 Conditional Pay Increase; 1 Introductory Period Completion Pay Increase; 1 Leave with Pay; and 1 Promotion)

ACTION: S. ULLMAN MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CONDITIONAL PAY INCREASE; 1 INTRODUCTORY PERIOD COMPLETION PAY INCREASE; 1 LEAVE WITH PAY; AND 1 PROMOTION; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. V. BISTERFELDT SECONDED.

THE BOARD DISCUSSED CONDITIONAL PAY INCREASES.

ACTION: S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Assessor's Office - No Report

7. Treasurer's Office - No Report

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8. Homeowner's Exemption Recovery Cases – County Error, I.C. § 63-602(G)(5)(a)

Name	Parcel
1. Walker, Jeffrey and Cynthia	R2024080270
2. Olsen, Mary Ann	R3825270110

B. McQuade and R. Deppe discussed the Homeowner's Exemption Recovery Cases.

ACTION: S. ULLMAN MOVED THAT DUE TO COUNTY ERROR, THE BOARD ACCEPT THE ASSESSOR'S RECOMMENDATION REGARDING PARCEL NOS. R2024080270 AND R3825270110 AND NOT COLLECT THE BACK TAXES FOR 2011. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Tax Cancellations (*Authorize the Chairman to Sign*)

2011 PROPERTY ROLL	
- Thornborrow, Jenah	R4671530710

ACTION: S. ULLMAN MOVED TO APPROVE THE TAX CANCELLATION AS LISTED ON THE AGENDA WHICH FOR 2011; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Approval of Minutes (4) (*Authorize the Chairman or Acting Chairman to Sign*)

- Meeting to Correct the Boise School District Levies, November 23, 2011
- Board of Equalization, December 5, 2011
- Open Business Meeting, December 6, 2011
- Open Business Meeting, December 13, 2011

ACTION: S. ULLMAN MOVED TO APPROVE THE FOUR SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN OR ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Grants (*Authorize the Chairman to Sign*)

- Grant No. 1113-B - Award of 2011 Recovery Act Edward Byrne Memorial Justice Assistance Grant (JAG) Program for Local Law Enforcement Support (FACES for Funding Executive Director and Client Services Coordinator Positions) (\$80,000)

ACTION: S. ULLMAN MOVED TO APPROVE GRANT NO. 1113-B AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

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12. Weed and Pest (Authorize the Chairman to Sign)

- Notices of Lien (6)

Name	Parcel	Amount
1. McNeil Jean C	S0619212436	\$ 83.95
2. Pennisi Katherine	R1141740130	\$124.14
3. Mtn Springs Ranch North Assoc	R2320000120	\$102.74
4. Surkamer Michelle M	R8225100201	\$132.29
5. French Terry	S1030314900	\$102.45
6. Perry James Reed	S1430310000	\$484.81

ACTION: S. ULLMAN MOVED TO APPROVE SIX NOTICES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Recreation and Event Services (Authorize the Chairman to Sign)

a. Expo Idaho - Interim Events (6)

1. American Dairy Goat Association, Judges Training Session, October 16, 2012
2. Bogus Basin Ski Education Foundation, 62nd Annual Ski & Board Swap, November 2-4, 2012
3. Family Magazine & Media, Inc., Camp & Education Fair, April 21, 2012
4. Idaho Business League, Inc., Health, Beauty & Fitness Fair, October 6-7, 2012
5. Leisure Features, Inc., Snowmobile SneekPeak 2012, April 4, 2012
6. The Stamp Doctor, Stamp & Scrap Fest 2012, October 6-7, 2012

b. Barber Park Education and Event Center

- Jessica Mullins, Wedding and Reception, September 1, 2012

ACTION: S. ULLMAN MOVED TO APPROVE THE ITEMS AS LISTED ON THE AGENDA FOR RECREATION AND EVENT SERVICES WHICH INCLUDE SIX EXPO IDAHO INTERIM EVENT AGREEMENTS AND ONE AGREEMENT FOR THE BARBER PARK EDUCATION & EVENT CENTER; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Agreements (9) (Authorize the Chairman to Sign the Appropriate Documents)

- a. Agreement No. 9582 - Agreement Between Ada County and Romeo Entertainment Group, Inc. for Grandstand Entertainment (WIF 2012)
- b. Agreement No. 9583 - Agreement between Ada County and Closed Loop Marketing, LLC to Assist with Marketing and Promoting of the Western Idaho Fair
- c. Agreement No. 9584 - Agreement Between Ada County and Butler Amusements, Inc. for Carnival Entertainment (WIF 2012)
- d. Agreement No. 9585 - Agreement Between Ada County and TEI, A Division of ATEI Company, Inc. & Jeremy the Juggler (Jeremy Shafer), Juggling Entertainment (WIF 2012)
- e. Agreement No. 9586 - Interlocal Agreement Between Ada City-County Emergency Management Office, by and through Ada County, and the City of Meridian for the Use of 2009 and 2010 Homeland Security Grant Program (HSGP) Award Funds to Create a Business Continuity/Continuity of Operations Plan
- f. Agreement No. 9587 - Memorandum of Understanding Between Ada County, Bureau of Land Management, City of Boise, City of Eagle and the Idaho Department of Fish and Game for Cooperation in the Management of Vegetation in the Wildland Urban Interface to Reduce Wildland Fires

- g. Agreement No. 9588 - Property Tax Release Agreement Between Ada County and Kubota Tractor Corporation and Kubota Credit Corporation
- h. Agreement No. 9443-3-11 - Project Scope of Services Between Ada County and CH2M Hill for Preparation of Engineering Technical Specifications and Drawings for the Gas Collection Pipeline Design Project
- i. Agreement No. 9443-4-11 - Project Scope of Services Between Ada County and CH2M Hill for Consulting Services for the Communication Tower Facility at the Landfill

ACTION: S. ULLMAN MOVED TO APPROVE THE NINE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

15. Resolutions (2)

- a. Resolution No. 1805 - Resolution Delegating Power to Receive, Open and Review Certain Personal Property or Service Bids to the Ada County Purchasing Manager
- b. Resolution No. 1806 - Resolution Delegating Power to Receive, Open and Review Certain Public Works Bids to the Ada County Purchasing Manager

R. Yzaguirre read the resolutions into the record and opened the public hearing.

[There was no public testimony.]

R. Yzaguirre closed the public hearing.

ACTION: S. ULLMAN MOVED TO REJECT RESOLUTION NOS. 1805 AND 1806 AS LISTED ON THE AGENDA. V. BISTERFELDT SECONDED.

DISCUSSION: THE BOARD DISCUSSED THE RESOLUTIONS AND THE CURRENT PROCESS FOR OPENING BIDS.

ACTION: S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI. INDIGENT SERVICES:

1. CORRECTION TO THE RECORD

- 12/13/11 Open Business Meeting
- Trash Hardship Application No. 11-013 for Jennifer A. Bennett was placed on the agenda in error. Applicant resides in Boise city's jurisdiction.

ACTION: S. ULLMAN MOVED TO CORRECT THE RECORD TO NOTE THAT APPLICATION NO. 11-013 WAS INADVERTENTLY APPROVED ON DECEMBER 13, 2011, HOWEVER, THAT DECISION BELONGS TO BOISE CITY AS APPLICANT LIVES WITHIN BOISE CITY LIMITS. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

The Board discussed the trash application process.

2. NEW BUSINESS

- Weekly Indigent Items (*Authorize Chairman to Sign*)
(17 Approvals; 38 Denials; 31 Liens; 29 Form N1 (UCC) Liens; 13 Releases of Lien; 12 Releases of Form N1 (UCC) Liens; 1 Lien Correction; and 1 Form N3 (UCC) Amendment Lien)

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K. Helland presented the weekly indigent report and submitted the indigent requests.

ACTION: S. ULLMAN MOVED TO ACCEPT THE RECOMMENDATIONS OF THE INDIGENT SERVICES STAFF AS LISTED ON THE SUMMARY OF CASES DATED DECEMBER 20, 2011, FOR 17 APPROVALS; 38 DENIALS; 31 LIENS; 29 FORM N1 (UCC) LIENS; 13 RELEASES OF LIEN; 12 RELEASES OF FORM N1 (UCC) LIENS; 1 LIEN CORRECTION; AND 1 FORM N3 (UCC) AMENDMENT LIEN; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. V. BISTERFELDT SECONDED. S. ULLMAN, AYE, V. BISTERFELDT, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VII: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:20 a.m.



Rick Yzaguirre, Chairman

ATTEST:



Christopher D. Rich, Ada County Clerk